**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL**
**held at MOULTON VILLAGE HALL ON MONDAY 9 MARCH 2015 at 7.45pm.**

| **PRESENT** | |
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| **Councillors** | Cllrs. Aston (Chairman), Bowie, Burgess, Clark, Harris, Vernon, Watkinson and Wood |
| **Other Attendees** | Parish Clerk. CWAC Cllr.Weltman. 3 Members of the Public. |

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| **1** | **To receive Apologies (and record reasons for absence) and to note any Declarations of Interest**<br>**Resolved:** to accept Apologies from Cllr. Boyle (work commitments) and PCSO McShane.<br><br>There were no Declarations of Interest made. |
| **2** | **To receive the PCSO's Report**<br>In the absence of the PCSO the Parish Clerk gave a summary of the Report for February 2015. 74 incidents in total across the Moulton and Davenham area, including 6 x Anti Social Behaviour; 6 x Threats/Violence; 4 x Drug Intelligence; 2 x Burglary/Theft; 11 x Suspicious Persons; 2 x Abandoned 999 calls; 3 x Criminal Damage; 7 x Concern for Safety; remainder were Road/Traffic Related Calls. |
| **3** | **Public Participation**<br>Margaret Newton raised a number of issues relating to Planning Application 14/04800/REM – suitability of the swales and related drainage issues; recent tree cutting along Beehive Lane; drainage for existing properties on Beehive Lane; speaking at the forthcoming CWAC Planning Committee Meeting on 19 March 2015. In response Cllr. Aston advised that the Parish Council will cover the swales/land drainage issues at the Planning Committee Meeting, details of which are due to be made public later this week. Furthermore, the Parish Clerk will ask Bovis to contact Mrs Newton direct in relation to the other topics raised. |
| **4** | **To agree the Minutes of the Meeting held on Monday 9 February 2015 for signature as a true record.**<br>**Resolved:** that the Minutes of the Meeting held on 9 February 2015 be agreed and signed as a true record. |
| **5** | **To receive the Parish Clerk's Report**<br>• Whilst not yet confirmed in writing it is understood that Planning Application 14/04800/REM will be discussed at a CWAC Planning Committee Meeting on 19 March 2015. More details to follow.<br>• CWAC have indicated that they are lukewarm to the idea of the School/Parish Council operating a Lollipop Patrol at School opening and closing times – such services should be operated by the Local Authority for compliance purposes. In the circumstances it was agreed to hold matters in abeyance until a later date.<br>• The Lease over Weaver Road Play Area is now in place (from 1 March 2015) and is currently in course of registration with HM Land Registry.<br>• The MUGA Lights have been serviced. Some minor work to lamp fixings is now required.<br>• The Parish Clerk asked for dates for the proposed Joint Parish Council Meeting – to be organised by Davenham PC. The following dates were put forward:- May 26/27 and June 16/17.<br>• Scottish Power Energy Supplies have confirmed that they are aware of electricity power cuts experienced across Moulton in early February. A detailed explanation of the exact nature of the problem is awaited. They have also confirmed that Bovis will be required to put forward for approval detailed proposals for electricity supply for the land/new properties off Barnside Way. |
| **6** | **Planning**<br><u>i. to note comments made by the Planning Committee on recent Applications</u><br>14/04800/REM – Reserved matters re 148 homes of Barnside Way. This Application has been "called in" by CWAC Ward Councillors. The two main areas of focus are drainage/swales and allocation of s.106 monies to village projects. Cllr. Bowie will speak at the Planning Committee Meeting on 19 March 2015.<br>15/00483/COU – 41 Main Road – change of use ground floor to residential and single storey rear extension. No objections, but comment made that reduction in size of rear yard will limit car parking.<br>1500618/HHE – 40 Weaver Road – single storey rear extension. Not referred to the Parish Council.<br>15/00645/FUL – 2 Lawrence Avenue-single storey side rear extension. No objections, but trust that materials used will be sympathetic with those currently in evidence. |

15/00668/FUL – 158 Main Road – two storey side and single storey rear extension. No objections.
15/00666/FUL – 1 School Lane – proposed single and two storey rear extension. No objections.

ii. to note Planning Application Responses from Cheshire West and Chester Council

None.

iii. to note Planning Applications advised but not yet received

14/05255/DIS – discharge of Conditions 14, 17 and 25 of 14/01727/S73 (Variation of Condition 4 – Approved Plans) to reflect correct drawing numbers as approved under 12/05668/OUT – land at Beehive Lane.

iv. to discuss Neighbourhood Plan related matters

The Household Surveys are anticipated from the Printers this week and will be delivered door to door as soon as possible. Closing date for responses is 31 March 2015. Cheshire Community Action will collate the results during April.

The Parish Clerk is liaising with Cheshire Wildlife Trust (CWT), who will provide supporting evidence in respect of Environmental/Wildlife related Policies.

A new Funding Stream has recently been advised to assist Neighbourhood Planning Areas in taking forward their Plans. The Parish Clerk and Cllr. Aston will put together an Application for Funding (max £8k).

v. to discuss any other Planning Related Issues

The CWAC Local Plan (Part 2) is now out for community wide consultation. Cllr. Wood will review on behalf of the Parish Council.

**7 Administrative and Community Matters**

i. to receive an update from the Moulton Projects Working Group

The Projects Working Group met on 3 March 2015. Updates are as follows:-

CCTV Equipment – Cllr. Clark advised that Moulton RBL have agreed the wording of the proposed Agreement (covering location of equipment, accessibility to recordings, Insurance and ownership/costs) and a copy has been signed. The finer details of the installation have been agreed with Tristan Aspinall and a written Order Confirmation has been sent on to him. An Agreement Form also requires signing and posting and a 25% deposit needs to be paid. The Parish Clerk will liaise with Insurance Brokers regarding adding the equipment to the existing policy once it is in situ.

Weaver Road Play Area – regrettably the Grow Wild Funding Application submitted by Cllr. Bowie has been declined. Other funding sources will be identified/approached, including Veolia. Cllrs. Aston and Bowie met with representatives from Leftwich High School on 2 March to outline the Project and consider the pupils proposals for features within the area. Confirmation was received that the School will be supportive throughout the Project, including possible fundraising initiatives.

Community Resilience Plan – due to lack of public interest, and any potential high risk trouble spots within the village boundaries, the Plan will not be taken forward.

Regent Street Garages/Backs – the Working Group will focus on this issue once the CCTV Equipment is in situ.

Village Christmas Tree – **Resolved: to** obtain a live tree from Morreys Nursery, at a cost of £35, to be planted as soon as possible. The current temporary tree socket will be removed and returned to Northwich Town Council.

ii. to receive details of arrangements for Elections on 7 May 2015

The Parish Clerk outlined to Councillors key dates covering the whole process from Nomination to Results Publication. Nomination Packs were distributed to Councillors. The Parish Clerk has a further small supply of Nomination Packs for public use.

**Resolved: to** hold the Annual Parish Meeting on the same date as the Annual Parish Council Meeting and May Parish Council Meeting, i.e. Monday 18 May 2015.

**8** i. To authorise Accounts for Payment and note Income Received

**Resolved:** to authorise the following Payments and to note Income Received.

**Payments:**

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| P Sanders | Salary - March – Clerk | 763.15 |
| HMRC | PAYE + NI for PS March 2015 | 53.41 |
| Antz Gardening | Repair of Potholes on Regent Street Garages Area | *440.00 |

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| Moss Haselhurst | Legals re Weaver Road Play Area Lease | 813.00 |
| Davenham Electrical Services | Annual Service of MUGA Lights | 144.00 |
| Community Development Foundation | Repayment of unused element of NP Grant | 3210.00 |
| Fields In Trust | Subscription | 50.00 |
| P Sanders | Expenses – Feb/Mar 2015 | 222.60 |
| CHAMP | Hall Hire | 46.50 |
| ICO | Annual Registration Fee | 35.00 |
| Cheshire Community Action | Subscription | 50.00 |
| Bespoke Communications Ltd | 25% deposit payment re CCTV Equipment/Installation (50% recoverable fro MCPFT) | 1234.75 |

* retrospective

Income Received:

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| Bank Interest | 2.72 |
| Garage Rents | 835.00 |
| MCPFT | 1806.25 |

Parish Council funds as at 28 February 2015 totalled £40,469.32.

**9** **To consider Correspondence received since the last Parish Council Meeting**

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| Cheshire West and Chester Council | Various | Members Briefings (e-mailed on receipt) | To Note |
| | 19 Feb | Partnerships West (e-mailed on receipt) | To Note |
| | 19 Feb | Memorial Court, Northwich – access restrictions (e-mailed on receipt) | To Note |
| Veolia | 18 Feb | Notice of Liaison Group Meeting on 8 April 2015 (e-mailed to Cllrs. Burgess and Wood on receipt) | To Note |
| Connecting Cheshire | 12 Feb | Newsletter (e-mailed on receipt) | To Note |
| Cheshire Police | Various | Newsletters (e-mailed on receipt) | To Note |
| VRDS | Various | Newsletters (e-mailed on receipt) | To Note |
| Cheshire Police | Various | Newsletters (e-mailed on receipt) | To Note |
| Cheshire Fire Authority | 11 Feb | Draft 5 year Strategy Consultation (e-mailed on receipt) | To Note |
| Moulton RBL | 26 Feb | E-mail relating to Crow Fair Day | To Discuss |

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| R Booth | 1 Mar | E-mail re Parking at Regent Street Backs | To Discuss |
| Clerks and Councils Direct | 4 Mar | March 2015 edition | To Note |
| CHAMP | 7 Mar | Notice of Fete on 9 May 2015 | To Discuss |

**Resolved: - to**
- write to Moulton RBL confirming that their outer boundary fence can be removed on Crow Fair dates.
- respond to Mr Booth, advising that the Project Group will be looking at the Regent Street Backs issue during 2015.
- to advise CHAMP that the Parish Council will not be able to attend the Fete on 9 May 2015 as it will not legally be in place on that date (as it falls between Election Date and the commencement date of the new Parish Council).

**10** **To receive Reports from Councillors and the Parish Clerk**

Cllr. Bowie advised that she has reported fly tipping at the rear of Regent Street and Brick Kiln Lane and requested a litter pick along Jack Lane.

Cllr. Burgess confirmed that, with Cllr. Wood, he will attend the next Veolia Liaison Meeting on 8 April 2015. Enquiries will made as to whether a small group of Councillors can arrange an underground visit later in the year.

Cllr. Burgess advised that he will not be continuing as a Parish Councillor beyond the forthcoming Election. Cllr. Aston, on behalf of the Parish Council, thanked Cllr. Burgess for his excellent work and commitment over many years.

Cllr. Clark referred to various dog fouling/good ownership initiatives recently launched by CWAC (Members Briefing 796 refers). He will contact CWAC to take forward some of these initiatives in the village.

Cllr. Harris advised that a concrete post at the end of Main Road (western side) has become loose and requires repair. The Parish Clerk will take this up with the Footpaths Officer at CWAC.

Cllr. Wood commented that sections of Footpath 9, near to Dairy House Farm, Beehive Lane, require repair. The Parish Clerk will take this forward with the Footpaths Officer at CWAC.

Cllr. Aston confirmed that Potholes on Regent Street Backs have been filled.

Cllr. Aston commented that a number of vehicles are still being parked overnight at the War Memorial Car Park, in spite of alternative parking arrangements having being made available. Cllr. Harris will take forward with the resident in question.

**11** **To note that the next Meeting of the Parish Council will be held on Monday 13 April 2015 at 7.45pm – Moulton Village Hall – commencing with a 15 minute Public Participation Session.**

There being no further business this part of the Meeting closed at 9.45pm

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| **12** | **PART B – Press and Public Excluded**<br><br>**Update on Confidential Legal Matters**<br><br>The Solicitors Letter referred to in the January and February 2015 Minutes is due to be posted out within the next 7 days. |

There being no further business the Meeting closed at 10.20pm.