

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL**  
**held at MOULTON VILLAGE HALL ON MONDAY 14 SEPTEMBER 2015 at 7.45pm.**

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs. Aston (Chairman), Harris (Vice Chairman), Boyle, Vernon, Watkinson and Wood.
<b>Other Attendees</b>	CWAC Cllr. Sinar. Parish Clerk. 5 Members of the Public.

<b>1</b>	<p><b>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest</b>  Cllr. Bowie (vacation). CWAC Cllr. Weltman</p> <p>There were no Declarations of Interest made.</p>
<b>2</b>	<p><b>To receive the PCSO's Report</b>  With PCSO McShane currently absent from work, PCSO Kelly Mankee gave an overview of key incidents since the beginning of September – an ongoing neighbour dispute on Weaver Road; youths playing knock and run on School Lane; damage to plants at a property on Weaver Road; a burglary on Jack Lane; financial fraud on Meadow Lane.  Insp. Snasdell is currently exploring the possibility of creating a “cold caller exclusion zone” across the village. PCSO Mankee will spend as much time in the village as possible whilst PCSO McShane is absent, including maintaining contact with the School and various community groups.</p>
<b>3</b>	<p><b>Open Public Forum</b>  John Cochrane commented that, in spite of several reports to CWAC, Footpath 8 at the rear of Eaton View remains overgrown with nettles and weeds. Additionally, he has regularly reported weeds in kerbs and various potholes without any remedial action resulting.  Bob Howson commented on the poor state of the road surface on Main Road, a point he has also made to CWAC without any response. He also suggested that the addition of a convex mirror on fencing adjacent to the mini-roundabout (junction of Jack Lane and Main Road) would improve vision for drivers exiting Main Road.  The Parish Clerk will take these issues forward with a CWAC Ward Councillor, asking that updates be given to both Mr Cochrane and Mr Howson.</p> <p>Steffan Ward enquired whether there is a Map of Village Walks. He will be provided with a Millennium Map.</p> <p>Chris Storey advised that, in conjunction with Andrew Ross, he has set up a Cub Scout Group within the village – meets at the Village Hall each Wednesday evening. He was advised of several fund raising opportunities/avenues to explore. He confirmed a willingness to involve the group in the development of Weaver Road Recreation Area and with Newsletter Delivery.</p>
<b>4</b>	<p><b>To agree the Minutes of the Meeting held on Monday 13 July 2015 for signature as a true record.</b>  <b>Resolved:</b> that the Minutes of the Meeting held on 13 July 2015 be agreed and signed as a true record.</p>
<b>5</b>	<p><b>To receive the Parish Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• The Dog Grille, and additional fencing, at the entrance to the Toddlers' Play Area will be put in place later this month.</li> <li>• Two Benches, near the Gym Equipment, will be put in place later this month.</li> <li>• New Signage specific to the Gym Equipment (as outlined on the Annual Inspection Report) is now in place.</li> <li>• A date is awaited from Bespoke Communications to install an additional CCTV Camera adjacent to the MUGA.</li> <li>• Moss Haselhurst Solicitors are currently looking into the possibility of bringing forward the final date of the Covenant over Regent Street Backs. More information will follow in due course.</li> <li>• Councillors were reminded to register themselves with the ICO as Data Controllers.</li> <li>• It is understood that Northwich Victoria JFC no longer require use of the Playing Field for Football</li> </ul>

	<p>Matches and Training Sessions. Confirmation has been sought.</p> <ul style="list-style-type: none"> <li>• A Damages Claim has been received relating to an accident at the Gym Equipment Area on 11 July 2015. Brokers are handling the matter.</li> </ul>
<b>6</b>	<p><b>Administrative and Community Matters</b></p> <p><u>i. to discuss refurbishment of Community Notice Board adjacent to Co-Op Store</u> The Store manager has asked the Parish Council to consider refurbishing the Board as it is now in need of some repair. Antz Gardening has quoted £200 to repaint and insert new Perspex doors and backboards. <b>Resolved: to</b> ask Antz Gardening to proceed with the work at the quoted amount.</p> <p><u>ii. to finalise attendance number for Veolia Mine Visit on 24 September 2015</u> The following Councillors expressed a wish to attend the underground tour – Cllrs. Bowie and Harris. Cllr. Wood will take forward with Veolia,</p> <p><u>iii. to discuss Co-Option of 2 New Parish Councillors</u> <b>Resolved: to</b> commence the Co-Option process, taking prior guidance from CWAC Electoral Services.</p>
<b>7</b>	<p><b>Planning</b></p> <p><u>i. to note comments made by the Planning Committee on recent Applications</u> 15/03600/FUL – 4 Barlow Road – two storey side extension. Objection raised on the grounds of being too close to the roadway in the proximity of a junction. 15/03593/S73 – land at rear of 14 Whitlow Lane – variation of condition 2 (plans) on application 14/04186/FUL to include chimney to side elevation. No objections. 15/03434/FUL – 35 Main Road – single storey side/rear extension. Objected to on the basis that it did not comply with the 45° code (affecting light to neighbouring property).</p> <p><u>ii. to note Planning Application Responses from Cheshire West and Chester Council</u> 15/03531/ADV – Co-Op Store, Whitlow Lane – retention of one internally illuminated fascia sign, one internally illuminated projecting sign and one non-illuminated vinyl wall sign. Application Permitted. The Parish Council was not a Statutory Consultee for this Application. 15/03292/NMA – land at Beehive Lane – non material amendment to 14/04800/REM due to relocation of sales area. Application Permitted. The Parish Council was not a Statutory Consultee for this Application. 15/02654/HHE – 35 Lodge Drive – single storey lean to extension to rear. Approval not required. 15/02577/FUL – 27 Lodge Drive – two storey side and rear extension. Application Permitted.</p> <p><u>iii. to note Planning Applications advised but not yet received</u> None.</p> <p><u>iv. to discuss Neighbourhood Plan related matters</u> The Parish Clerk met with Richard Thresh (RT) The Neighbourhood Planning Officer at Cheshire Community Action, on 19 August 2015. RT is currently working on the Draft Neighbourhood Plan, feeling that only minor amendments are now required. The aim remains to have copies available for household distribution in early November. This will ensure that the statutory six week consultation window will be undertaken before the Christmas Holiday period. The finalised Draft should be ready for submission to CWAC Planning in late December/early January.</p> <p><u>v. to discuss issues relating to the Bovis Development off Beehive Lane</u> Since the last Parish Council Meeting CWAC have approved several of Bovis's Discharge of Conditions requests, including the closure of Footpaths 3 (Beehive Lane) and 2 (across the field being developed) for an initial period of six months from August 2015. Cllr. Bowie and the Parish Clerk met with Jim Clark, Graham Scott and Angela Capstick, Volunteer Community Representatives at proposed Site Meetings with Bovis, on 2 September 2015 to agree Terms of Reference. Whilst further advices are awaited from Bovis, it is anticipated that Site Meetings will be held monthly. The purpose of the Meetings will be to air any problems currently arising and to be advised of likely work being undertaken in the next month. Cllr. Aston and the Parish Clerk met with representatives from United Utilities and Bovis on 13 August 2015 to discuss proposed workings to upgrade the sewer pipe that lies underneath the northern end of the Playing Field. Very little surface work will be required – to create a new manhole/inspection cover c.5m in from the current gate at the end of School Lane. No timescales are yet determined for commencement of the work, which should take 1 week max.</p> <p><u>vi. to discuss issues relating to the Miller Homes Development off Jack Lane. Planning Application 15/03360/REM.</u> The Parish Council met with representatives of Miller Homes on 10 September 2015. The Parish Clerk read out notes summarising the Meeting (copy held on file). The Parish Council's Letter to CWAC Planning re the development was finalised.</p> <p><u>vii. to discuss any other Planning Related Issues</u></p>

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8	<b>Financial Matters</b> <u>i. To authorise Accounts for Payment and note Income Received</u> <b>Resolved:</b> to authorise the following Payments and to note Income Received.  <b>Payments:</b> <table><tr><td>P Sanders</td><td>Salary Clerk - August</td><td>*654.43</td></tr><tr><td>HMRC</td><td>PAYE + NI for PC - August</td><td>160.34</td></tr><tr><td>Dean Sanders</td><td>Web Site Administration</td><td>*75.00</td></tr><tr><td>PIAMS</td><td>Annual Play Equipment Inspection Report</td><td>*66.00</td></tr><tr><td>BDO LLP</td><td>Annual External Audit Fee</td><td>*360.00</td></tr><tr><td>Moss Haselhurst Solicitors</td><td>Deposit re Regent Street Garages Area Covenant Examination</td><td>*100.00</td></tr><tr><td>Office Essentials</td><td>Stationery</td><td>*76.50</td></tr><tr><td>PIAMS</td><td>July Inspection and Repairs as agreed</td><td>*133.20</td></tr><tr><td></td><td></td><td></td></tr><tr><td>P Sanders</td><td>Salary Clerk - September</td><td>654.43</td></tr><tr><td>HMRC</td><td>PAYE + NI for PC - September</td><td>160.34</td></tr><tr><td>Northwich Town Council</td><td>Contract Work July – Churchyard and Play School</td><td>235.20</td></tr><tr><td>Northwich Town Council</td><td>Contract work July – Playing Field</td><td>978.60</td></tr><tr><td>Came and Company</td><td>General Insurance Renewal Premium</td><td>2250.63</td></tr><tr><td>PIAMS</td><td>August Inspection</td><td>36.00</td></tr><tr><td>Northwich Town Council</td><td>Contract Work August – Churchyard and Play School</td><td>235.20</td></tr><tr><td>Northwich Town Council</td><td>Contract work August – Playing Field</td><td>558.60</td></tr><tr><td>P Sanders</td><td>Expenses – July to Sept 2015</td><td>273.46</td></tr><tr><td>Simply Signs</td><td>Gym Equipment Sign</td><td>201.60</td></tr></table> <p style="text-align: right;">* - retrospective</p> <b>Income Received</b> <table><tr><td>Bank Interest</td><td>7.61</td></tr></table> <p>Parish Council funds (unaudited) as at 31 August 2015 totalled £63,537.73 credit. £7,070 is ring-fenced for Neighbourhood Plan purposes.</p> <u>ii. to discuss rollover of Fixed Term Investment</u> <b>Resolved:</b> to place the funds for a further 12 month period with Co-Operative Bank. Current Interest Rate is 0.9%.		P Sanders	Salary Clerk - August	*654.43	HMRC	PAYE + NI for PC - August	160.34	Dean Sanders	Web Site Administration	*75.00	PIAMS	Annual Play Equipment Inspection Report	*66.00	BDO LLP	Annual External Audit Fee	*360.00	Moss Haselhurst Solicitors	Deposit re Regent Street Garages Area Covenant Examination	*100.00	Office Essentials	Stationery	*76.50	PIAMS	July Inspection and Repairs as agreed	*133.20				P Sanders	Salary Clerk - September	654.43	HMRC	PAYE + NI for PC - September	160.34	Northwich Town Council	Contract Work July – Churchyard and Play School	235.20	Northwich Town Council	Contract work July – Playing Field	978.60	Came and Company	General Insurance Renewal Premium	2250.63	PIAMS	August Inspection	36.00	Northwich Town Council	Contract Work August – Churchyard and Play School	235.20	Northwich Town Council	Contract work August – Playing Field	558.60	P Sanders	Expenses – July to Sept 2015	273.46	Simply Signs	Gym Equipment Sign	201.60	Bank Interest	7.61
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9	<b>Correspondence Received</b>			
	Cheshire West and Chester Council	11 July	Road Closure Notices re Northwich (e-mailed on receipt)	To Note
		24 July	Notice of Consultation – Public Space Protection Orders	To Note
	Cheshire Police	Various	Newsletters	To Note
	Relate	4 Aug	Request for Support	To Note
	VRDS	Various	Newsletters	To Note
	Middlewich Town Council	28 July	Civil War Lecture Series	To Note
	Louise Tonner Robina Khan Janet Cleaver Peter Bradbury Margaret Newton	Various	E-mails re Footpath Closures	Responded to by Parish Clerk
	ChALC	22 July	Community Energy	To Note
		5 Aug	Smoke Free Playgrounds Initiative	To Note
		27 Aug	Notes of Police Commissioner Open Evening on 30 July 2015	To Note
		1 Sept	Community Energy Question Time Event	To Note
		10 Sept	Draft Local Flood Management Strategy – Public Consultation	To Note
	No Solar Farms in Cheshire	5 Aug	E-mail seeking support	To Note
	Connecting Cheshire	7 Aug	Newsletter	To Note
	Cheshire Fire and Rescue Service	18 Aug	Information re Prince's Trust Programme	Info added to Facebook Page and Web Site
	Healthwatch Cheshire	27 Aug	Notice of Celebration Event on 28 September	To Note
	Cheshire Community Action	13 July	Invite to Community Pride Awards Ceremony at Ellesmere Port Civic Centre on 15 October	To Discuss
	<b>Resolved: to</b> - confirm that Cllr. Aston and the Parish Clerk will attend the Community Pride Awards.			
10	<b>To receive Reports from Councillors and the Parish Clerk</b> Cllr. Vernon advised that she is attending a Meeting at Moulton RBL on 22 September 2015 covering arrangements for the Remembrance Day Parade. Further details to follow. Cllr. Aston confirmed that he will			

	<p>again undertake a reading at the Church Service.</p> <p>Cllr. Boyle advised that he has lodged a report with CWAC regarding out of service Street Lights.</p> <p>Cllr. Harris commented that CWAC have now inserted a new Metal Swing Gate at the end of Main Road, bordering Footpath 8.</p> <p>Cllr. Aston advised that The Lion Public House have kindly donated 3 Picnic Benches for use at Weaver Road Recreation Area. A Letter of Thanks is to be sent.</p>
<b>11</b>	<p><b>To note that the next Meeting of the Parish Council will be held on Monday 14 December 2015 at Moulton Village Hall, commencing at 7.45pm.</b></p>

There being no further business the Meeting closed at 9.21pm.