



Moulton Parish Council

<https://moultonpc.org.uk>

Minutes of the Full Council Meeting
Held on **Monday 11th November 2019** at **19:30** at
Moulton School, School Lane, Moulton

Present Cllr Boyle (Chair), Cllr Harding (Vice-Chair), Cllr Bush, Cllr Capstick, Cllr Jennings, Cllr Kershaw

In Attendance Three members of the public

1	Apologies
	None received.
2	Declarations of Interest
	No declarations of interest were received.
3	Public Forum
	Maximum of three minutes per speaker, with an overall limit of fifteen minutes.
	<ul style="list-style-type: none"> Query about responses from MPC to emails. Response: emails answered within 1 week, if unanswered likely that email address was incorrect. Query whether plans for Regent St Backs have been submitted to planning. Response: no. Query about a request for information. Response: within one week.
4	PCSO Report
	To receive a report from PCSO Philip Hambleton circulated before the meeting
	<ul style="list-style-type: none"> PCSO Hambleton had circulated a written report which was noted. <ul style="list-style-type: none"> Items included: investigation into a firework thrown out of a vehicle on Jack Lane, speed enforcement on Jack Lane, and the successful Halloween Pizza and Games night run by PCSO and colleagues.
5	Minutes
	Motion: To resolve that the minutes of the meeting of the Council held on October 14 th 2019 (circulated to members) be signed as a correct record.
	Resolved: to agree the minutes of 14 th Oct 2019, signed by the Chair. <i>Proposed: Cllr. Capstick Seconded: Cllr Jennings.</i> The monthly expenditure report from 9 th Sept 2019 was signed as correct.
6	Consider applications received for co-option for councillor vacancies.
	Several expressions of interest have been received and 3 packs sent out to prospective candidates. Return of the information pack results in a meeting with the prospective councillor.
7	Clerks Report
	In lieu of the Clerk the following items to be discussed <ul style="list-style-type: none"> Cllr Harding to present a summary of the correspondence received. Cllrs provide summary of their actions from last month.
	Summary of correspondence received, presented by Cllr Harding: <ul style="list-style-type: none"> Playground inspection report (PIMS) <ul style="list-style-type: none"> Damaged pirate ship cannon has been taken away. Moss on playground Fitness equipment showing wood splitting is ok to use. Playground: cantilever swing has been returned, £150 to be paid to PIMS for chains purchased. CIL money from CWaC: MPC account details have been given to CWaC. Re previous letter to CWaC about the Brick Kiln Lane/A533 junction; their response shows appalling lack of awareness of the recent accident there. Highways Agency saw a problem with the junction 2 years ago so CWaC's response is deeply disappointing. Police meeting 14th November: no councillor can attend this meeting.
	Councillors actions: <ul style="list-style-type: none"> CWaC Member Briefing 1333 Review of the Council's Enforcement Policy: Cllr Harding and Cllr Capstick have sent responses contra to the proposal of devolving enforcement to town and parish councils. Action: copies of keys and a list of key holders required.

8	<p>Administrative Matters</p> <ul style="list-style-type: none"> • Cllr Capstick to provide an update on the PCSO event on Oct 28th 2019 • Cllr Capstick to discuss the requirement for a handyman/gardener. Motion: to accept the requirement and tender for such employee • Cllr Harding to propose Barnside Way/Summerfield Drive approach to CWaC • Cllr Harding to propose Brick Kiln Lane/Jack Lane approach to CWaC Motion: to accept the drafted letters • Cllr Capstick to present proposals from HR sub-committee meeting on 7th November 2019. Motion: to accept the recommendations of the HR sub-committee meeting on 7th November 2019. Carried unanimously.
	<ul style="list-style-type: none"> • Cllr Capstick reported the PCSO event was successful and very well attended. • Cllr Capstick: the annual greasing of playground swings and removal of moss were among jobs that could be done by a handyman on a casual basis. Motion: to accept the requirement and tender for such employee: carried unanimously. • Cllr Harding presented proposed letters to CWaC regarding junction of Barnside Way/Summerfield Drive, and Brick Kiln Lane/Jack Lane junctions. Motion: to accept the drafted letters: carried unanimously. • Cllrs Capstick and Kershaw reported on the HR sub-c^{tee} meeting 7th Nov 2019 as per the minutes of the meeting. • Anti-corruption and bribery policies are to be passed to the full council to consider. • Cllr Harding will put the policies approved by the HR sub-c^{tee} meeting into the MPC standard format. Motion: to accept the recommendations of the HR sub-committee meeting on 7th November 2019: carried unanimously.
9	<p>Planning Discussion on the following planning applications: none</p> <p>It was noted that the comments window for 126 Main Road closed the day of this meeting, and that plans for Moulton Vicarage have been approved.</p>
10	<p>Financial Matters</p> <ul style="list-style-type: none"> • Cllrs Harding and Boyle to detail the payments to be made and income received Motion: to accept the monthly expenditure report • Cllr Harding to discuss the CIL payments Motion: to accept the proposed timeline for CIL payments <p>Noted that the cheque book was not available at the time of the meeting, but it was okay for items in the report to be paid when the cheque book was retrieved from the Clerk. Motion: To accept the monthly expenditure report: Resolved to accept the monthly expenditure report (<i>proposed Cllr Capstick, seconded Cllr Jennings</i>).</p> <p>It was proposed by Cllr Capstick to pay the Neighbourhood Plan Referendum election expenses in one sum (instead of 2 instalments). Agreed: to pay election expenses in one sum (<i>proposed Cllr Capstick, seconded Cllr Bush</i>).</p> <p>CIL money, £6,000, is due from CWaC as a result of overbuild on the Bovis development. When the money is received MPC will ask the community for suggestions for its use. Motion: To accept the proposed timeline for CIL payments Resolved (<i>proposed Cllr Harding seconded Cllr Capstick</i>)</p>
11	<p>Renovation and Maintenance of Moulton Green Spaces</p> <ul style="list-style-type: none"> • Cllr Capstick to update on the renovation of Moulton Playing Field Motion: to accept a quote for the removal of the overgrown laurel hedges. • Cllr Capstick to update on the recent vandalism on Moulton Playing Field • Cllr Bush to update on the renovation of Weaver Road park <p>Re Moulton Playing Field and Playground</p> <ul style="list-style-type: none"> ◦ After discussion of quotes for hedge trimming it was decided to give the job to the cheapest, provided the full cost, including the full cutback, was still less than the next cheapest quote. Motion: to accept a quote for the removal of the overgrown laurel hedges. Carried unanimously. Action: Cllr Capstick to query the quote details with the company nominated, and inform the resident affected by the hedge that the work is about to commence. ◦ Car park barrier quote was discussed. It was agreed that two or more quotes were needed for comparison as the cost appears high. Action: Cllr Capstick to obtain 2 more quotes. ◦ Quote to repair the path damaged by tree roots was discussed. It was agreed to obtain a second quote. Action: Cllr Capstick to obtain a second quote.

	<ul style="list-style-type: none"> Removal of dead hedge near MUGA; this does not need to be done, the hedge will degrade naturally. Re maintenance contract for MCPF with CG services, it was queried whether the Weaver Rd maintenance is included, and if so, which tasks are in the contract. <p>Action: to check the contract with CG</p> <ul style="list-style-type: none"> Cllr Capstick gave an update on Moulton Playground <ul style="list-style-type: none"> It has been too wet to apply the transfers to the pirate ship The table tennis table has been further vandalised. It will be repaired 'this week' and cemented in. The cannon has been removed from the pirate ship on the Playground. Re Weaver Road Park, Cllr Bush gave an update. <ul style="list-style-type: none"> We are waiting for CCTV quotes Defibrillator box Action: Cllr Harding to chase up. Pruning: a community volunteering day would save money. Free chippings from Northwich Tree Surgery would be welcome. A book box would cost about £200, and a Mud Kitchen about £300. Agreed: a budget of £550 for these items. The nursery school in Moulton is to make bug boxes for the park. The gates are to be left open.
12	<p>Parish Meeting Cllr Harding to update on the preparations for Parish Meeting on November 15th 2019</p> <ul style="list-style-type: none"> Cllr Harding reported that the Village Hall was booked for the Parish Meeting on Friday 15th November 2019 7-9pm. The agenda was currently two items: the development plans for Regent St Backs, and vandalism on Moulton Playground.
13	<p>Regeneration of Regent Street Backs</p> <ul style="list-style-type: none"> Cllr Boyle to update on the progress for the regeneration of Regent Street Backs. Cllr Harding to comment on recent press speculation <ul style="list-style-type: none"> No progress other than the upcoming Parish Meeting Cllr Harding referred to the recent article in the Northwich Guardian which quoted "a parish council spokesman". It was noted that no member of MPC spoke to the Northwich Guardian, and the article content appeared to be taken from the MPC website.
14	<p>Chairman's Report</p> <ul style="list-style-type: none"> Cllr Boyle reported that the Remembrance Day parade went well. A list of wreath layers would be useful in future. MPC needs to lead the organisation and the item should be on the Sept 2010 agenda (Action).
15	<p>Councillor Reports</p> <ul style="list-style-type: none"> <i>Cllr Bush:</i> <ul style="list-style-type: none"> VE Day May 2020 organisation of remembrance is MPC responsibility; it needs to be on the Jan and Feb 2020 agendas. The Jamestown Circus need a pipeline map of the Playing Field (Action: to contact Circus with information). The circus pay £100/day donation, up to £400 max. It was previously agreed (Oct 2019 minutes) this would go to Moulton Events. Dimensions are needed for the Circus banners (Action: to contact Circus with information) <i>Cllr Capstick:</i> <ul style="list-style-type: none"> Parish Council surgeries – various locations and days have been identified. Litter picking event on Nov 3rd attracted volunteers and cleared the Playing Field and the 'snickets'. The Cenotaph has been tidied. 'Teddy Bear' bin suggested to replace current small bin (that looks like a dog waste bin) by the small Playground. Cllr Capstick is now a Moulton Primary School governor, and in this capacity will liaise with MPC re recompense for using the school for council meetings. <i>Cllr Harding:</i> <ul style="list-style-type: none"> Defibrillator pads have been replaced. In the MPC Cloud storage area documents have been sorted by year and type. <i>Cllr Jennings:</i> <ul style="list-style-type: none"> Gave a report on the ChALC Annual Meeting 24th Oct 2019 <i>Cllr Kershaw:</i> <ul style="list-style-type: none"> As part of the Woodland Trusts Big Climate Fightback, trees suitable for dead hedge replacement will be ordered immediately (Action: Cllr Kershaw). Cost £49.95 for 30. Overgrown hedges list has been updated, ready for letters to be sent (Action: Cllr Harding). CWaC consultation form on Local Cycling and Walking Infrastructure Policy (LCWIP) – Cllrs Kershaw and Harding have commented. MPC needs to decide on response (Action: All)
16	AOB None

17	Summary of Actions: after part B minutes.	
18	Note the currently scheduled dates of the next meetings	
	Moulton Parish Council	<i>Monday 9th December 2019 at 19:30 at Moulton School, Moulton</i>
	Finance Committee	<i>Thursday 29th November 2019, 19:30, Moulton School, Moulton Tbc: pre-meeting 5th December 2019.</i>
	Special Projects Committee	<i>None scheduled</i>
	Moulton Playing Fields Trust	<i>None scheduled</i>
	HR Subcommittee	<i>29th Oct 2019 and 5th Dec 2019, venue Moulton School</i>

Part A of the meeting closed at 9.58m.