



# Moulton Parish Council

<https://moultonpc.org.uk>

Meeting of **Moulton Parish Council** on **Monday 12<sup>th</sup> October 2020** via Zoom

Meeting commenced at 19:32

In attendance: Cllr A Capstick (Chair), Cllr J Harding (Vice Chair & Acting Clerk), Cllr N Jennings, Cllr J Kershaw, Cllr A Bush and Cllr le Breuille (from 19:40)

1	<b>Apologies</b> <ul style="list-style-type: none"> <li>• Mrs Sharron Spruce</li> <li>• Cllr Sophie Dillon</li> </ul>
2	<b>Declarations of Interest</b> None
3	<b>Public Forum</b> None
4	<b>PCSO Report</b> <ul style="list-style-type: none"> <li>• A report was received of youths playing football on the MUGA</li> <li>• No reports of theft, one report of burglary</li> <li>• No reports of vehicle or bicycle theft</li> <li>• Two reports of parking disruption</li> </ul>
5	<b>Minutes</b> <b>Resolved. Proposed:</b> Cllr Kershaw <b>Seconded:</b> Cllr Jennings. <b>Carried.</b>
6	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>• The approved minutes and policies are now published on the website</li> <li>• The currently absent clerk has provided us with a key for the electrical box and this has been added to the Key Register. The timer has been adjusted so that the lights de-illuminate at 22:00.</li> <li>• The ACV recommendations have been made to the unitary authority and follow up questions have been answered.</li> <li>• The insurance has been renewed and the policy documents have been stored in the Vault.</li> <li>• The overgrown hedges have been reported to CwaC. They have declined to take action on two so far.</li> <li>• The council are now out of the Public Right to View period and PKF Littlejohn are undertaking the external audit.</li> <li>• The council has written, once more, to Cheshire West regarding the road markings (or lack thereof) at the bottom of Barnside Way.</li> <li>• The council have been asked to support a one-way system on Main Road and this has been added to the agenda.</li> <li>• A leaflet regarding the Regent Street progress has been added to the Noticeboard, social media and on 150 homes.</li> </ul>
7	<b>Administrative Matters</b> <ul style="list-style-type: none"> <li>• Discuss the request to support a one-way system in Main Road from the Village Hall to Whitlow Lane</li> </ul> <b>Motion: To support a one-way system in Main Road from the Village Hall to Whitlow Lane</b> Discussion regarding a one-way system of Regent Street, Whitlow Lane and Main Road or how to alleviate traffic flow issues. Cllr le Breuille asked regarding the assessments in place, and whether we should be considering this. There was a desire to speak to CWaC Highways about the issue. Cllr Harding asked whether double yellow lines in Main Road would achieve the same result. As Highways are due to run a consultation about traffic in Moulton, it was proposed to ask CWaC Highways what solutions to the traffic problems in Main Road could be achieved. <b>Resolved. Proposed:</b> Cllr Harding <b>Seconded:</b> Cllr Bush. <b>Carried.</b> <ul style="list-style-type: none"> <li>• Discuss the outline proposal for the Youth Council and agree the creation and budget for the creation of the council</li> </ul> Cllr Bush asked how this differed from the School Council, and this was discussed; the youth council would operate outside from the school. Cllr Capstick reported that there was parish councils that had a youth council. Cllr Bush asked for a connection for the Cheshire Youth Parliament. The council decided to defer the discussions regarding budget until a later meeting

	<p><b>Amended motion: To agree the creation and defer discussions regarding its budget until a later date Resolved. Proposed:</b> Cllr Capstick <b>Seconded:</b> Cllr Jennings. <b>Carried.</b></p> <ul style="list-style-type: none"> <li>• Agree and nominate a selection panel for the recent Handyman applications</li> </ul> <p><b>Motion: To nominate a selection panel for the Handyman applications and empower them to hire and negotiate, within the confines of the job specification for this role.</b>  <i>Cllrs Capstick, le Breuilly and Boyle nominated</i>  <b>Resolved. Proposed:</b> Cllr Capstick <b>Seconded:</b> Cllr Kershaw. <b>Carried.</b></p>
8	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• No planning applications have been received</li> </ul>
9	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>• Consider the income and expenditure received to date</li> <li>• VAT Update</li> <li>• Cllrs Harding and Capstick to detail the payments to be made and income received</li> </ul> <p><b>Motion: To accept the financial report</b>  <i>The VAT return has been submitted for 2018/19, 2019/20, 2020/21 (to October)</i>  <i>The income and expenditure to date was discussed.</i>  <i>There was some concern regarding the expenditure on Hillside Lane, and this land is not is parish council owned land (as far as it can be established)</i>  <i>The grant for FoodHub (given to MPC for Moulton FoodHub) needs to spent and Cllr Haridng will facilitate this with Cllr Bush</i>  <b>Resolved. Proposed:</b> Cllr Capstick <b>Seconded:</b> Cllr Jennings. <b>Carried.</b></p>
10	<p><b>Renovation and Maintenance of Moulton Green Spaces</b></p> <ul style="list-style-type: none"> <li>• Update on the path from School Lane to Honeyvale Gardens  <i>The path across the top of the playing field is progressing and should be finished soon.</i></li> <li>• Cllr Kershaw to present wildflower proposal.  <i>Cllr Kershaw attended the Kingsmead Wildflower Working Group meeting. They rotivate and turf cut the land and then sow the seeds. There was no community consultation, but it was widely popular. Recent communications from ChALC/CWaC discussed the wildflower proposal.</i>  <i>Kingsmead have offered to share the costs with Moulton for the hire of the rotivator and the following sites were considered – Hillside Lane, Barlow Road, Wilson Drive, Orchard Rise, Niddries Lane, Miller Homes and Honeyvale Gardens.</i>  <i>Cllr Kershaw will take this further with Helen Weltman and come back to the council.</i></li> </ul>
11	<p><b>Subcommittee Reports</b></p> <p><i>Finance committee met on 10<sup>th</sup> October 2020</i></p>
12	<p><b>Regent Street Backs</b></p> <p><i>Contracts are due to be exchanged after surveys, which are taking place now.</i></p>
13	<p><b>Chairman Report</b></p> <p><i>I would like to start by thanking each of you for your continued support and hard work as councillors on Moulton Parish Council. We are all volunteers, doing this work in our own time and coping with council work and full or part time paid work and family life. It can sometimes become hard to juggle both so I would like to take this opportunity to state that a Parish Councillor is allowed to take a break, you do not have to attend every single meeting of the council or committee. If you feel you would like to take a break from Council business to recharge, please let me know.</i></p> <p><i>The last month has seen work commenced and almost finished on the path from Honeyvale Gardens to School Lane. This was paid for with the CIL money. The remainder of the funds will be spent on other items which were chosen by the public, namely benches and improvements to the CCTV around the park.</i></p> <p><i>United Utilities undertook a survey of the drainage systems around the village. The report on the drains along Whitlow Lane were that no issues were found, the report on the recent survey of Main Road, Whitlow Lane, School Lane is still be finalised. The recent heavy rain has again shown the issues of drainage on the park and the car park and this will need to be addressed.</i></p> <p><i>The Finance meeting took place last week and our VAT submission was agreed, money from this could potentially be used for the improvement of the drainage if needed but we need to be mindful that as a member of the community has used their right to call for an election to fill the vacancy we currently have on the council, we will need to budget approx. £1800 - £2000 for the election in May next year.</i></p>

	<p>I have received a response from CWAC regarding a village litter picking. They have stated that we can go ahead at any time and they will collect the bags from the usual place the next working day. Depending on the government restrictions I would like to have a litter pick at the end of the month in time for Remembrance Day.</p> <p>Remembrance Day commemorations have been agreed with RBL &amp; St Stephens Church. Details of the arrangements have been posted on the Facebook Site (both Parish Council &amp; Moulton) and have been circulated to the village WhatsApp groups asking admins to print out and post information to any persons they believe may not use the internet.</p> <p>We are in negotiations with M&amp;H about moving the bench to the Church Hall.</p> <p>We are still awaiting for the legal documents from CWaC regarding the CAT.</p>										
<b>14</b>	<p><b>Councillor Reports (three minutes each)</b></p> <ul style="list-style-type: none"> <li>• Cllr Boyle</li> </ul> <p>Cllr Boyle suggested speaking to Denise Watkinson regarding the funding for the park drain replacement.</p> <ul style="list-style-type: none"> <li>• Cllr Bush</li> </ul> <p>The Weaver Road play area is being used extensively with lovely pictures on Facebook. There is concern that older parishioners are not aware of this. Cllr Harding will provide posters for Cllr Bush to promote this.</p> <ul style="list-style-type: none"> <li>• Cllr Harding</li> </ul> <p>Cllr Harding asks for the planned Environmental Working Group requirement for the new gardening contract and he will draw this up in a RFT document. Cllr Harding also asked about the Weaver Road CCTV</p> <ul style="list-style-type: none"> <li>• Cllr Jennings</li> </ul> <p>Nothing, except the path (already covered)</p> <ul style="list-style-type: none"> <li>• Cllr Kershaw</li> </ul> <p>Notes that the ChALC virtual training has been emailed to all. Is concerned about the path from Eaton Hall to the Locks</p> <ul style="list-style-type: none"> <li>• Cllr LeBruilly</li> </ul> <p>None</p>										
<b>15</b>	<p><b>Data Protection</b></p> <ul style="list-style-type: none"> <li>• Cllr Harding to update the council to the FoIA and GDPR requests received</li> </ul> <p>None</p>										
<b>16</b>	<p><b>AOB</b></p> <p>Cllr Capstick is going to investigate whether the Pink Poo campaign will restart.</p>										
<b>17</b>	<p><b>Summary of Actions</b></p>										
<b>18</b>	<p><b>Note the currently scheduled dates of the next meetings</b></p> <table border="1"> <tr> <td>Moulton Parish Council</td> <td>Monday 9<sup>th</sup> November 2020 at 19:30 at Moulton School, Moulton</td> </tr> <tr> <td>Finance Committee</td> <td>None scheduled</td> </tr> <tr> <td>Special Projects Committee</td> <td>None scheduled</td> </tr> <tr> <td>Moulton Playing Fields Trust</td> <td>TBC</td> </tr> <tr> <td>HR Subcommittee</td> <td>None scheduled</td> </tr> </table>	Moulton Parish Council	Monday 9 <sup>th</sup> November 2020 at 19:30 at Moulton School, Moulton	Finance Committee	None scheduled	Special Projects Committee	None scheduled	Moulton Playing Fields Trust	TBC	HR Subcommittee	None scheduled
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### Part B

*This part of the meeting is confidential and is without the press and public attendance*

<b>B1</b>	<p><b>Update on Clerking Situation</b> Held in Supplementary Document</p>
<b>B2</b>	<p><b>Update on Regent Street Backs</b> Held in Supplementary Document</p>
<b>B3</b>	<p><b>Nominate councillors to meet with concerned parishioner</b> Held in Supplementary Document</p>