



Moulton Parish Council

<https://moultonpc.org.uk>

Moulton Parish Council Full Council Meeting minutes from Monday 11th May 2020 at 19:30 at
Moulton School, School Lane, Moulton

Councillors: Cllr M Boyle, Cllr J Harding, Cllr Jo Kershaw, Cllr A Bush, Cllr A Capstick, Cllr N Jennings,
Cllr LeBreuilly, Cllr Adcock.
Acting Clerk Elaine Hamlett

1	Apologies <ul style="list-style-type: none">Mrs Sharron Spruce (Clerk)Cllr H Weltman
2	Elections <ul style="list-style-type: none">CHAIR- Cllr Capstick Proposed by Cllr Kershaw, Seconded by Cllr Adcock 3 Cllrs also voted in favour. MOTION CARRIEDVICE-CHAIR – Cllr Harding Proposed by Cllr Jennings, Seconded by Emma Adcock 3 Cllrs also voted in favour. MOTION CARRIEDFINANCE COMMITTEE Cllr Capstick, Cllr Harding, Cllr Jennings, Cllr Adcock and Cllr BoyleHR COMMITTEE Cllr Kershaw, Cllr LeBreuilly, Cllr Jennings, Cllr Adcock and Cllr BushSPECIAL PROJECTS COMMITTEE Cllr Capstick, Cllr Jennings, Cllr Harding, Cllr Boyle, Cllr Adcock, Cllr Kershaw and Cllr BushPLANNING WORKING GROUP Cllr Jennings, Cllr LeBreuilly and Cllr KershawMARKETING AND MEDIA GROUP Cllr Harding and Cllr CapstickENVIRONMENT WORKING GROUP Cllr Jennings, Cllr Adcock and Cllr Kershaw
3	Declarations of Interest <ul style="list-style-type: none"><i>Cllr LeBreuilly noted connection to Chapel Lane Planning Application</i>
4	Public Forum <ul style="list-style-type: none"><i>One member of the public attended. No issues raised</i>
5	PCSO Report <p><i>No report received</i></p>
6	Minutes <ul style="list-style-type: none">Motion: To resolve that the minutes of the meeting of the Council held on 6th April 2020 (circulated to members) be signed as a correct record Resolved to approve the minutes. Proposed by Cllr LeBreuilly, seconded by Cllr Harding, All agreed
7	Clerk's Report & Administrative Matters <p>Clerks Report <i>Email List circulated to all Councillors – no issues for clerk to report</i></p>

8	<p>Administrative Matters</p> <ul style="list-style-type: none"> • Discussion re: Training Schedule and the Induction Process for new Councillors. It was agreed that this was something that should be discussed and reviewed by the HR Committee • It was recapped that the Pink Poo Campaign was at present suspended.
9	<p>Planning</p> <ul style="list-style-type: none"> • One Planning Application for 3a Chapel Lane which has been approved
10	<p>Financial Matters</p> <ul style="list-style-type: none"> • HMRC Payment made • Salaries for Clerk and Acting Clerking • Invoice for CG Services • ICO subscription • Website Fees – Address to be changed with IONOS • It was also noted that interest of £58 had been accrued • Budget to be updated • VAT to be claimed back • A new Laptop had been purchased and would added to the Asset Register <p>Motion: To accept the financial report Proposed Cllr Jennings seconded Cllr Harding, all agreed. Resolved.</p>
11	<p>Renovation and Maintenance of Moulton Green Spaces</p> <ul style="list-style-type: none"> • CG Services to be asked to prune and lop the trees from around the CCTV and Cenotaph areas and also the Weaver Road Play area . Budget available to cover this cost. Proposed Cllr Harding, seconded Cllr Boyle, all agreed. • It was raised that the Cenotaph Gardens could be extended and that it would be advisable to speak with Planning to check if this would be possible. •
12	<p>Moulton Crow Fair</p> <p>It was reported that this had been cancelled due to CoVID 19</p>
13	<p>Regent Street Backs</p> <ul style="list-style-type: none"> • Updates on CWAC were received and they were reviewing their portfolio of properties and would get back to MPC re the Canteen as soon as this was completed • It was agreed that the Regent Street Garage tenants would be written to with a final request to empty the property.
14	<p>Councillors Reports</p> <ul style="list-style-type: none"> • Cllr Ad cocks Informed of the raising of an enquiry re the purchase of St Stephens Church Hall. She was advised to contact Mr Scott who would be able to help with any enquiry. • Cllr Boyle wanted to know who was responsible/owned the strip of land between the hedge and the footpath on Wilson Drive. Photographs to be taken and passed to MPC to enable an enquiry to be made. • Cllr Bush It was noted that the Circus was cancelled due to CoVID 19. Cllr Bush asked that if any further correspondence was received that she was copied into the emails. The trees donated by Davenham PC had not survived due to bare rooting. Cllr Bush also informed the meeting of the work being done for the self isolating and vulnerable in the village with the food bank, meal preparation and of the VE Day picnic that served 200 picnics to those in need. They are at present serving 29 households in the village. Cash donations given were being used to cover the overheads of running the food bank. A Mud Kitchen for the Weaver Road Play Area was to be sourced and a price and picture sent to MPC for consideration. • Funding for the Community Food Hub could be applied for and could it be done through MPC. The funding would cover frozen food transportation units and other items to help support the work being done. • Cllr Capstick

	<p>The fencing around the MUGA had been locked during the CoVID 19 social distancing and it was agreed this would continue to be locked as it was a multi sport venue and could only encourage gatherings and not social distancing. Discussion on the ownership of the land between Beechfields and Main Road as the grass there was in need of cutting. Further discussion to take place with the farmer regarding possible allotments</p> <ul style="list-style-type: none"> • Cllr Jennings The letter sent regarding the Aerial and cable that was dangerous had resulted in it being removed. The repair to the fencing had been done but would still need further work. • Cllr Kershaw All the trees that had been planted in the Autumn have been successful and growing well. A suggestion that names of plants growing around the village could have their names written in chalk on the pavements. It was suggested that the Cllr write to Helen Weltman to ascertain if and what permission would be needed to proceed. • Cllr Harding Still awaiting a response from CWAC re the green bin emptying. The Union Jack had been checked over and although it had a little fraying it was still in good condition and could be used. It was agreed that it could be repaired where it was frayed. • Cllr LeBreuilly The question of storage and insurance of the equipment for the Community Food Hub was raised and would be addressed. 												
15	<p>AOB</p> <ul style="list-style-type: none"> • <i>The MUGA was discussed and about opening. It was decided it would remain closed until the Social Distancing was lifted as this would be unattainable at present.</i> • <i>Cllr Kershaw asked about the Weaver Road CCTV and the Bird boxes. CG Services would be contacted about the progress.</i> • <i>Cllr Harding thanked Cllr Boyle for all his work for MPC during his Office as Chair. There was a round of applause to support the Councils thanks to Cllr Boyle</i> 												
16	<p>Summary of Actions</p> <ul style="list-style-type: none"> • <i>List of actions to be sent to all Councillors</i> 												
17	<p>Note the currently scheduled dates of the next meetings</p> <table border="1"> <tr> <td>Moulton Parish Council</td> <td><i>Monday 8th June 2020 at 19:30 via Skype</i></td> </tr> <tr> <td>Finance Committee</td> <td><i>None scheduled</i></td> </tr> <tr> <td>Special Projects Committee</td> <td><i>None scheduled</i></td> </tr> <tr> <td>Moulton Playing Fields Trust</td> <td><i>None scheduled</i></td> </tr> <tr> <td>HR Subcommittee</td> <td><i>None scheduled</i></td> </tr> <tr> <td>Councillor Surgery</td> <td><i>None scheduled</i></td> </tr> </table>	Moulton Parish Council	<i>Monday 8th June 2020 at 19:30 via Skype</i>	Finance Committee	<i>None scheduled</i>	Special Projects Committee	<i>None scheduled</i>	Moulton Playing Fields Trust	<i>None scheduled</i>	HR Subcommittee	<i>None scheduled</i>	Councillor Surgery	<i>None scheduled</i>
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Meeting closed at 21.29 pm

Part B

This part of the meeting is confidential and is without the press and public attendance

1	Clerking Situation
	<p><i>Update on current situation with Moulton Parish Council administrative function</i></p> <ul style="list-style-type: none"><i>• When the sickness absence of the Clerk ended a phased return to work commence.</i><i>• The Occupational Health Report was still awaited.</i><i>• A new laptop had been provided to the Clerk for her return</i><i>• The Acting Clerk would remain until the end of June to enable support for the phased return.</i>

Signed

Clerk