

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL**  
**held at MOULTON VILLAGE HALL ON MONDAY 9 NOVEMBER 2015 at 7.45pm.**

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs. Aston (Chairman), Harris (Vice Chairman), Bowie, Boyle, Vernon, Watkinson and Wood.
<b>Other Attendees</b>	Parish Clerk. CWAC Cllr. Weltman, PCSO Mankee. 2 Members of the Public (names recorded).

<b>1</b>	<p><b>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest</b>  CWAC Cllr. Pearson.</p> <p>There were no Declarations of Interest made.</p>
<b>2</b>	<p><b>To receive the PCSO's Report</b>  PCSO Kelly Mankee highlighted the following issues which have arisen since the last Parish Council Meeting:- reports of suspicious activity on Main Road, Orchard Rise and Summerfield Drive; report of property damage on Lawrence Avenue; report of a fight on Weaver Road; report of computer/finance fraud on Church Street.</p>
<b>3</b>	<p><b>Open Public Forum</b>  CWAC Cllr. Weltman highlighted the Borough Councils' current "Empty Homes Consultation" and asked that any such properties be reported via the link on the CWAC Web Site.</p>
<b>4</b>	<p><b>To agree the Minutes of the Meeting held on Monday 12 October 2015 for signature as a true record.</b>  <b>Resolved:</b> that the Minutes of the Meeting held on 12 October 2015 be agreed and signed as a true record.</p>
<b>5</b>	<p><b>To receive the Parish Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• An extra CCTV Camera, looking into the MUGA, has been fixed in place. Whilst there Mr Aspinall gave a brief training session to Cllr. Aston on how to play back recordings.</li> <li>• Nine Expressions of Interest in Tendering for Grass Cutting and Grounds Maintenance Contracts have been received. The closing date for Tender Submissions is Friday 20 November 2015, with the Finance Committee set to review the documentation at its' Meeting on 26 November 2015.</li> <li>• The Parish Council Newsletter is currently being printed in readiness for distribution within the next 7/10 days.</li> <li>• The Parish Clerk has attended to the various Registrations relating to the Workplace Pension Scheme. The preferred supplier is NEST.</li> <li>• The chain link across the vehicular entrance to the Playing Field has been restored. Fluorescent Markers are to be added to aid visibility.</li> <li>• The Dog Grille, at the entrance to the Toddlers' Play Area will be installed in the next few days.</li> <li>• The Parish Council again received a "Little Gem Award" at the Best Kept Village Presentation Evening – this was for the quality of the Play Area. In the overall Award the village placed 9<sup>th</sup> of 12 in the 1k to 2.5k population grouping. Litter was the primary source of poor marking.</li> </ul>
<b>6</b>	<p><b>Administrative and Community Matters</b></p> <p><u>i. to note progress on the Co-Option of two new Parish Councillors</u>  The Parish Clerk advised that one person, Stefan Ward, has come forward expressing an interest in becoming a Parish Councillor. A group of Councillors will meet with Mr Ward shortly to discuss his Application.</p> <p><u>ii. to discuss PCSO Funding for 2016/7</u>  Cllr. Harris gave a brief outline of the Meeting between the Police and Crime Commissioner and Town and Parish Councils which took place on 6 November 2015, Minutes of which are expected from ChALC shortly. The discussion focused on Cost (and why not all Parish Councils pay a contribution), absence cover and the level of support provided.</p> <p><b>Resolved:</b> to write to the Police and Crime Commissioner following sight of the Meeting Minutes. The Parish</p>

	<p>Council remains keen to see overall costs correctly apportioned between the four Parish Councils involved (Moulton, Davenham, Leftwich and Kingsmead).</p> <p><u>iii. to discuss arrangements for the Christmas Tree Lights Switch On Event</u></p> <p>The Event will take place on Friday 4 December 2015, commencing at 5.30pm. The Moulton School Choir will again sing a medley of Christmas Carols/Songs. As in previous years the Parish Council will provide a Gazebo, the Sound System, Lighting and refreshment. The Parish Clerk will liaise with the School Head Teacher regarding Carol Sheets and publicity.</p> <p><u>iv. to discuss the CWAC Consultation Exercise for the 2016/7 Budget</u></p> <p>Members were previously advised of the Survey Forms linked to this Consultation Exercise by e-mail. The Parish Clerk suggested that all Members, and the Public, complete the on-line Survey which is designed to help the Council decide its' spending priorities for the next 4 years.</p>																					
7	<p><b>Planning</b></p> <p><u>i. to note comments made by the Planning Committee on recent Applications</u></p> <p>15/03360/REM – land off Jack Lane – Reserved Matters (amended Plans). To be reviewed by the Planning Committee with any relevant comments forwarded on to CWAC Planning.</p> <p><u>ii. to note Planning Application Responses from Cheshire West and Chester Council</u></p> <p>None.</p> <p><u>iii. to note Planning Applications advised but not yet received</u></p> <p>None.</p> <p><u>iv. to discuss Neighbourhood Plan related matters</u></p> <p>The Parish Clerk advised that Richard Thresh, at Cheshire Community Action (CCA), has made little progress with the Draft Neighbourhood Plan. A Meeting is to be arranged with Mr Thresh to agree timescales going forward.</p> <p><u>v. to discuss issues relating to the Bovis Development off Beehive Lane</u></p> <p>Since the last Parish Council Meeting there have been two further Liaison Group Meetings. Topics covered have included the unauthorised removal of lengths of hedgerow; work undertaken on Beehive Lane; unexpected roadworks at the mini roundabout; traffic speeds on residential roads. Notes of the Meetings are held on file. In the next few weeks Bovis will focus on the creation of on-site roadways, levelling of land and improving the surface of Beehive Lane to enable deliveries to be routed along the Lane. The next Liaison Meeting is scheduled for Wednesday 18 November 2015.</p> <p><u>vi. to discuss issues relating to the Miller Homes Development off Jack Lane. Planning Application 15/03360/REM.</u></p> <p>Nothing further to report, other than the comments included above under Section 7i.</p> <p><u>vii. to discuss any other Planning Related Issues</u></p> <p>None.</p>																					
8	<p><b>Financial Matters</b></p> <p><u>i. To authorise Accounts for Payment and note Income Received</u></p> <p><b>Resolved:</b> to authorise the following Payments and to note Income Received.</p> <p><b>Payments:</b></p> <table><tr><td>P Sanders</td><td>Salary Clerk - November</td><td>654.43</td></tr><tr><td>HMRC</td><td>PAYE + NI for PC - November</td><td>160.34</td></tr><tr><td>Bespoke Communications UK Ltd</td><td>Additional CCTV Camera at MUGA</td><td>297.50</td></tr><tr><td>P Sanders</td><td>Expenses – Oct/Nov</td><td>409.38</td></tr><tr><td>Cheshire Constabulary</td><td>PCSO Costs</td><td>5900.00</td></tr><tr><td>RBL Poppy Appeal</td><td>Donation re Wreath for Remembrance Day 2015</td><td>30.00</td></tr><tr><td>Northwich Town Council</td><td>Church Yard Contract 09/15</td><td>235.20</td></tr></table>	P Sanders	Salary Clerk - November	654.43	HMRC	PAYE + NI for PC - November	160.34	Bespoke Communications UK Ltd	Additional CCTV Camera at MUGA	297.50	P Sanders	Expenses – Oct/Nov	409.38	Cheshire Constabulary	PCSO Costs	5900.00	RBL Poppy Appeal	Donation re Wreath for Remembrance Day 2015	30.00	Northwich Town Council	Church Yard Contract 09/15	235.20
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	Northwich Town Council	Playing Field Contract 09/15 + Litter Collections + Bench Installations	1020.60	
	CHAMP	Room Hire	79.50	
	Moss Haselhurst	Legal Fees re Regent Street Covenant removal	1200.00	
	Cheshire Community Action	Neighbourhood Plan work	270.00	
	Groundwork UK	Repayment of NP Grant Balance	6800.00	
	PIAMS	October Playground Inspection	36.00	
	Antz Gardening	Grounds Maintenance at Hillside Lane and Weaver Road	600.00	
	* - retrospective			
	<b>Income Received</b>			
	Bank Interest		2.56	
	Moulton Children's Playing Field Trust		3265.00	
	Parish Council funds (unaudited) as at 31 October 2015 totalled £60,017.91 credit. £7,070 is ring-fenced for Neighbourhood Plan purposes.			
9	<b>Correspondence Received</b>			
	Cheshire Community Action	28 Oct	Notification of AGM on 18 November 2015	To Discuss
		5 Nov	Best Kept Village Competition Feedback Sheets	Covered in Clerks Report
	Cheshire Police	Various	Newsletters (e-mailed on receipt)	To Note
	VRDS	Various	Newsletters (e-mailed on receipt)	To Note
	ChALC	19 Nov	Consultation on Council Plan 2016/17 (e-mailed in receipt)	Agenda Item 6iv
		20 Nov	Notice of Meeting between Police and Crime Commissioner and Town and Parish Councils on 10 November 2015 (e-mailed on receipt)	To Note
		28 Oct	E-mail relating to Proposed Planning Forum in Q1 2016	To Discuss
		3 Nov	CWAC Members Briefings	To Note
	Connecting Cheshire	Various	Newsletters (e-mailed on receipt)	To Note
	Northwich Town Council	22 Oct	Letter advising that Draft Northwich Neighbourhood Plan is out for Public Consultation (e-mailed on receipt)	To Note
	Rt. Hon. Antoinette Sandbach MP	16 Oct	Letter advising details of Broadband and Mobile Phone Survey	Leaflet posted on Notice Board and included in Autumn 2015 Newsletter

	Clerks and Councils Direct	27 Oct	Journal dated November 2015	To Note
	Cheshire Fire Authority	29 Oct	Consultation on Draft Integrated Risk Management Plan 2016/17 (e-mailed on receipt)	To Note
	CWAC	30 Oct	Winsford Transport Strategy and Development Framework Public Consultation (e-mailed on receipt)	To Note
		2 Nov	E-mail from Cllr. Weltman re s.106 monies	To Discuss
		7 Nov	E-mail from Cllr. Weltman re Rural Funding Initiative	To Discuss
	<p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>- Cllr. Harris to attend CCA AGM if available.</li> <li>- to confirm interest in attending the proposed, ChALC led, Planning Forum in Q1 2016. Key issues to focus on relate to communication between CWAC and Town and Parish Councils.</li> <li>- to write to CWAC Cllr. Weltman advising that s.106 monies, totalling £360, will be put towards the Weaver Road Play Area Project.</li> <li>- Cllr. Bowie will take forward a request for support from the Rural Funding Initiative.</li> </ul>			
10	<p><b>To receive Reports from Councillors and the Parish Clerk</b></p> <p>The Parish Clerk advised that he attended the ChALC AGM on 29 October 2015. There were no issues discussed of specific interest to Moulton. Affiliation Fees are set to rise by 3% in 2016.</p> <p>Cllr. Vernon suggested, following comments recently made by Electricity Meter Readers, that the Meter Cabinets be cleaned internally. This will be taken forward.</p> <p>Cllr. Wood commented that he saw a Lady manoeuvring an Invalid Carriage earlier in the evening, having to use the road due to the lack of width of pavement.</p> <p>Cllr. Boyle commented that, in spite of his making a number of reports to CWAC, several Street Lamps in Wilson Drive remain out of use. Cllr. Weltman will take forward with CWAC Highways.</p> <p>Cllr. Watkinson commented that the Remembrance Day Service and Parade was well attended.</p> <p>Cllr. Bowie advised that the promised drainage improvements adjacent to a Property on Hillside Lane have now been undertaken.</p> <p>Cllr. Bowie commented that the recent Village Walk, undertaken by Cllrs. Aston, Bowie and Vernon, resulted in over 20 issues being reported to CWAC via the Smyle Mobile Telephone App. Some issues highlighted have already been addressed.</p> <p>Cllr. Aston suggested that "Smoke Free Area" signage, as provided by CWAC, be installed at locations around the Play Area.</p> <p><b>Resolved:</b> to order and erect 4 signs at key locations in the Play Area/MUGA. Authorised expenditure £128 (£32 per sign, including fitting brackets).</p> <p>Cllr. Aston suggested that Bulbs be planted adjacent to the Village Entry Signs and that the signs themselves be cleaned.</p> <p><b>Resolved:</b> to order and plant Bulbs up to a maximum cost of £100.</p> <p>Cllr. Aston advised that Mr Chris Pickering of 13 Chapel Lane had enquired whether he could take over the Tenancy of a dilapidated Garage on Regent Street Backs.</p> <p><b>Resolved:</b> to offer the Tenancy to Mr Pickering on a 14 month Term, free of Charge subject to all refurbishment work being completed by 29 February 2016.</p>			
11	<p><b>To note that the next Meeting of the Parish Council will be held on Monday 14 December 2015 at</b></p>			

	<b>Moulton Village Hall, commencing at 7.45pm.</b>
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	The Finance and Project Committees will next meet on Thursday 26 November 2015 at Moulton Methodist Chapel Hall, commencing at 7pm.
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There being no further business this part of the Meeting closed at 9.34pm.

12	<p><b>PART B (without Press and Public present)</b></p> <p><b>To review Confidential Legal Matters</b></p> <p>Bovis have advised, via an e-mail dated 28 October 2015, that they can no longer upgrade the foul sewer pipe under the top end of the Playing Field without having to excavate and lay a new pipe. Acknowledging the inconvenience that will be caused they have made an offer of compensation, with a cash sum offered towards the cost of the Weaver Road Play Area Project. Additionally, they have offered a free of charge design service to help plan the Weaver Road layout.</p> <p><b>Resolved: to</b> accept the offer from Bovis.</p>
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There being no further business the Meeting closed at 9.47pm.