

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL**  
**Held at MOULTON VILLAGE HALL ON MONDAY 10 October 2016 at 7.45**

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs. Aston (Chairman)Boyle, Watkinson, Vernon, Ward
<b>Other Attendees</b>	Parish Clerk.

<b>1</b>	<p><b>To receive Apologies (and record reasons for absence) and to note any Declarations of Interest</b>  Apologies received from Cllr's Bowie and Wood. The Chair welcomed Cllr Harris back after his absence.</p> <p>There were no Declarations of Interest made.</p>
<b>2</b>	<p><b>To receive the PCSO's Report</b></p> <p>Cllr expressed concerns at the current situation and the lack of services now being offered to the village</p> <p>Resolved: Clerk to write to PCSO Manager for an update of plans for Moulton.</p>
<b>3</b>	<p><b>Open Public Forum –</b></p> <p>No items were raised by members of the public.  The Chairman confirmed the winners of the Best Kept Garden for 2016 as:-</p> <p>1<sup>st</sup> Prize Mr &amp; Mrs Andrew 38 Meadow Lane  2<sup>nd</sup> Prize Mr &amp; Mrs Moss 9a Chapel Street  3<sup>rd</sup> Prize Mr &amp; Mrs Walker 144 Main Road</p> <p>Gardening vouchers were presented to the winners with an additional prize of a meal for two at the Cheshire Bar and Grill which had been donated by Counsellor Sinar.</p> <p>Cllr Vernon thanked Cheshire West and Chester Counsellor Gaynor Sinar for judging the competition this year commenting that the standard had been very high as with previous years.</p> <p>The Chairman read out a letter that had been received by the Parish Council from Christine Taylor of Main Road outlining issues that she and some of her neighbours are experiencing from the silver birch trees on the park.</p> <p><b>Resolved</b> : the clerk will speak with the contractor to see if there is anything that can be done to ease the problem although it was thought that there may be very little that can be done to improve the situation without any detriment to the trees themselves.</p>
<b>4</b>	<p><b>To agree the Minutes of the Meeting held on Monday 12 September</b>  <b>Resolved:</b> that the Minutes of the Meeting held on 12 September 2016 be agreed and signed as a true record. Proposed by Cllr Watkinson, Seconded by Cllr Vernon</p>
<b>5</b>	<p><b>To receive the Parish Clerk's Report</b>  <b><u>PCSO Resources</u></b></p> <p>Clerk has written to Chief Inspector Simon Meegan regarding concerns around the plans for a replacement PCSO. The response has been e-mailed to the Counsellors.</p> <p><b><u>20 Mile an Hour speed limit in the village</u></b></p> <p>Clerk has written to CWAC to enquire if there are any funds available to allow this to be considered. CWAC have confirmed that Moulton is in year one of the scheme which will be completed by the end of the financial year.</p>

	<p><b><u>Foul Outfall Adjacent to School Lane</u></b></p> <p>The area has been inspected and weeds have been killed and levelled out with the ditches filled in. Clerk has requested that the grass be cut immediately so that the contractor can then take over once this has been checked. If this is not done then the clerk will inform Bovis that we will arrange for it to be cut and charge to them.</p> <p><b><u>Bovis Liason Meeting</u></b></p> <p>Clerk has requested a meeting take place on the 19<sup>th</sup> October, no confirmation has yet been received.</p> <p><b><u>Neighbourhood Plan</u></b></p> <p>Clerk and Cllr Bowie have met and looked at Davenham's plan which is very professional. Davenham's clerk has confirmed that the Counsellors wrote the plan themselves and completed all the design and preparation work. The Clerk will make contact Cheshire Community Action to put the grant in place to continue the work.</p> <p><b><u>CCTV</u></b></p> <p>Clerk is currently sourcing an alternative supplier to deal with the current issues with the equipment. Sonitec at Sandbach was suggested and contacting Chis Shaw at Northwich Town Council for suggestions.</p> <p><b><u>Playing field Grass Cutting and other issues</u></b></p> <p>Clerk highlighted the outstanding issues from the Playground Inspection Reports:</p> <ol style="list-style-type: none"> <li>1. Adjust cradle swings</li> <li>2. Check and adjust play area fencing</li> <li>3. Smooth down rough edge of rodeo board</li> <li>4. Cleanse under side of junior unit</li> <li>5. New bolts on play area fencing</li> <li>6. 3 fixing for rotating hand equipment</li> </ol> <p><b>Resolved: That all work be carried out</b></p> <p>The contractor has been requested to jet wash the MUGA asap and also to weed the memorial flower bed and to ensure that the winter flowers are in place for the memorial service. Contractor has also been requested to contact Cllr Vernon to provide a quote for the work on the flags before November.</p> <p><b>Resolved : That the quote received for £384.00 be agreed and work to commence.</b></p> <p><b><u>Right of Way Footpath between 64-68 Main Road</u></b></p> <p>Clerk will review this as the work has not yet been carried out. CWAC will be requested to confirm the date that the work will be completed by.</p>
6	<p><b>Administrative and Community Matters:- to</b></p> <p><b>Newsletter</b>  clerk will provide a draft to include the following items :-  Weaver Road Play area plans  Best Kept Garden results  Issues with overhanging trees /bushes onto public highways    Christmas Tree Light Switch on</p>

	<p>To take place 2<sup>nd</sup> December at 6.30</p> <p>Clerk will ask the four local pubs if they can offer any help Check if the school children are available on that date to sing carols. Check if Oliver Webb may be available to switch on the lights Check with Northwich Town Council what lights are available. Cllr Watkinson will check if the Rotary float can be available to visit the village at 6.30 Finalise plans at November meeting</p>															
7.	<p><b>Planning</b></p> <p>i. <u>to note comments made by the Planning Committee on recent Applications-</u> None</p> <p>ii. <u>to note Planning Application Responses from Cheshire West and Chester Council-</u> None</p> <p>iii. <u>to note Planning Applications advised but not yet received</u> - None</p> <p>iv. <u>to discuss issues relating to the Bovis Development off Beehive Lane –v. to discuss issues relating to the Miller Homes Development off Jack Lane.</u> Clerk reports issues with arranging meetings with both developers, will try to resolve this.57e Clerk is to contact Miller Homes and request regular meetings Discuss any other Planning Related Issues –</p>															
8.	<p><b>Financial Matters</b></p> <p>i <u>To authorise Accounts for Payment and note Income Received</u> <b>Resolved:</b> to authorise the following Payments and to note Income Received</p> <table><tr><td>S Spruce</td><td>Salary Clerk October</td><td>969.91</td></tr><tr><td>HMRC</td><td>PAYE + NI for SS</td><td>86.78</td></tr><tr><td>S Spruce</td><td>Expenses- phone top up- mileage</td><td>120.35</td></tr><tr><td>BDO</td><td>Audit Fee</td><td>360.00</td></tr><tr><td>CHAMP</td><td>Room Hire September/October</td><td>46.50</td></tr></table> <p>ii <u>to Note Auditors Opinion</u></p> <p><b>Resolved:</b> to approve and accept the Annual Return including the certificate as presented received from BDO auditors, noting the issues arising report.</p> <p><b>Resolved :</b> that Cllr Watkinson is to set up a direct payment of the clerks salary with effect from November</p> <p><u>Correspondence Received</u></p>	S Spruce	Salary Clerk October	969.91	HMRC	PAYE + NI for SS	86.78	S Spruce	Expenses- phone top up- mileage	120.35	BDO	Audit Fee	360.00	CHAMP	Room Hire September/October	46.50
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	PCSO	1/09/16	Monthly report	<b>info</b>
	Helen Weltman	2/09/16	Footpath 64-68 Main Road	<b>Note</b>
	CWAC	2/09/16 7/09/16 16/09/16	Planning notification Planning Committee Agenda Minutes of Meeting	<b>info</b>
	Rupert Adams Community Assets	5/09/16 9/09/16 19/09/16	Lion Hotel	<b>Note</b>
	Dean Sanders	5/09/16	E-mail Admin	<b>info</b>
	Davenham Parish Clerk	6/09/16 13/09/16 26/09/16	Joint Pc Meeting/Manchester Airport information	<b>info</b>
	Playground Inspection Service	6/09/16 22/09/16 23/09/16 27/09/16	August Report Urgent issues with playground equipment	<b>info</b>
	Graham Scott	7/09/16	Lorry parked on Playfield Car Park	<b>info</b>
	C G Services	9/09/16	Issues with dumping of bags by bins on the park	<b>info</b>
	Danny Blake	12/09/16	PCSO Services	<b>info</b>
	David Tunstall	13/09/16	Queries on Neighbourhood Plan progress	<b>info</b>
	Parish Council Websites	14/09/16	Grant Information	<b>info</b>
	David Monks	15/09/16	NP Steering Committee	<b>info</b>
	Dean Saunders	15/09/16	passwords	<b>note</b>
	Neighbourhood Planning	16/09/16	Update on Changes	<b>note</b>
	Police and Crime Commissioner	19/09/16	Plan	<b>info</b>
	Simon Meegan	21/09/16	Response to PCSO issues	<b>Note</b>
	Inspector Snasdell	22/09/16	Newsletter	<b>info</b>
	Northwich Town Council	27/09/16	Grass Cutting	<b>info</b>

10.

#### **To receive Reports from Councillors and the Parish Clerk**

Cllr Vernon reminded everyone that the Remembrance parade commences at 9.30am on the 13<sup>th</sup> November and all Counsellors are expected to attend.

Cllr Boyle asked about the ownership of hedges that overhang onto the footpaths. Ownership lies with the property on which the hedge is planted, therefore house owners are responsible for both sides of the hedge.

Clerk reminded Cllr that the joint meeting with Davenham and Bostock will take place on 23<sup>rd</sup> November, requesting any items for the agenda

11.

**To note the Date of the next Parish Council Meeting – Monday 14<sup>th</sup> November 2016 at Moulton School Hall , commencing at 8.00pm**

There being no further business this part of the Meeting closed at 9.15 pm