



# Moulton Parish Council

<https://moultonpc.org.uk>

## MINUTES

Minutes of a meeting of Moulton Parish Council Finance Committee  
held on Thursday 4<sup>th</sup> November 2021 at 7.30pm

Present: Cllr Angela Capstick (Chair), Cllr John Harding, Cllr Nick Jennings, Clerk to the Council

The meeting started at 7.30pm

<b>1</b>	<b>Apologies:</b> None
<b>2</b>	<b>Declarations of Interest:</b> None
<b>3</b>	<b>Minutes</b> <ul style="list-style-type: none"><li>• Agree the minutes from the previous meeting held on 7<sup>th</sup> September 2021</li></ul> It was <b>resolved</b> to accept the minutes from the meeting held on 7 <sup>th</sup> September. It was noted that the Council has not yet been invoiced by CWaC for the costs of the elections in 2021 and this is to be chased up.
<b>4</b>	<b>2021/2022 Budget</b> <ul style="list-style-type: none"><li>• Review the budget and expenditure for 2021/2022</li></ul> The expenditure record was accepted as being in line with the budget for the year. The following points were noted: <ul style="list-style-type: none"><li>• The money reserved for car park maintenance should probably be moved to an EMR.</li><li>• With the new Rialtas reporting, the budget will be reviewed against the “top-line” of each cost centre.</li><li>• All Rialtas reports should be available in the Governance&gt;Finance folder.</li><li>• Rialtas back ups should be copied to the Finance Committee folder.</li></ul>
<b>5</b>	<b>VAT Return</b> <ul style="list-style-type: none"><li>• Confirm the VAT return for Q3 2021</li></ul> The VAT return was agreed and will be submitted before the 3 <sup>rd</sup> December.
<b>6</b>	<b>2022/2023 Budget Planning</b> <ul style="list-style-type: none"><li>• Discuss current spending, budget and projection</li></ul> This was deferred until the next meeting, when the Precept information would also be available.
<b>7</b>	<b>Future Meeting Dates</b> <ul style="list-style-type: none"><li>• To confirm meeting dates to the end of the financial year</li></ul> The next meeting date will be Thursday 6 <sup>th</sup> January 2022 at 7.30pm in Moulton School.
<b>8</b>	<b>AOB</b>

The meeting closed at 8.11pm