



Moulton Parish Council

Minutes of the Full Council Meeting
Held on **Monday 9th September 2019** at **19:30** at
Moulton School, School Lane, Moulton

Present Cllr Boyle (Chair), Cllr Harding (Vice-Chair), Cllr Bush, Cllr Capstick, Cllr Jennings, Cllr Kershaw
In Attendance Mrs Sharron Spruce (Clerk), Cllr Weltman (CWaC) and two members of the public

1	Apologies
	No apologies were received.
	Declarations of Interest
	No declarations of interest were received.
2	Receive the PCSO Report
	<ul style="list-style-type: none"> Abusive behaviour reported on the park Scrap metal taken from a delivery wagon Parking issues Damage to a window of a house Offensive Graffiti in the Weaver Road play area 14 speeding offences, with a request to monitor speed in Regent Street
	Noted: The written report was discussed and received
3	Open Public Forum (maximum 15 minutes in total, and 3 minutes per Speaker)
	<ul style="list-style-type: none"> Resident has made a further request to for the trees and hedges which border her property on the Main Park to be trimmed to approximately 2.6m.
4	Minutes
	Agree the minutes of 8th July 2019
	<i>Proposed: Cllr Capstick. Seconded: Cllr Kershaw. Carried</i>
	Agree the minutes of 12th August 2019
	<i>Proposed: Cllr Boyle. Seconded: Cllr Capstick. Carried</i>
5a	Receive Clerk's Report
	<ul style="list-style-type: none"> There is still no agreed location for the siting of the donated Oak tree. It has been suggested Regent Street backs is an appropriate location depending on the forthcoming redevelopment. The options given by the security contractor for CCTV was noted and was agreed real time recording to be a superior option. The council have asked for a complete proposal with a firm, detailed quotation. There is some concern regarding the cantilever swing and the Clerk will check the PIMS contract for our obligations with regards to ongoing maintenance. The report of glass on the Playing Field was not addressed. It was agreed that reports should be made to the clerk who will arrange for removal in future. The clerk will amend the Playing Fields Policy. The nettles at Bellas Walk have reduced in intensity. Some concern from the community was received regarding the spraying of weed control in the grass. Cllr Bush believed this is safe for animals, and would contact Cllr Weltman.
5b	Councillor Actions
	<ul style="list-style-type: none"> The Parish Council received a letter from CWaC, regarding the junction on Brick Kiln Lane. Cllr Harding is dissatisfied with the response from the Unitary Authority and will respond.
6	Projects
	Weaver Road
	<ul style="list-style-type: none"> Cllr Bush reported the progress, made with volunteers, in the Weaver Road play area. There is concern that the lack of bark is providing an ideal environment for the weeds to flourish. Propose spending upto £25 on adding bark to the flowerbeds <i>Proposed: Cllr Harding. Seconded: Cllr Capstick. Carried</i> There was concern that foxgloves which are not suitable for Childrens' play areas could be planted, and

	<p>Cllrs Kershaw and Bush will monitor the donations and plants accordingly.</p> <ul style="list-style-type: none"> Cllr Bush asked for those councillors who received free bulbs from a local garden centre promotion to donate them, and to assist with green bin. Cllr Bush would like to liaise with the school for them to use the play area, and to involve local authors in a "grand opening" <p>Moulton Park</p> <ul style="list-style-type: none"> Propose spending upto £100 on adding trees/hedges behind the MUGA after seeking expert advice. <i>Proposed: Cllr Harding. Seconded: Cllr Capstick. Carried</i> It was suggested that Cllr Watson of CWaC would be a suitable person to ask Cllr Capstick chaperoned a photographer from the local newspaper. Cllr Capstick showed the flags and names that had been submitted. The following names were agreed "Moulton Crew" and "Captain Crows Nest". Cllr Capstick will ensure the signs are made accordingly. The proposed event in June 2020 was discussed and it was agreed that the use of land, with a possible donation to the community, would be made by an extraordinary meeting of the Special Projects Committee. Propose delegating the due diligence and decision making of this proposed event to the Special Projects Committee, who must report back in October 2019 with their recommendation. <i>Proposed: Cllr Boyle. Seconded: Cllr Harding. Carried</i> Cllr Capstick has received a verbal quote from an engineering firm who have worked with us on the park for the repair to the cantilever swing. This was £450+VAT and is cheaper than other alternatives. There is a need to provide a lockable height restriction for access to the park; the Clerk will investigate the options before the next meeting. There is a need for a new bin to be installed near the play areas. The clerk will arrange a quote for the next meeting. Propose
7	<p>Administrative Matters</p> <ul style="list-style-type: none"> The clerk will liaise with the RBL to ask if they require a representative from Moulton Parish Council on the 100th Remembrance Day Parade in November 2019. Cllr Harding raised a concern that the junction with Summerfield Drive and Barnside Way is now considerably busier, due to the additional 150 homes on Honeyvale Gardens, and has requested that we contact Highways to make it a "marked junction" There is an absence of a Communications Policy for the Parish Council and the Clerk will draft one for the next meeting.
8	<p>Planning</p> <ul style="list-style-type: none"> The extension to 75 Lodge Drive was refused <p>Noted: The Council noted the decision by the planning authority</p>
9	<p>Financial Matters</p> <ul style="list-style-type: none"> The council have received an invoice from CWaC for the uncontested election five months ago. Cllr Harding and Cllr Weltman, who both attended the pre-election briefings, were not aware of this. Cllr Harding to investigate, and the clerk will contest this with CWaC. Cllr Capstick wished to attend the ChALC Chairmanship training. It was noted that the chairperson and vice-chairperson should have received the training before undertaking their roles, so it was appropriate to have additional councillors trained so they could undertake this function in the future. Due to the influx of new councillors, it was suggested that we look to set aside greater funds for training this year and next year. The amount due to M&H would be paid when the final work is completed. <p>Noted: The council noted the above points</p>
10	<p>Correspondence Received</p> <ul style="list-style-type: none"> Cllr Bush asked for a calendar of civic and ChALC events to be maintained so the council could track the obligation and events <p>Noted: All correspondence to the council was noted.</p>
11	<p>Councillor Reports</p> <ul style="list-style-type: none"> Cllr Harding reported the skip lorry once more who parked in the Moulton Park car park overnight. The clerk will contact the company once more. Cllr Harding has reminded the council that the agreement with the school for our use of their premises involved a contribution in kind to benefit the students. The Council donated a table tennis table in November last year and that our contribution was now due for 2019/20. The clerk to contact the school. Cllr Harding to investigate options with twinning the village with a similar village in Europe and will report back next meeting. Cllr Harding also noted that Cheshire Pride, which had been postponed in August due to the weather, had been rescheduled for September 22nd. Cllr Harding has created a map of the village that shows which parts of the village are CWaC and MPC

	<p>responsibility. He has asked for this to be checked by the fellow councillors.</p> <ul style="list-style-type: none"> • Cllr Capstick reported that the cost of a red phone box was too high. • Cllr Boyle reported that there were loose flags in the village that needed reporting to CWaC.
Meeting closed at 22:15	
B	Creation of a HR sub-committee
	<ul style="list-style-type: none"> • Cllr Capstick presented her proposal for a terms of reference for the HR sub-committee. • Cllr Boyle requested that, due to the late hour, this be deferred until next month.



Moulton Parish Council

Agreed Actions From **Monday 9th September 2019** at **19:30** at

1	Draft reply to CWaC regarding the junction with Brick Kiln Lane and the bypass	Cllr Harding
	Send letter on behalf of Moulton Parish Council to CWaC	Clerk
2	Send to the clerk the list of hedges that overhang public areas	Cllr Capstick
	Send letter on behalf of Moulton Parish Council to identified residents	Clerk
3	Challenge local election costs with CWaC	Clerk
4	Obtain a second quote for the laurel hedge maintenance	Clerk
5	Liaise with the contractor, regarding the height to remove the vegetation that surrounds the park and the optimal time to conduct this. Discuss with the resident	Clerk
6	Investigate hedgerow replanting behind the MUGA and inform resident	Clerk
7	Obtain trees for behind the MUGA	Cllr Kershaw
8	Request CG Services remove the bushes from where the box in Weaver Road is	Clerk
9	Obtain quote for Anti-vandal paint	Clerk
10	Obtain bark for the flowerbeds of Weaver Road	Cllr Bush
11	Obtain detailed proposal for the CCTV in Weaver Road	Clerk
12	Write to the resident regarding the MUGA inspections and that the bolts are tightened accordingly	Clerk
13	Contact Miller Housing and the planning office regarding the exclusion of non-residents from the play area on the new estate	Clerk
	Contact the local resident to inform them of the actions the council will take	Clerk
14	Write to Miller Housing, and the company which erects estate agent signs, to remind them of the rules regarding the placement of these boards	Clerk
	Write to CWaC enforcement regarding the unauthorised erections of signs by estate agents	Clerk
15	Check PIMS contract regarding the maintenance of the cantilever swing	Clerk
16	Obtain the return of the cantilever swing from PIMS	Clerk
17	Obtain a written quote from M&H for the cantilever swing	Cllr Capstick
18	Ensure Cllr Harding is booked onto the Chairmanship course	Clerk
	Ensure Cllr Capstick is added to the waiting list for the Chairmanship course	Clerk
19	Request to be booked onto the course on October 7 th	Clerk
20	Create a draft induction pack for new councillors	Clerk
21	Remove the poppies from the cenotaph	Clerk
22	Liaise with Tony to understand what representation he requires from MPC for Remembrance Day	Clerk
23	Post agenda for the Special Projects Meeting on Friday 13 th September immediately	Clerk
24	Contact CWaC Highways to suggest a marked junction with Barnside Way/Summerfield Drive	Clerk
25	Issue a draft Communications Policy	Clerk
26	Obtain a quote for a lockable height restriction to Moulton Park	Clerk

27	Obtain a new padlock for the gate onto Moulton Park at the top of School Lane	Clerk
28	Obtain a quote for a new bin on the park near the signage/play area	Clerk
29	Investigate twinning options	Cllr Harding