

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL**  
**held at MOULTON VILLAGE HALL ON MONDAY 12 OCTOBER 2015 at 7.45pm.**

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs. Aston (Chairman), Harris (Vice Chairman), Bowie, Vernon, Watkinson and Wood.
<b>Other Attendees</b>	CWAC Cllrs. Weltman and Pearson. PCSP Kelly Mankee. Parish Clerk. 3 Members of the Public (names recorded).

<b>1</b>	<p><b>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest</b>  Cllr. Boyle (work commitments).</p> <p>There were no Declarations of Interest made.</p>
<b>2</b>	<p><b>To receive the PCSO's Report</b>  PCSO Kelly Mankee gave an overview of key incidents since the last Parish Council Meeting. Main issue was a Burglary on Meadow Lane – arrest subsequently made with the culprit now on remand. Other incidents included a truck blocking Main Road – vehicle moved on; a minor traffic accident on Main Road; report of a Cow on the A533; report of a possible break in at premises – later checks revealed all in order.</p> <p>Burglary incident emphasises the need for vigilance and keeping an eye on elderly/vulnerable residents.</p> <p>The PCSO was advised of two vehicles that have been seen driving at speed on the Playing Field in the last few days. CCTV recordings will be reviewed to help identify the vehicles/drivers. Please also see later comments under Section 10.</p>
<b>3</b>	<p><b>Open Public Forum</b>  Margaret Newton enquired whether the Parish Council would ask CWAC to put in place a “Concealed Entrance” sign on Main Road approaching the mini roundabout at the junction with Jack Lane. This follows several near misses for vehicles emerging out of Beehive Lane. A letter will be sent to CWAC Highways.</p> <p>Margaret Newton again expressed concern over actions/decisions taken by CWAC Planning in respect of recently approved developments within the village – she feels that Planning Officers hold “Moulton in contempt”. Cllr. Aston said that many of the specific issues had already been covered/raised by the Parish Council and that Mrs Newton’s concerns related to planning policy/guidance issued by National Government. He recommended that she take matters forward with the local MP and/or Government Department.</p>
<b>4</b>	<p><b>To agree the Minutes of the Meeting held on Monday 14 September 2015 for signature as a true record.</b>  <b>Resolved:</b> that the Minutes of the Meeting held on 14 September 2015 be agreed and signed as a true record.</p>
<b>5</b>	<p><b>To receive the Parish Clerk's Report</b></p> <ul style="list-style-type: none"> <li>The Parish Clerk is still seeking a date from Bespoke Communications for the installation of an additional CCTV Camera looking into the MUGA area. Training in use of the Equipment is also being sought.</li> <li>All 3 CWAC Ward Councillors have agreed to support the refurbishment of Weaver Road Play Area from Ward Budgets – total £2,250. MADCA has also offered financial support of min. £1,250.</li> <li>Expressions of Interest in Tendering for Grass Cutting and Grounds Maintenance for 2016 to 2019 have been received from 6 parties – an advert was placed in the Northwich Guardian supported by Notices on the Web Site, Facebook Page and Notice Board. Closing date for expressions of interest is 30 October 2015. Tenders are to be submitted by 5pm on 20 November 2015 in readiness for scrutiny the following week by the Finance Committee. Successful applicants will be notified by 31 December 2015.</li> <li>The Community Notice Board adjacent to the Co-Op Store on Whitlow Lane has been refurbished and is now back in use.</li> </ul>

	<ul style="list-style-type: none"> <li>Two new bench seats have been placed in the Children's Play Area near to the Gym Equipment.</li> </ul>
<b>6</b>	<p><b>Administrative and Community Matters</b></p> <p><u>i. to note progress on the Co-Option of two new Parish Councillors</u>  The Statutory Notice of Election was posted on 14 September 2015. CWAC Electoral Services have subsequently confirmed that the Parish Council can now proceed to co-option. It was agreed to post Recruitment Notices on the Web Site, PC Facebook Page and Notice Board. Deadline for submitting Applications (in writing only) will be Friday 6 November 2015, with a view to analysing at the November Parish Council Meeting.</p> <p><u>ii. to discuss Regent Street Backs (Garages Area) Covenant</u>  Solicitors acting on behalf of ICI Chemicals and Polymers Limited have confirmed a willingness to release the Covenant, subject to the up-front payment of Legal Fees amounting to £1,000. In addition to this sum there will also be Fees, between £600 and £1,000, payable to Moss Haselhurst for preparation of the appropriate paperwork.  <b>Resolved:</b> to ask Moss Haselhurst to take matters forward. Total spend to initially be limited to £2k + VAT.</p> <p><u>iii. to discuss PCSO Funding for 2016/17</u>  A letter has been received from Cheshire Constabulary enquiring whether the Parish Council is agreeable to the continuation of the current joint funding arrangements for the PCSO for the twelve months commencing 1 April 2016. Subsequent to this letter ChALC have arranged a Meeting between Parish Councils and Cheshire Police to discuss PCSO Funding. This is on Friday 6 November 2015, commencing at 1pm at the Police HQ in Winsford – Cllr. Harris will attend.  <b>Resolved:</b> to write to Cheshire Constabulary commenting that initial thoughts are to be supportive of the request for financial support, subject to all Parish Councils in the Ward making a proportionate contribution. Additionally, the Agreement Document should include scope for rebates if Officer/PCSO coverage is diluted for any lengthy period of time. Final decision to be conveyed in writing after the 6 November 2015 Meeting.</p>
<b>7</b>	<p><b>Planning</b></p> <p><u>i. to note comments made by the Planning Committee on recent Applications</u>  None.</p> <p><u>ii. to note Planning Application Responses from Cheshire West and Chester Council</u>  15/03434/FUL – single storey rear/side extension – 35 Main Road. No objections raised. Application permitted.  15/03593/S73 – variation conditions re App 14/04186/FUL – land at rear of 14 Whitlow Lane. Application permitted.  15/03600/FUL – erection of single storey side extension and part rear extension – 4 Barlow Road. Application permitted.</p> <p><u>iii. to note Planning Applications advised but not yet received</u>  None.</p> <p><u>iv. to discuss Neighbourhood Plan related matters</u>  The Parish Clerk advised that Richard Thresh, at Cheshire Community Action (CCA), is continuing to work at putting together the Draft Plan. Additional information has been provided regarding the initial Household Survey – this is required as supporting evidence for the Draft Policy Statements. The Clerk will continue to liaise with Mr Thresh, advising Councillors of progress. An Interim Invoice has been requested covering work done to date by CCA</p> <p><u>v. to discuss issues relating to the Bovis Development off Beehive Lane</u>  The Bovis Liaison Group met for the first time on Wednesday 30 September 2015. Topics discussed included commencement date for site work; working hours; dates of footpath closures; use of footpaths outside of working hours; signage adjacent to footpaths showing alternative routes; surface water entering adjacent properties; creation of a boundary screen to reduce noise and dust; availability of car cleaning service for residents of Main Road, Summerfield Drive and Barnside Way; parking arrangements for visitors to the Show Homes. Notes of the Meeting are held on file. The next Meeting is scheduled for Wednesday 14 October 2015 – Cllr. Aston and the Parish Clerk will attend.</p> <p><u>vi. to discuss issues relating to the Miller Homes Development off Jack Lane. Planning Application 15/03360/REM.</u>  Nothing further to report. The Parish Council submitted its comments/observations in writing to CWAC Planning Department shortly after the last Parish Council Meeting. A decision on the Application is now awaited.</p> <p><u>vii. to discuss any other Planning Related Issues</u>  It was agreed that Planning Committee Members would advise each other of pending periods of absence, with a view to ensuring that Planning Applications Responses to CWAC are not delayed.</p>

8	<div data-bbox="186 192 406 221" data-label="Section-Header"> <h2>Financial Matters</h2> </div> <div data-bbox="186 224 952 253" data-label="Text"> <p>i. To authorise Accounts for Payment and note Income Received</p> </div> <div data-bbox="186 255 1107 284" data-label="Text"> <p><b>Resolved:</b> to authorise the following Payments and to note Income Received.</p> </div> <div data-bbox="186 315 320 342" data-label="Section-Header"> <h3>Payments:</h3> </div> <div data-bbox="186 347 1316 972" data-label="Table"> <table> <tr> <td>P Sanders</td><td>Salary Clerk - October</td><td>654.43</td></tr> <tr> <td>HMRC</td><td>PAYE + NI for PC - October</td><td>160.34</td></tr> <tr> <td>CHAMP</td><td>Hall Hire</td><td>23.25</td></tr> <tr> <td>P Sanders</td><td>Expenses – Sept/Oct</td><td>60.40</td></tr> <tr> <td>D Sanders</td><td>Website Management Q3 2015</td><td>75.00</td></tr> <tr> <td>RBL Poppy Appeal</td><td>Donation re Wreath at Loos in Northern France 10/15.</td><td>30.00</td></tr> <tr> <td>PIMS</td><td>September Inspection</td><td>36.00</td></tr> <tr> <td>ChALC</td><td>Pension Seminar Fee</td><td>10.00</td></tr> <tr> <td>Cllr. D Watkinson</td><td>ICO Registration Fee</td><td>35.00</td></tr> <tr> <td>Antz Gardening</td><td>Refurbishment of Community Notice Board</td><td>200.00</td></tr> </table> </div> <div data-bbox="429 974 619 1003" data-label="Text"> <p>* - retrospective</p> </div> <div data-bbox="186 1034 406 1061" data-label="Section-Header"> <h3>Income Received</h3> </div> <div data-bbox="186 1066 1316 1128" data-label="Table"> <table> <tr> <td>Bank Interest</td><td>2.11</td></tr> <tr> <td>Bank Interest – on rollover of Fixed Term Investment</td><td>311.03</td></tr> </table> </div> <div data-bbox="186 1160 1457 1223" data-label="Text"> <p>Parish Council funds (unaudited) as at 30 September 2015 totalled £58,070.62 credit. £7,070 is ring-fenced for Neighbourhood Plan purposes.</p> </div>	P Sanders	Salary Clerk - October	654.43	HMRC	PAYE + NI for PC - October	160.34	CHAMP	Hall Hire	23.25	P Sanders	Expenses – Sept/Oct	60.40	D Sanders	Website Management Q3 2015	75.00	RBL Poppy Appeal	Donation re Wreath at Loos in Northern France 10/15.	30.00	PIMS	September Inspection	36.00	ChALC	Pension Seminar Fee	10.00	Cllr. D Watkinson	ICO Registration Fee	35.00	Antz Gardening	Refurbishment of Community Notice Board	200.00	Bank Interest	2.11	Bank Interest – on rollover of Fixed Term Investment	311.03	
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9	<div data-bbox="186 1254 525 1283" data-label="Section-Header"> <h2>Correspondence Received</h2> </div> <div data-bbox="186 1314 1485 2027" data-label="Table"> <table> <tr> <td>Cheshire West and Chester Council</td><td>18 Sept</td><td>Hedges and Trees Overhanging the Highway (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td>Cheshire Police</td><td>Various</td><td>Newsletters (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td>VRDS</td><td>Various</td><td>Newsletters (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td data-bbox="330 1516 406 1545" rowspan="6">ChALC</td><td>23 Sept</td><td>CWAC Cultural Services Review (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td></td><td>Planning Seminar on 20 October 2015 (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td></td><td>Pensions Update Session on 12 October 2015 (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td>Various</td><td>CWAC Members Briefings (e-mailed on receipt)</td><td>To Note</td></tr> <tr> <td>5 Oct</td><td>Notice of Meeting, on 6 November 2015. between PCs and Cheshire Police re PCSO Funding</td><td>See Agenda Item 6iii</td></tr> <tr> <td>6 Oct</td><td>Newsletter</td><td>To Note</td></tr> <tr> <td></td><td>6 Oct</td><td>Information re Audio Webcasting of PC Meetings</td><td>To Discuss</td></tr> </table> </div>	Cheshire West and Chester Council	18 Sept	Hedges and Trees Overhanging the Highway (e-mailed on receipt)	To Note	Cheshire Police	Various	Newsletters (e-mailed on receipt)	To Note	VRDS	Various	Newsletters (e-mailed on receipt)	To Note	ChALC	23 Sept	CWAC Cultural Services Review (e-mailed on receipt)	To Note		Planning Seminar on 20 October 2015 (e-mailed on receipt)	To Note		Pensions Update Session on 12 October 2015 (e-mailed on receipt)	To Note	Various	CWAC Members Briefings (e-mailed on receipt)	To Note	5 Oct	Notice of Meeting, on 6 November 2015. between PCs and Cheshire Police re PCSO Funding	See Agenda Item 6iii	6 Oct	Newsletter	To Note		6 Oct	Information re Audio Webcasting of PC Meetings	To Discuss
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		8 Oct	Plastic Bag Charges to benefit Communities	To Discuss
	Connecting Cheshire	22 Sep and 7 Oct	Invitation to Information Event on 6/11/15 (e-mailed on receipt)	To Note

**Resolved: to**

- review the possible use of Audio Broadcasting Equipment during Q1 2016.
- to hold the Plastic Bag Charges Funding Information on file for possible use in connection with Weaver Road Play Area. Projects Committee to take forward if appropriate,

<b>10</b>	<p><b>To receive Reports from Councillors and the Parish Clerk</b></p> <p>Cllr. Watkinson advised that, earlier in the day, she attended a Pension Seminar focusing on Workplace Pensions. She will liaise with the Parish Clerk to ensure that appropriate Registrations and paperwork are completed.</p> <p>Cllr. Watkinson commented that the Footpath at the back of Eaton View (No. 8) has been cleared in the last few days.</p> <p>Cllr. Bowie advised that she attended the Veolia Liaison Meeting on 30 September 2015, including a trip down into the Mine. Notes of the Meeting are held on file.</p> <p>Cllrs. Aston, Bowie and Vernon will undertake a "village walk" later this week, advising CWAC of any issues that require attention.</p> <p>Cllr. Wood requested that an update be received from ChALC on the implementation of the Draft Planning Charter agreed at the 2013 AGM. The Parish Clerk will seek further information.</p> <p>Cllr. Vernon updated Councillors on arrangements for the Remembrance Day Parade on Sunday 8 November 2015. A Wreath has been ordered (Donation agreed at £30) and Cllr. Aston will again undertake the Bible Reading during the Church Service. The Parish Clerk will ask Northwich Town Council to undertake the usual clean-up of the War Memorial Area.</p> <p>Cllr. Aston suggested that, in light of recent problems with cars on the Playing Field, the chain link fence at the entrance off the Car Park be re-instated. This was agreed and the Parish Clerk will ask Northwich Town Council to implement.</p> <p>Cllr. Aston commented that the Parish Clerk's workload has increased recently with the setting up of the Projects Committee and regular Liaison Meetings with Bovis. He asked that Councillors be mindful of this and perhaps take routine matters forward themselves rather than involving the Parish Clerk.</p> <p>Cllr. Harris advised that he will be away from 25 October 2015 to 29 October 2015 inclusive. Accordingly no Planning Applications should be passed on to him for scrutiny during this time.</p> <p>The Parish Clerk sought Councillor's views on this years' Christmas Tree Lights Switch On Event. Primary wish is to have a similar Event to the last two years involving the School Choir. The Parish Clerk will continue to liaise with the School Head Teacher on dates etc, keeping Councillors advised of developments.</p> <p>The Parish Clerk enquired whether there remains justification for distributing the PC Newsletter to all households. The alternative would be to produce a Half Yearly Newsletter that is available on-line and put up on Notice Boards around the village. It was agreed to continue as at present, subject to further review in 2016.</p> <p>The Parish Clerk suggested that Rt.Hon. Antoinette Sandbach MP be approached to speak at the next Annual Parish Meeting. It was agreed to take matters forward.</p> <p>The Parish Clerk advised that a Wreath was laid at the War Memorial in Loos, France on 3 October 2015 as part of the commemoration of the Centenary of the Battle of Loos. Two soldiers from Moulton – Wilmot</p>
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	Buckley and George Greatbanks - lost their lives during the Battle.
<b>11</b>	<p><b>To note that the next Meeting of the Parish Council will be held on Monday 9 November 2015 at Moulton Village Hall, commencing at 7.45pm.</b></p> <p>The Finance and Project Committees will next meet on Thursday 26 November 2015 at Moulton Methodist Chapel Hall, commencing at 7pm.</p>

There being no further business the Meeting closed at 9.28pm.