

MINUTES OF A MEETING OF MOULTON PARISH COUNCIL
held at MOULTON VILLAGE HALL ON MONDAY 13 June 2016 at 7.45

PRESENT	
Councillors	Cllrs. Aston (Chairman), Bowie, Boyle,Vernon, Ward,Watkinson,Wood
Other Attendees	Parish Clerk.. CWAC Cllr. Helen Weltman- no members of Public

1	<p>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest Apologies received from Cllr Harris</p> <p>There were no Declarations of Interest made.</p>
2	<p>To receive the PCSO's Report</p> <p>No report was received for the meeting.</p> <p>Clerk will contact PSCO to remind them of the requirement to submit a monthly report especially if not attending the meeting.</p>
3	<p>Open Public Forum No item were raised</p>
4	<p>To agree the Minutes of the Meeting held on Monday 11th April 2016 for signature as a true record. The Clerk informed that the minutes approved at the meeting on the 9th May for the 11th April meeting contained an omission which has now been rectified and copies were tabled. Resolved: that the previous Minutes of the Meeting held on 11th April 2016 be struck from record and the tabled copy be agreed and signed as a true record. proposed by Cllr Denise Watkinson ,seconded by Cllr Stephan Ward</p> <p>To agree the Minutes of the Meeting held on Monday 9th May 2016 for signature as a true record Resolved: that the Minutes of the Meeting held on 9th May 2016 be agreed and signed as a true record. Proposed by Cllr Denise Watkinson, seconded by Cllr Stefan Ward</p> <p>A draft of the Minutes of the Annual Parish Meeting of the 9th May 2016 were agreed although it was noted that these will need to be approved at the next meeting in 2017</p>
5	<p>To receive the Parish Clerk's Report</p> <p><u>Deed of Grant Beehive Lane</u> The Clerk has been in contact the solicitors and agreed amendments, currently awaiting engrossed documents for signature and completion. Work will commence as soon as this is finalised. Clerk is liaising with Nick Edwards from Bovis regarding the commencement of the work. The work should have little or no impact on the use of the playing fields as the area will be fenced off. Cllr Aston has agreed that work can commence although the Deed has not yet been signed as this is a formality.</p> <p><u>Bovis Liason Meeting</u> Cllr Bowie and Clerk attended the meeting on the 19th May, a note of matters discussed was enclosed in the meeting pack.</p> <p><u>Police Commissioners response</u> A letter has been received from the Commissioner saying that he has passed our enquiry to the Local Policing Unit to investigate which has resulted in e-mails that you will have seen from PC Gary Weaver who is monitoring the situation and has visited both Miller and Bovis Sites and is working closely with Davenham PC.</p>

	<p><u>Playground Inspection Report</u> Work has been carried out that was originally reported in the April report as agreed with Cllr Allan Aston since the last meeting. More sand will be topped up as required at no extra cost as it settles.</p> <p><u>Neighbourhood Plan</u> Richard Tresh is working on a to do list for the Neighbourhood Plan Steering Group. Clerk has made contact with Richard to arrange to discuss the list and will report back at the next meeting.</p> <p><u>War Memorial</u> Approval has been received from the insurers to commence repairs, the cost will be £3,250. Quadriga have been instructed to commence the repairs.</p> <p><u>Weaver Road Play Area Design</u> The Parish Council agreed the design which was enclosed with the meeting papers and requested that the Clerk contact Miller Homes to see if they are willing to offer any support for the project.</p> <p><u>Regent Street Survey</u> The letter received from Right Marshall enclosed with the meeting pack was discussed. It was agreed that Cllr Bowie will contact CWAC for advice on the next step then work towards consultation in September once there are some suggestions and plan to discuss with the residents. Cllr Vernon reported that residents have expressed concerns regarding any plans and had complained that the grass has been left to overgrow. The Clerk confirmed that Northwich Town Council have the contract and cutting has commenced although the schedule will be checked.</p> <p><u>Jet Washing of the MUGA</u> The Clerk confirmed that a quote has been received from CG Services for £264.00, further quotes will be obtained from the other two contractors before a decision is made.</p> <p><u>Litter Pick of Playing Fields</u> The Clerk informed that there had been complaints regarding the bins and litter on the park, it was agreed that the litter pick will take place twice weekly from Mid June to Mid September with the cost noted at £10.00 per week each pick.</p>
6	<p>Administrative and Community Mattes:- to i Best Kept Garden Competition Parish Councillors will judge between 13th June and 11th July handing in sheets listing max. 5 gardens per area at the next Parish Council Meeting. CWAC Cllr. Gaynor Sinar will be asked to undertake the final judging during late July/August.</p>
7	<p>Planning i. <u>to note comments made by the Planning Committee on recent Applications- None</u> ii. <u>to note Planning Application Responses from Cheshire West and Chester Council- None</u> iii. <u>to note Planning Applications advised but not yet received 16/01928/FUL Erection of a new single storey front porch 35 Lodge Drive</u> iv. <u>to discuss issues relating to the Bovis Development off Beehive Lane – The last Liason Group Meeting took place on 19th May topics covered stop sign at Beehive Lane: the erection of a three way mirror: continued early start times: Road sweeping: Removal of hedges: drainage across the playing field. Notes of the meetings are held on files.</u> v. <u>to discuss issues relating to the Miller Homes Development off Jack Lane.</u> <u>Discuss any other Planning Related Issues –None</u></p>

8.

Financial Mattersi To authorise Accounts for Payment and note Income Received

PAYEE		NET(£)	VAT(£)	TOTAL (£)
S Spruce	Salary Clerk June	951.31		951.31
HMRC	PAYE + NI for SS	86.78		86.78
S Spruce	Expenses stamps and mobile phone top up	25.36		25.36
Davenham PC	Meeting cover for Feb 2016 clerks hours	48.76		48.76
CG Service	Playing Field Maintenance Contract May	238.33	47.67	286.00
Office Essentials	Stationery	78.62	15.72	94.34
Clerks & Councils Direct	Annual Subscription	12.00		12.00
Play and Inspection Services	Inspection Fee April	36.00		36.00
Play and Inspection Services	Inspection Fee May and maintenance work from Aprils report	190.40	38.08	228.48
Cheque number 301591 void	1 and 1 payment Fee 04/05/16 – 04/11/16 59.94 & vat 11.99			0.00
S Spruce	Repayment of 1 and 1 fee paid by card			71.93
ChALC	Course Fee for Clerk 15.06.16			30.00
P Sanders	Handover of Accounts			61.95

DESCRIPTION	TOTAL (£)
Bank Interest	TBA
Garages	Nil
Other – Insurance claim War Memorial	£3,000

9.

Correspondence Received

SENDER	REC'D	DETAILS	ACTION
Cllr Helen Weltman	28.04.16	Update on footpath issues – e-mailed	note
Nick Edwards	29.04.16 16.05.16 17.05.16 02.06.16	Proposed dates of work by Bovis first two weeks of June – emailed Proposed meeting Planned work	note
Moss haselhurst solicitors	29.04.16 23.05.16 24.05.16	Lease of Weaver Road Play Area- emailed Deed of Grant Beehive Lane	Note To discuss
Civic Voice	29.04.16 3.05.16	Update-emailed	info
Dave Snasdell	29.4.16 26.05.16	Newsletter- emailed Newsletter –e-mailed	info
Graham Scott	30.04.16	Annual Parish Council Meeting- emailed	note
Matt Galvin	1.05.16	Thanks to Cllr Sandbach - emailed	info
So Cheshire	2.05.16	Monthly roundup- emailed	info
Rural Network Services	3.05.16 11.05.16 16.05.16 18.05.06 23.06.16 31.05.16	Newsletter- emailed Newsletters	info
Fiona Dunning	3.05.16	Drop on surgeries- emailed	info
Vicky Stock Davenham P C	3.05.16 23.05.16	HGV – through Davenham- emailed (request to Vicky that reports direct to CWAC Clerk has written to Police and Crime Commissioner HGV details	note
Field of Trust	4.05.16.	Protecting Parks and Playing Fields- emailed	info

	District Court	4.05.16	Court Notice – spam e-mail deleted	Referred to Dean Sanders
	Philip Davies Playground Inspection	5.05.16 8.05.16 9.05.16 12.05.16 13.05.16 31.05.16 04.06.16	April Inspection report- emailed (discussed at mtg 9.5.16) Inspection pricing – e-mailed Confirmation of cost – e-mailed Quote – costs Confirmation of work reported in April report Report for May e-mailed Request for contact details	Note To discuss Dealt with at May mtg Work agreed
	ChALC	5.05.16 13.05.16 19.05.16 23.05.16 26.05.16 31.05.16 02.06.16	Bulletin _ emailed Bulletin e-mailed Bulletin e-mailed Bulletin e-mailed Bulletin e-mailed Training session e-mailed Bulletin e-mailed	info
	Frodsham Town Council	5.05.16	Civic Reception invite Frodsham Town Council for Chairman e-mailed to A Aston	info
	Dave Snasdell	5.05.16 4.06.16	Newsletter- emailed	info
	Neighbourhood Alert	5.05.16 16.05.16 17.05.16	Newly appointed Crime Commissioner e-mailed newsletter	note
	Helen Weltman	6.05.16 9.5.16 11.05.16	Update on footpath issues e-mailed Landscape Policy Review e-mailed Update on footpath main road	Note Note Note
	CWAC	10.05.16 19.05.16	CWAC Planning Committee meeting minutes 26.04.16 e-mailed Notice of cancellation of meeting 31.05.16	Info
	SLCC	10.05.16	Newsletter e-mailed	Info
	Richard Thresh Community Action Group	10.05.16 23.05.16	Neighbourhood Plan e-mailed Newsletter e-mailed	To discuss

	Nick Long Cane & CO	11.05.16 11.05.16	Insurance Claim e-mailed Information request	Note
	Locality News	11.05.16	Newsletter- e-mailed	info
	Cheshire Police	11.05.16 02.06.16 01.06.16	Terror Information e-mailed Newsletter e-mailed Security alert at Leighton Hospital	Info
	Davenham Parish Clerk	12.05.16	Request to erect a sign e-mailed	Action Agreed
	Civic Voice	12.05.16 02.06.16	Newsletter e-mailed Newsletter e-mailed	Info
	Action Planning	12.05.16	Newsletter e-mailed	Info
	Funding Grants Funding Circle	12.05.16 17.05.16	Funding for Community Projects e-mailed	Info
	Nick Long Came and Co	16.05.16 3.06.16	Insurance Claim e- mailed Approval to commence work on Memorial	Info Note
	Vanessa Highham	16.05.16	EU event e-mailed Newsletter – e-mailed	Info
	VRDS	17.05.16 25.05.16	Careers Event e-mailed	Info
	Andrew Willerton BOVIS	18.05.16 19.05.16	Weaver Road Design e-mailed Proposed design e-mailed	Info For discussi on
	Northwich Town Council	19.05.16	Grass Cutting Regent Street – e-mailed	info
	Cheshire Fire and Rescue	19.5.16 03.06.16	Newsletter e-mailed	info

			Newsletter e-mailed	
Police & Crime Commissioner	19.05.16		Response to letter regarding HGV's through Davenham, Moulton from Miller an Bovis.	Rcvd post - discussed
Cheshire Police Gary Weaver	23.05.16 23.05.16 24.05.16		Traffic issues – HGV –e mailed	info
Considerate Construction Scheme	23.05.16		Registration – Library e-mailed	To discuss
Reaseheath Agricultural Development	23.05.16		Reaseheath Newsletter e-mailed	
Civic Voice	24.05.16		Press release e-mailed	info
1 and 1	24.05.16		Payments –e-mailed	info
Frodsham Town Council	25.05.16		Cheshire Community Pride Judging e-mailed	info
Wright Marshall	30.05.16		Regent Street Land Survey	To Discuss
C G Services Cheshire Limited	02.06.16 03.06.16		Grass Cutting Playing Fields – e-mailed Photo of state of playing filed e-mailed	To Discuss
Mrs Janet Scott	04.06.16		Letter re Sewage outfall from Bovis Estate.	To Discuss

To receive Reports from Councillors and the Parish Clerk

The Parish Clerk advised that she has received instructions from HMRC not to send them any monies until pay is made in July so that adjustments can be made to tax deducted from the clerk's salaries for April, May and June. Two cheques drawn to HMRC cheque numbers 301577 and 301583 are now void.

10.	<p>The Parish Clerk reported that the current mobile phone is not fit for purpose and runs out of credit each month.</p> <p>Resolved: Clerk will take out a contract phone and port the number £10.00 per month approved.</p> <p>Cllr Vernon advised that she is receiving complaints from the residents of Regent Street that the grass has not been cut. The Parish clerk will contact the Town Council to check on the schedule.</p> <p>Cllr Bowie advised that she has received a complaint from a resident regarding the footpath near the Miller Homes site and a fence that has been built by a resident. Cllr Weltman will investigate further with Steven Holden.</p> <p>Cllr Wood commented that Miller Homes will be closing the footpath for six months</p> <p>Cllr Watkinson advised regarding fraudster's phone calls and the need for vigilance, this has been reported to the police.</p> <p>Cllr Ward advised that he has received complaints regarding the dust from the Bovis and Miller homes sites from residents in Main Road. He has also received a query from a resident in Barlow Road regarding the height of conifer trees in the alley at the rear of the property, queries regarding owner of the offending trees. A query regarding the bus services should be made directly to the operator.</p> <p>Cllr Boyle commented that the speed limit signs are obscured by the bushes on Jack Lane</p>
11	<p>To note that Cllrs Aston, Bowie and Watkinson offered apologies for the next Meeting of the Parish Council which will be held on Monday 11th July 2016 at Moulton Village Hall, commencing at 7.45pm. The meeting will be Quorate and opened by the Parish Clerk who will then request a Chair for the meeting.</p>

There being no further business this part of the Meeting closed at 9.45 pm