



Moulton Parish Council

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Moulton Parish Council Full Council Meeting minutes from Monday 9th March 2020 at 19:30 at Moulton School, School Lane, Moulton

Councillors: Cllr M Boyle, Cllr J Harding, Cllr Jo Kershaw, Cllr A Bush, Cllr A Capstick, Cllr N Jennings.
Acting Clerk Elaine Hamlett

No members of the public

1	Apologies <ul style="list-style-type: none">Mrs Sharron Spruce (Clerk)Cllr E AdcocksCllr E WatsonCllr H Weltman
2	Declarations of Interest <ul style="list-style-type: none"><i>None were received</i>
3	Public Forum <ul style="list-style-type: none"><i>No members of the public attended. No issues raised</i>
4	PCSO Report <p style="text-align: center;"><u>PCSO Hambleton Update</u></p> <ul style="list-style-type: none">ASB No reports received.Theft (including shoplifting). Scrap metal stolen from driveway.Burglary No Reports Received.Vehicle / bicycle theft No Reports Received.Parking/Highway disruptions <i>A report of a vehicle obstruction, the vehicle was not causing any obstructions and was parked outside the keepers address.</i>
5	Minutes <ul style="list-style-type: none">Motion: To resolve that the minutes of the meeting of the Council held on February 10th 2020 (circulated to members) be signed as a correct record One amendment made to page 8 should read 'proposed Allotments' <i>Proposed: Cllr N Jennings Secoded.:Cllr A Capstick. Unopposed. Resolved to approve the minutes.</i>
6	Co-option for councillor vacancies <ul style="list-style-type: none"><i>One Candidate attended. Co-opted Elizabeth LeBreuilly. Proposed Cllr Boyle, Secoded Cllr Kershaw, All Agreed. Resolved to Co-Opt Cllr LeBreuilly to Moulton Parish Council.</i><i>Three of those who applied, withdrew with accusations of the MPC being corrupt but were unable or unwilling to substantiate their accusations. Investigation into these accusations to be progressed.</i><i>Three further applicants also withdrew.</i>
7	Clerk's Report & Administrative Matters <p>Correspondence Received:</p> <ul style="list-style-type: none"><i>Walk Walk feedback- Walk held on 16th January 2020 – Full feedback report discussed and actions recorded</i><i>Viking Camp – to be discussed later on agenda</i><i>Oversight on cheque for CG Services resolved</i><i>Village Hall Meeting booked for MPC 3rd April 2020 7pm-21.00pm</i><i>Pink Poo Campaign -Underway and correspondence responded to regarding the campaign</i><i>CIL – Correspondence replied to re Pink Poo, Verges and Lighting.</i><i>Caravan Park – Acknowledgement of inclusion for the Caravan Park.</i><i>Weedkiller – C&G Contract to be checked on details of weed control. Strimming the preferred choice</i>

- under hedgerows and around lamp posts. Enquiry to C&G re what weedkiller is being used.
- MUGA – Request for the tightening of the football cage panels. As discussed this has been done before with no correction to the problem. Inspector to be asked for solutions.
- Anti-Bullying – Cllr Bush to attend forum on 12th March 2020
- Garages – Deposits refunded to tenants. Further letter to be sent to vacate the garages by end of the month and failure to do so will result in the building being emptied and the contents will be held for a short period of time then disposed of. Payment for the damage to some of the garage door may be requested from the tenant. **ACTION**
- School request for use of MUGA for after school activity responded
Lot P2 Notice to vacate sent to tenant

Clerks Report

- Chase up of Central Drains to address car park
- BACS payments set up. All payments made once agreed at meetings. A three day grace is available to cancel, change or amend transactions following a meeting.
- Parish Noticeboard updated
- All ChALC Newsletters available from now in \Documents\Advice
- **Councillors 'Action list'** - All actions discussed.
 - Cllr Boyle arranged co-option interviews, training requirements arranged with Cllr Kershaw, progressed RSB, Attended the Councillor Surgery on 6th March and sourced a new mobile for the Clerk.
 - Cllr Harding Investigated Plot2 notice, Wrote to School re permission for use of MUGA, Arranged invoice for Central Drains, Monitored CWAC reports, Update ICO certificate, training requirements to Cllr Kershaw, sent HMRC cheque, Responded to Planning Applications, Sourced quotes for PIMS report items, QCFS action plan, Paid cheque to School, Attend surgery 18th Feb, obtained Evoting leaflets and delivery, booked Parish meeting for 3rd April and sourced new laptop and printer for clerk. This would require £700 from the budget. The resent Laptop could be reused for surgeries and support. **This motion was proposed by Cllr Boyle and seconded by Cllr Bush, all agreed**
 - Cllr Adcocks – not present
 - Cllr Bush Chased the details from the Circus as requested, sent training requirements to Cllr Kershaw. Sought further quotes for CCTV(Weaver Road)
 - Cllr Capstick sent training requirements to Cllr Kershaw, VE Day wrote proposal for meeting, attended Coffee and Chat surgery 27th February, continued with CAT.
 - Cllr Jennings, sent training requirement to Cllr Kershaw, attended surgery 6th March, attended co-option interviews. Collated information for the environmental policy.
 - Cllr Kershaw Attended co-option interviews, the Coffee and chat surgery and collated all the Councillors training requests.
- **Newsletter** Agreed that this would now happen twice yearly and be mainly electronic version except for a few that would be in local shops and pubs for use of those not accessing/or able to use a computer. The Communications Group for the Newsletter would consist of Cllrs. Capstick, Harding, Kershaw and LeBruilly. **Proposed Cllr Capstick, seconded Cllr Harding all agreed. ACTION**
- **Hi Viz Jackets** Agreed purchase **proposed Cllr Capstick, seconded Cllr Kershaw all agreed.**

8

Parish Matters

- **Discussion on VE Day celebrations**
- It was agreed that there was £500 already in the budget available for this and that a new Committee were to meet on Sunday 15th March at 3 pm to discuss planning. Cllrs Capstick, Kershaw and LeBruilly will form this new Committee.
- **Proposed training course schedule** Cllr Kershaw had compiled the list of training and would circulate to Cllr when places agreed with ChALC. **proposed Cllr Boyle, seconded Cllr Bush, all agreed. ACTION**
- Environmental Policy Cllr Jennings presented a draft of what is proposed policy for everyone to submit and changes or suggestions to him and for it to be raised at the next meeting. **ACTION**
- **Viking Camp** This was agreed and would now go ahead. **proposed Cllr Harding, seconded Cllr Bush, all agreed.**
- **Circus Event** Cllr Bush reported that there would be a grounds check before the Circus commenced

	<p>and that a Risk Assessment would be done beforehand. As a touring company it was felt that they would be well versed in the preparations for the event.</p> <ul style="list-style-type: none"> • Pink Poo Campaign Discussion around collection by CWAC every two weeks and one particular area on Niddries Lane and the possibility of installing a camera to identify the culprit as this area was the worst in the village. Cllr Kershaw to contact CWAC to clarify what is collected. ACTION • Quality Control Status 		
9	<p>Planning</p> <p>Moulton Vicarage, 66 Jack Lane, Moulton</p> <ul style="list-style-type: none"> • Carry Out works to various trees • Respond by 24th March 2020 <p>Request further information from CWAC as to which trees and what is to be done to those trees. ACTION</p>		
10	<p>Financial Matters</p> <ul style="list-style-type: none"> • HMRC Payment made • Parish Poll payment to CWAC £1690. <p>Motion: To accept the financial report Proposed Cllr Capstick, seconded Cllr Harding, all agreed. Resolved.</p>		
11	<p>Renovation and Maintenance of Moulton Green Spaces</p> <ul style="list-style-type: none"> • Cllr Capstick reported on the four quotes received for the CCTV for Weaver Road. Electrical and Builders quote to install the pole and camera. Time frame around 1 day to install. • Cllr Harding reported on Central Drains. • Cllr Capstick reported that a barrier had been sourced and produced a photograph of the barrier proposed. • Discussion on the latest PIMs report that highlighted the need to remove/replace the metal bench due to corrosion. This was agreed that a replacement was necessary. Proposed Cllr Harding, seconded Cllr Boyle, all agreed. 		
12	<p>Community Infrastructure Levy</p> <p>The Evoting was now closed and with a 24.1% turnout it was the All-weather Footpath that won the vote. This was agreed to put into place. Proposed Cllr Harding, seconded Cllr Capstick , all agreed.</p>		
13	<p>Regent Street Backs</p> <p>A Special Projects Committee was formed and would meet to progress on 18th March 2020 at 6.00 pm</p>		
14	<p>Councillors Surgeries</p> <p>Following the success of the last surgery the next one is planned for 3rd April 2020 at 3.30 pm</p>		
15	<p>Chairman Report</p> <ul style="list-style-type: none"> • In addition to items already discussed it was reported that Barlow Road Grass Verges were being destroyed and it was felt that CWAC should be notified. ACTION 		
16	<p>Councillor Report</p> <ul style="list-style-type: none"> • Reports of two unleashed dogs on MUGA causing problems. Owner no in view of the dogs. • Bovis Homes to repair pathways damaged by construction • Write to CWAC re excess water in Niddries Lane due to lack of kerb and poor road condition. • CG contract to be re-assessed regarding the work schedule. There was a suggestion not to cut the hedge until the Autumn. ACTION add to next Agenda • Chase up the tree inspection • Request that the Weaver Road gates have a soft close • The hole that has appeared following repair to a collapse drain can be back filled with woodchip. • A request to compile a list of support that can be put into place in case of Coronavirus outbreak. ACTION to put a strategy in place 		
17	<p>AOB None</p>		
18	<p>Summary of Actions</p>		
19	<p>Note the currently scheduled dates of the next meetings</p> <table border="1"> <tr> <td>Moulton Parish Council</td> <td>Monday 6th April 2020 at 19:30 at Moulton School, Moulton</td> </tr> </table>	Moulton Parish Council	Monday 6 th April 2020 at 19:30 at Moulton School, Moulton
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	Finance Committee	<i>None scheduled</i>
	Special Projects Committee	<i>RSB Meeting 18th March 2020 6pm VE Events 15th March 2020 3 pm The Lion</i>
	Moulton Playing Fields Trust	<i>None scheduled</i>
	HR Subcommittee	<i>None scheduled</i>
	Councillor Surgery	<i>3rd April 2020 3.30 pm</i>

Meeting closed at 22.15 pm

Part B

This part of the meeting is confidential and is without the press and public attendance

1	Clerking Situation
	<p><i>Update on current situation with Moulton Parish Council administrative function</i></p> <ul style="list-style-type: none"> <i>• Cllr LeBruilly to contact Clerk on sick leave</i> <i>• Letter to OHU requesting information</i> <i>• Grievance not upheld</i> <i>• Temporary contract signed for temporary clerk to cover sickness absence.</i>
2	<i>Cllr Watson of CWAC will be asked to look into the accusations that were made by three of the co-option candidates and report on his findings.</i>

Signed

Clerk