



Moulton Parish Council

<https://moultonpc.org.uk>

Minutes of the Full Council Meeting Held on **Monday 9th December 2019** at **19:30** at Moulton School, School Lane, Moulton

Present Cllr Boyle (Chair), Cllr Harding (Vice-Chair), Cllr Bush (arrived at item 5), Cllr Jennings, Cllr Kershaw, Emma Adcocks (from item 6)

In Attendance One member of the public

0	Appointment of minute taker <i>In the absence of the Parish Clerk</i> Resolved: Cllr Kershaw was nominated, seconded and will take minutes of this meeting
1	Apologies Cllr Capstick
2	Declarations of Interest No declarations of interest were received.
3	Public Forum Maximum of three minutes per speaker, with an overall limit of fifteen minutes. <ul style="list-style-type: none"> No submissions
4	PCSO Report To receive a report from PCSO Philip Hambleton which was circulated before the meeting <ul style="list-style-type: none"> PCSO Hambleton had circulated a written report which was noted.
5	Minutes Motion: To note the minutes of the Parish Meeting on November 15 th 2019 (circulated to members) as a correct record. Motion: To resolve that the minutes of the meeting of the Council held on November 11 th 2019 (circulated to members) be signed as a correct record. Resolved: to note the minutes of the Parish Meeting on November 16 th 2019 as correct. <i>Proposed: Cllr Harding, Seconded: Cllr Jennings.</i> Resolved: to agree the minutes of 11 th Nov 2019, signed by the Chair. <i>Proposed: Cllr Harding, Seconded: Cllr Bush.</i>
6	Consider applications received for co-option for councillor vacancies. Motion: to co-opt Emma Adcocks to Moulton Parish Council. Resolved: Emma Adcocks was co-opted. <i>Proposed: Cllr Harding, Seconded: Cllr Jennings.</i>
7	Clerks Report In lieu of the Clerk the following items to be discussed <ul style="list-style-type: none"> Cllr Harding to present a summary of the correspondence received. Cllrs provide summary of their actions from last month. Summary of correspondence received, presented by Cllr Harding: <ul style="list-style-type: none"> Late payment request from HMRC: it has been paid. Anti-social behaviour in early November was reported to the Clerk. The incident is in the PCSO's report, who is looking at measures to prevent further incidents. The Community Safety Wardens are in touch with the person who contacted MPC. A resident suggests working with the PCSO to set up a Neighbourhood Watch scheme. Groundwork UK: require information from MPC re the end-of-grant reporting. The grant relates to consultancy for the Neighbourhood Plan. Action: JH will pick up the issue. Query from a resident querying lack of action by MPC re footpath from Bovis estate to School Lane. Suggests sources of funding for such. A resident suggests allotments should be in the Neighbourhood Plan. MPC are actively pursuing provision of allotments for Moulton residents, identification of suitable plots is ongoing. Miller Homes responded to MPC request to remove 'Residents Only' notice on playground. MPC copied on email from resident to Bovis homes, pointing out contravention of 'no 'operations' on

	<p>Sunday 24th Nov 2019</p> <ul style="list-style-type: none"> Powerforthepeople.org.uk ask for MPC to support the Local Electricity Bill. <p>Agreed: (unanimous) that MPC would support the Bill (allows local people to benefit from local power generation).</p> <p>Action: to formalise the support with a motion at the January meeting.</p> <p>Councillors actions:</p>
8	<p>Administrative Matters</p> <ul style="list-style-type: none"> Cllr Capstick to present proposals from HR sub-committee meeting on 28th November 2019 <p>Motion: to accept the recommendations of the HR sub-committee meeting on 28/11/19</p> <ul style="list-style-type: none"> Cllr Capstick to present proposals from HR sub-committee meeting on 5th December 2019 . <p>Motion: to accept the recommendations of the HR sub-committee meeting on 5/12/19</p> <ul style="list-style-type: none"> Cllr Harding to present the Petitions Policy <p>Motion: to accept the Petitions Policy</p> <ul style="list-style-type: none"> Cllr Harding to present the updated Flag Policy and Flag Schedule <p>Motion: to accept Flag Policy (v2) and Flag Schedule</p>
	<p>Resolved: unanimously to accept the recommendations of the HR sub-committee meeting on 28/11/19, and the recommendations of the HR sub-committee meeting on 5/12/19 . Proposed Cllr Kershaw, seconded Cllr Bush.</p> <ul style="list-style-type: none"> The policies accepted were: Appraisal Policy, Absence Policy, Return to Work Interview Form added to Absence Policy, Training Policy. Other policies to be considered at the next HR sub-committee meeting include: Lone Worker policy, which should include Risk Assessment. <p>Resolved: unanimously to accept the Petitions Policy, with amendment. Cllr Harding, Seconded: Cllr Jennings</p> <ul style="list-style-type: none"> Noted that 4 petitions have been presented to MPC in the last year. <p>Resolved: unanimously to accept the Flag Policy (v2) and Flag Schedule. Cllr Harding, Seconded: Cllr Kershaw</p>
9	<p>Planning</p> <p>Discussion on the following planning applications: none</p> <p>It was noted that 126 Main Road has got planning permission.</p>
10	<p>Financial Matters</p> <ul style="list-style-type: none"> Cllrs Harding and Boyle to detail the payments to be made and income received <p>Motion: to accept the monthly expenditure report</p> <ul style="list-style-type: none"> Cllr Harding to discuss the CIL payments <p>Motion: to accept the proposed timeline for CIL payments</p>
	<ul style="list-style-type: none"> Income received from CIL: £6,050. <p>Motion: To accept the monthly expenditure report:</p> <p>Resolved to accept the monthly expenditure report (<i>proposed Cllr Jennings, seconded Cllr Bush</i>).</p> <ul style="list-style-type: none"> CIL income. The most common suggestion for spending was for a all-weather path on the Playing Field, to link with existing paths to form a circular route around the field. It was proposed that residents vote on the suggestions received at MPC surgeries. Costings for various types of paths are required. <p>Motion: To accept the proposed timeline for CIL payments. Motion withdrawn; time needed to finish costing the suggestions received.</p>
11	<p>Renovation and Maintenance of Moulton Green Spaces</p> <ul style="list-style-type: none"> Cllr Capstick to update on the removal of the overgrown laurel hedges, for the record. Cllr Capstick to update on the recent vandalism on Moulton Playing Field Cllr Bush to update on the renovation of Weaver Road park
	<ul style="list-style-type: none"> Cllr Jennings: table tennis table repair is imminent. Cllr Kershaw: laurel and other hedges on west side of playing field trimmed to satisfaction of resident and MPC. Chippings have been used on muddy paths on Playing Field. The extent of the maintenance contract with CG was raised: what is their remit with respect to Weaver Play area and Moulton Playing Field? <p>Action: The contract with CG needs to be located and reviewed before renewal in 2020.</p> <p>Action: MPC will ask CG to report to MPC when, and what work has been carried out.</p> <ul style="list-style-type: none"> Re Weaver Road Park, Cllr Bush gave an update. <ul style="list-style-type: none"> We are still waiting for CCTV quotes. Weaver Rd is not ready to be opened until CCTV is installed.

	<p>Action: Cllr Harding to chase up CCTV installation in Weaver Rd play area.</p> <ul style="list-style-type: none">◦ The previous meeting decided the gates were to be left open; in this case the gates need to be self-closing and a risk assessment should be carried out. <p>Agreed: to proceed with installing self-closing gate mechanism. <i>Proposed Cllr Bush, seconded Cllr Jennings</i></p>											
12	<p>Parish Poll</p> <p>Cllr Harding to update on the preparations for the Parish Poll on December 19th 2019 by Cheshire West and Chester Council, and the implications of it.</p> <ul style="list-style-type: none">• The Moulton Facebook group suggested 200 words from each party to post on the site before the poll.• The cost of the poll to MPC will be in the region of £1,700.• It was noted that the poll will be costly and the result not legally binding.											
13	<p>Regeneration of Regent Street Backs</p> <ul style="list-style-type: none">• Cllr Boyle to update on the progress for the regeneration of Regent Street Backs.• Cllr Harding to comment on recent press speculation <ul style="list-style-type: none">• No progress, awaiting result of the upcoming Parish Poll.• Cllr Harding referred to a recent article in the Northwich Guardian which quoted “ a parish council spokesman”. It was noted that no member of MPC spoke to the Northwich Guardian, and the article content appeared to be taken from the MPC website.• Cllr Capstick suggested the community building could be located on the site of the old school canteen, with financial benefits to the school and MPC. The site could be acquired from CWAC council be Community Asset Transfer. Action: Cllr Capstick to present the idea to Jigsaw, the proposed RSB developers.											
14	<p>Chairman’s Report</p> <ul style="list-style-type: none">• Potholes on Whitlow Lane, near the Poppies, need attention. It has been raised with Cheshire West											
15	<p>Councillor Reports</p> <ul style="list-style-type: none">• <i>Cllr Bush:</i><ul style="list-style-type: none">◦ The Jamestown Circus update: contract needs to be signed by Easter 2020. Agreement of the contract should be on March MPC meeting agenda, and the contract drafted beforehand.• <i>Cllr Harding:</i><ul style="list-style-type: none">◦ Letters have been sent to prospective allotment holders◦ No response from CWAC re letters send about Jack Lane junction and Barnside Way junction.• <i>Cllr Jennings:</i>• <i>Cllr Kershaw:</i><ul style="list-style-type: none">◦ 24 Goat willow trees have been planted by volunteers on Moulton Playing Field, by the dead hedge, as part of the Woodland Trust’s Big Climate Fightback. There are 6 more that need to be planted◦ Overgrown hedges: the most obstructive hedges have not been cut back. Need to decide on what further action to take.◦ CWaC consultation form on Local Cycling and Walking Infrastructure Policy (LCWIP) Action: JK will submit a response from MPC.											
16	<p>AOB None</p>											
17	<p>Summary of Actions: after part B minutes.</p>											
18	<p>Note the currently scheduled dates of the next meetings</p> <table><tr><td>Moulton Parish Council</td><td><i>Monday 13th January 2010 at 19:30 at Moulton School, Moulton</i></td></tr><tr><td>Finance Committee</td><td><i>January tbc</i></td></tr><tr><td>Special Projects Committee</td><td><i>None scheduled</i></td></tr><tr><td>Moulton Playing Fields Trust</td><td><i>None scheduled</i></td></tr><tr><td>HR Subcommittee</td><td><i>None scheduled</i></td></tr></table>		Moulton Parish Council	<i>Monday 13th January 2010 at 19:30 at Moulton School, Moulton</i>	Finance Committee	<i>January tbc</i>	Special Projects Committee	<i>None scheduled</i>	Moulton Playing Fields Trust	<i>None scheduled</i>	HR Subcommittee	<i>None scheduled</i>
Moulton Parish Council	<i>Monday 13th January 2010 at 19:30 at Moulton School, Moulton</i>											
Finance Committee	<i>January tbc</i>											
Special Projects Committee	<i>None scheduled</i>											
Moulton Playing Fields Trust	<i>None scheduled</i>											
HR Subcommittee	<i>None scheduled</i>											

Part A of the meeting closed at 9.40m.