

MINUTES OF A MEETING OF MOULTON PARISH COUNCIL
held at MOULTON VILLAGE HALL ON MONDAY 18 MAY 2015 at 8.57pm.

PRESENT	
Councillors	Cllrs. Aston (Chairman), Harris (Vice Chairman), Bowie, Boyle, Clark, Vernon, Watkinson and Wood.
Other Attendees	CWAC Cllr. Sinar. Parish Clerk. 2 Members of the Public.

1	<p>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest</p> <p>None.</p> <p>There were no Declarations of Interest made.</p>
2	<p>To receive the PCSO's Report</p> <p>The PCSO gave (prior to the earlier Annual Parish Council Meeting) a summary of the Monthly Report for April 2015. 84 incidents in total across the Moulton and Davenham area. Included in these figures (and specific to Moulton) are 1 incident of anti-social behaviour, 3 thefts, 3 burglaries, 1 incident of criminal damage and 5 reports of suspicious persons.</p> <p>He also gave outline details of incidents in early May, which will be reported more fully at the next Parish Council Meeting.</p> <p>He confirmed that he had seen the newly installed CCTV Equipment and has given Cllr. Clark a small number of suggestions for improvements, e.g. realignment of cameras; narrowing of field of view for the camera overlooking the War Memorial; further cut backs to tree branches.</p> <p>He confirmed that, following a recent publicised incident in the Village, two arrests were made regarding the theft of a safe from Nantwich.</p> <p>Cllr. Vernon highlighted the fact that children are currently riding bikes along Main Road in a dangerous manner during evening time. She asked that the PCSO be mindful of this, feeling that an accident may result if the children are not more careful.</p>
3	<p>Public Participation</p> <p>None.</p>
4	<p>To agree the Minutes of the Meeting held on Monday 13 April 2015 for signature as a true record.</p> <p>Resolved: that the Minutes of the Meeting held on 13 April 2015 be agreed and signed as a true record.</p>
5	<p>To receive the Parish Clerk's Report</p> <ul style="list-style-type: none"> Only 1 Garage Rent payment is outstanding. Cllr. Vernon will ask the resident to effect a payment within the next 10 days, or Legal action will follow. Antz Gardening has quoted a Fee of £40 per fortnightly cut of the grass at the Weaver Road Play Area. Resolved; to ask Antz Gardening to commence fortnightly cuts, at £40 per cut, from now until 31 October 2015. The grass adjacent to the low level fence at Hillside Lane requires strimming. Resolved: to ask Antz Gardening to trim the grass now, and two further times in July and September, subject to the cost being no more than £75 per cut. Phil Davies has submitted a Quote of £880 + VAT for the installation of a Dog Grille and additional barriers at the Toddlers Play Area. Before making any final decision (at the July Moulton Children's Playing Field Trust Meeting) Councillors requested sight of a photograph of a similar grille in situ. During the next few weeks Cllrs. Bowie, Harris and Vernon will walk all village footpaths, advising the Footpath Officer at CWAC of any issues that need addressing. Councillors have asked that the following items – planning issues; PCSO issues; entrances to villages – be included on the Agenda of the forthcoming Joint Parish Councils Meeting on 16 June 2015.

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Planning

i. to note comments made by the Planning Committee on recent Applications

None.

ii. to note Planning Application Responses from Cheshire West and Chester Council

15/01040/NMA – amendment to App. 14/03696/FUL to reduce size of first floor windows and depth of extension – 39 Weaver Road. Permission Granted.

iii. to note Planning Applications advised but not yet received

None.

iv. to discuss Neighbourhood Plan related matters

Over 240 replies to the Household Survey were eventually received. Cheshire Community Action (CCA) have processed the Returns and comment that the overall response is significantly in favour of the Draft Policies listed. Earlier today they sent over for review a Survey Report and Housing Needs Report which, once agreed, will form part of the Neighbourhood Plan Document. CCA will also work on finalising the Draft Neighbourhood Plan, which can then proceed to final Community Consultation.

The Grant of £7,070 from Locality/Groundwork has been received - this is to cover projected spending on Neighbourhood Plan issues in the six months from 1 April 2015.

The Draw for the £100 prize for completing and returning the recent Survey was made. The Parish Clerk will advise the Winner.

v. to discuss any other Planning Related Issues

Re Application 14/04800/REM (Permission Granted), the Parish Clerk is currently liaising with Bovis to set up a Meeting during week commencing 1 June 2015. This will give Bovis the opportunity to outline their finalised plans (as approved by CWAC) and to put in place arrangements for regular Meetings between Bovis, the Parish Council and Local Residents. A call for Residents interested in taking part in these Meetings will be included in the Spring Newsletter.

After consideration, the Parish Council made no further representations to the Planning Inspector hearing the Appeal by Richborough Estates in respect of land at Fountain Lane, Davenham.

A further Appeal is to be heard, on 30 June 2015, relating to Bellway Homes Application to build 64 homes on land at Jack Lane, Davenham. The Planning Committee will consider whether further representations need to be made to the Appeal Inspector.

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Administrative and Community Matters

i. to receive an update from the Moulton Projects Working Group

The Projects Working Group met on 5 May 2015. Updates are as follows:-

CCTV Equipment – now installed and fully paid for. Antz Gardening have made good pathways that were disturbed to lay cables, re-seeded excavated grass areas and pruned back the tree nearest to the Pole housing the cameras adjacent to the Play Area/War Memorial. The Parish Clerk, under powers granted, authorised the work at a cost of £245. Cllr. Clark is meeting with the Contractor later this week to discuss a number of minor issues requiring attention to ensure that the system is working to full capability/value. Cllr. Clark is also compiling a Procedures Manual and seeking advice on what public signage is needed.

Weaver Road Play Area – as Veolia do not assess Grant Applications until later in the year, the recommendation is to seek more immediate funding from the CWAC Ward Councillors. This will enable work to start much more quickly. Cllrs Aston and Bowie have a follow up meeting with Leftwich County High School scheduled for 1 June 2015.

Regent Street Garages/Backs – a more formal Projects Committee is now in place to take this issue forward.

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Financial Matters

i. To authorise Accounts for Payment and note Income Received

Resolved: to authorise the following Payments and to note Income Received.

Payments:

P Sanders	Salary Clerk - May	654.43
P Sanders	Underpayment of Salary 04/14. Confirmed by Internal Auditor	48.80
HMRC	PAYE + NI for PS May, £160.34 less overpayment 04/14 of £48.80	111.56
PIAMS	Playground Inspection – March	36.00

ChALC	Subscription Fee	580.80
Bespoke Communication UK Ltd	CCTV Installation – Balance of Account to pay	*3704.25
Keith Hitchen	Audit Fee for 2014/5	64.00
CHAMP	Church Hall Hire	46.50
Cheshire County Playing Fields Assoc	Subscription	20.00
P Sanders	Payment to 1 and 1 re Web Site (debited to PS direct)	*71.93
PIAMS	Playground Inspection	36.00
Northwich Town Council	Playing Field Contract – April 2015	558.60
Northwich Town Council	Churchyard/Play School Contract – April 2015	235.20
P Sanders	Clerk's Expenses – Apl/May 2015	40.41
Antz Gardening (J Riding)	To make good paths and grass post CCTV Installation	245.00
Darbys Solicitors LLP	Balance re Legal Letter and Advice	172.80
Cllr. D Watkinson	Car Parking Fee	6.00

* retrospective

Income Received:

Bank Interest	1.73
Garage Rent	295.00

Parish Council funds (unaudited) as at 30 April 2015 totalled £70,482.47. £7,070 is ring-fenced for Neighbourhood Plan purposes.

ii. to review Year End Accounts and Complete Audit Paperwork

Resolved: to approve the Year End Accounts, as Internally Audited. The Audit Certificate, including the Annual Governance Statement, was signed by the Chairman and Parish Clerk. This will be forwarded to the External Auditors.

9	Correspondence Received			
	Cheshire West and Chester Council	Various	Members Briefings (e-mailed on receipt)	To Note
		23 Apl	VE Day 70 th Anniversary (e-mailed on receipt)	To Note
		21 Apl	E-mail response re Jack Lane Issues	To Discuss
	Cheshire Police	Various	Newsletters (e-mailed on receipt)	To Note
		20 Apl	Cheshire Constabulary Infographic 04/14 to 03/15 (e-mailed on receipt)	To Note

	ChALC	21 Apl	War Memorial Workshop – Chester 12 May (e-mailed on receipt)	Cllrs. Watkinson and Vernon attending
		22 Apl	My Community Rights (e-mailed on receipt)	To Note
		6 May	Notes re Notifications of Interest and Councillor's Declarations of Office	Noted by Parish Clerk
		8 May	Notification of new address and telephone number	To Note
		8 May	Spring Conference at Leyland 6 June 2015	To Discuss
	VRDS	Various	Newsletters (e-mailed on receipt)	To Note
	Co-Op Bank	22 Apl	Changes to Community Banking Accounts	To Discuss
	NTC	24 Apl	E-mail re Additional Seating at Playing Field	To Discuss
	Local Junior Football Clubs	Various	E-mails re use of Football Pitch in 2015/16	To Discuss
	Cheshire CDT	18 May	E-mail re Summer Playschemes	To Discuss

Resolved: to

- send an e-mail to Mr Randles giving feedback on several of the points he raised relating to Jack Lane. The question of signage cleaning and flower planting will be raised at the forthcoming Joint Parish Councils Meeting.
- not send a representative to the ChALC Spring Conference.
- note the cessation of Interest on the Current Account with the Co-Op Bank.
- note that the Moulton Children's Playing Field Trust will discuss additional seating provision at its' next Meeting in July.
- await further advices from Northwich Vics U-9 Football Team regarding their continued use of the Playing Field for season 2015/6.
- advise Cheshire CDT that the Parish Council is not able to provide financial assistance for the proposed Summer Playscheme in the village.

10 To receive Reports from Councillors and the Parish Clerk

Cllr. Bowie commented on fly tipping on the footpath to Bostock. She will report this to CWAC Streetscene.

Cllr. Watkinson commented that Debbie Bennett is giving a talk relating to Moulton as part of the forthcoming Northwich Litfest (9 June 2015). Leaflets are in circulation.

Cllr. Clark confirmed that PCSO McShane has seen the CCTV Equipment and used some of the recorded footage for evidence gathering. As previously noted, PCSO McShane suggested a small number of enhancements and Cllr. Clark will take these forward at his meeting with the Contractor scheduled for later this week.

Cllr. Wood advised that Veolia are receptive to the request that Councillors are able to tour the underground section of the mine. Matters will be taken forward later this year.

Cllr. Wood commented that the Planning Charter agreed at the 2013 ChALC AGM has not yet been put in place. The Parish Clerk will ask ChALC for an update.

Cllrs. Vernon and Watkinson gave a Report on the War Memorials Workshop they attended on 12 May 2015. There is a nationwide initiative to record and photograph all War Memorials in the country. The aim is to

	create a central library that will assist in identifying those Memorials in need of attention. The scheme is reliant on public input to upload the photographs and details on to a Web Site. Cllr. Watkinson will forward fuller details of the Project to all Councillors.
11	<p>To note that the next Meeting of the Parish Council will be held on Monday 8 June 2015 at Moulton Village Hall, commencing at 7.45pm with a 15 minute Public Participation Session.</p> <p>The Finance Committee next meets on Thursday 21 May 2015 at Moulton Methodist Chapel Hall, commencing at 7.30pm.</p> <p>The next Joint Parish Councils Meeting is on Tuesday 16 June at Davenham Methodist Church Hall, commencing at 7.30pm.</p>

There being no further business this part of the Meeting closed at 10.15pm

12	<p>PART B – Press and Public Excluded</p> <p>Update on Confidential Legal Matters</p> <p>The Legal Letter issued last month has not invoked a response from the recipient. It was agreed to take no further action in follow up.</p> <p>The matter will continue to be reviewed.</p>
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There being no further business the Meeting closed at 10.26pm.