



Moulton Parish Council

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MINUTES

Minutes of an ordinary meeting of Moulton Parish Council held on
Monday 12th July 2021

Present: Cllr Capstick (Chair), Cllr Harding (Vice Chair), Cllr Boyle, Cllr Bush, Cllr Jennings, Cllr Kershaw, Cllr LeBreuilly

Also present: Clerk to the Council (Mrs W Maddock), Cllr Weltman (CWaC) and 9 members of the public

The meeting commenced at 7.31pm

1	<p>Apologies: Cllr Dillon and Cllr Smith (due to a prior holiday commitment) Motion: The council accepts the apologies listed and approves the absences for the council members <i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i></p>
2	<p>Declarations of Interest None declared</p>
3	<p>Public Forum</p>
	<ul style="list-style-type: none"> • The Council was asked if it rejects the speculative proposal from Miller Homes to seek planning permission to build on land off Niddries Lane. It was confirmed that the proposal does not meet the objectives of the Neighbourhood Plan (or CWaC's Local Plan) and the Council would not support an application of this type. It also confirmed that a meeting is being arranged between Miller Homes, the Council, Davenham PC (where a similar proposal is being made) and the CWaC councillors. • It was asked what measures are being taken to support speed calming in the village and if any traffic assessments have been carried out. It was confirmed that money is available from the Bovis development to be used specifically for speed calming and that the Council is in discussion with CWaC Highways to agree a suitable design. Cllr Harding confirmed that no formal traffic assessment has been done. • The Council was asked to confirm if it is meeting its housing targets. Cllr Weltman (CWaC) outlined how targets are set at a unitary authority level and that CWaC is fulfilling its objectives. • Representatives of Davenham Junior Football Club acknowledged the Council's position regarding using the Moulton Playing Field for training only, but asked how they can work with the Council to help minimise disruption and have additional usage. There is a particular requirement when maintenance work is being carried out on another of the fields used by the Club. A number of solutions were discussed and DJFC were subsequently asked to present its ideas in a written proposal.
4	<p>PCSO Report</p>
	<p>ASB: Neighbour Dispute involving threats taking items from front garden – PCSO is aware and conducting reassurance visits and victim would like no further action just to have it logged. Chalk Marking on wall next to property, linked to Dog Napping. PCSO has advised that no reports of Dog Napping has occurred in the past all social media talk, but to take precautions. Suspicious Male near property looking at items within property – PCSO will be making a reassurance visit in due course. Abuse from Neighbour – Beat PC making enquires</p> <p>THEFT: None Reported</p> <p>BURGLARY: None Reported</p> <p>VEHICLE / BICYCLE THEFT: None Reported</p> <p>PARKING / HIGHWAY DISRUPTION: None Reported</p> <p>OTHER: Speed Enforcement on Jack Lane Moulton – offences captured and processed</p> <p>GOING FORWARD: Speed Monitoring will be taking place on Main Road and Barnside Way due to residents concerns Male asking for Money for a "BUS RIDE HOME" approaching females and children – MOULTON SCHOOL has been advised and PCSO notified – we are encourage people NOT to give money MUGA (does it have time allocation) due to reports to Parish council about noise at 545am Summer activities – we can hold some activities in the area – PC CLERK has has an email about this – need area and permission (first come first serve basis as we only have limited slots) PCSO planning to work closely with PC CLERK if possible</p>

	Individuals have been identified in relation to the vandalism at Weaver Road park and further action will be taken.
5	Minutes
	<p>Motion: To note the minutes and any supplementary documents of the MPC Meeting on 14th June 2021 (circulated to members) as a correct record.</p> <p>Proposed: Cllr Jennings. Seconded: Cllr Boyle. Resolved</p>
6	Financial Matters
	<p>a) Consider the current budgetary position, and income and expenditure received to date Motion: To accept the financial report as presented and approve payments Proposed: Cllr Harding. Seconded: Cllr Bush. Resolved with all in favour</p> <p>b) School Lane – quote for post reinstatement It was agreed to amend the motion to also allow the purchase of a post at a cost of an additional £50. Motion: To approve the expenditure of £400 for the post reinstatement plus £50 for purchase of a post. Proposed: Cllr Capstick. Seconded: Cllr Jennings. Resolved with all in favour</p> <p>c) Rialtas Business Solutions – to provide a summary of the software demonstration and consider the expenditure for its adoption Motion: To agree expenditure on accounting software package Proposed: Cllr Capstick. Seconded: Cllr Kershaw. Resolved with all in favour</p> <p>d) Parish Council digital logo jpg Cllr Harding advised that the digital logo should be in vector format and this is to be confirmed by Cllr Capstick. Motion: To approve the expenditure of £40 to re-do the digital logo in Vector format Proposed: Cllr Capstick. Seconded: Cllr Boyle. Resolved with all in favour</p> <p>e) Approve insurance expenditure It was noted that the address details need to be updated. Motion: To approve the expenditure to Came & Co as part of our three-year agreement Resolved with all in favour</p>
7	Planning
	<p>a) To consider planning applications received before the meeting</p> <ul style="list-style-type: none"> • Moulton School [pg129] • 11 Yardley Avenue [pg148] <p>There were no comments or objections to either of the planning applications received.</p> <p>b) To receive an update from CWaC re previous planning applications</p> <ul style="list-style-type: none"> • 20/04724/FUL – 8 Park Lane <p>Council was advised that this planning application has been approved.</p>
8	Regent Street Backs
	<ul style="list-style-type: none"> • To provide an update and to discuss the ongoing situation <p>The Regent Street update was provided at the beginning of the Chair's report – see section 16.</p> <p>Consider the current fencing and possibility of unauthorised use for posters and signs After discussion, it was agreed that the motion should be amended to reference it being “subject to permission from developers”. Cllr Capstick is to confirm that the Council has their permission. Motion: Subject to permission from the developers, to prohibit all signage unless it is authorised by the council and necessary to the redevelopment project. Resolved with all in favour</p>
9	Community Grants
	<ul style="list-style-type: none"> • To present the successful applications for the Moulton Parish Council Community Grant <p>Applications were received from 5 groups, which were reviewed by the CG Panel on 8th July. Moulton Adventure Group was successful in its application, three of the groups were asked to provide additional information and one application was rejected. Letters are to be issued to all applicants by Friday 16th July. It was agreed that a guidance note for the completion of the application form would be drafted for future reference.</p>
10	Moulton Adventure Group
	<ul style="list-style-type: none"> • To provide feedback from the meeting held with Moulton Adventure Group

	<p>The meeting with MAG was felt to be very positive, with a number of misunderstandings cleared up and ways of working together explored.</p> <p>During the discussion, the meeting was suspended to allow a member of public to contribute.</p> <p>Meeting suspended at 8.10pm</p> <p>It was confirmed by representatives of MAG that all H&S issues previously reported have been addressed bar one, which will be done in the summer shutdown period.</p> <p>Meeting started again at 8.11pm</p>
11	<p>The Queens Platinum Jubilee Beacons – 2nd June 2022</p> <ul style="list-style-type: none"> To discuss the next year's Jubilee celebrations, to agree how Moulton Parish Council wants to mark the event and to begin preparation. <p>Council members were asked to start thinking about how the village could celebrate the Queens Platinum Jubilee next year, which will be discussed at future meetings. A working party will be created to support this.</p>
12	<p>Observance of Armed Forces Day</p> <ul style="list-style-type: none"> To consider whether an amendment needs to be made in the Flag Schedule for Armed Forces Day. <p>It was agreed that Armed Forces Day would be observed in future and that a suitable flag will be purchased. The flag schedule will be changed as follows: the Pride flag will be flown from 1st June to the last Friday of the month, the Armed Forces Day flag will be flown on the last Saturday of June and the Pride flag will be re-flown afterwards if appropriate. It was confirmed that all requests for additional flag changes should be made via the Clerk.</p> <p>Motion: To agree the expenditure for an Armed Forces Day flag Resolved with all in favour</p>
13	<p>Clerk's Report</p> <p>Mrs Wendy Maddock to present the Clerk's Report (summarised from full report)</p> <ul style="list-style-type: none"> Special Projects Committee Meeting preparation Old School Canteen – ecological survey instigated Moulton Adventure Group meeting, preparation and minutes Regent Street Backs - website queries (see correspondence received) and telephone calls Regent Street Backs: notifying to the police of aggressive behaviour of a few residents towards contractors on site Liaison with village handy-person and instructions re required jobs. A process of more proactive management to be developed. Renew Land re land behind Eaton View – confirmation of treatment of Japanese knotweed and inspection of site re littering Morral Play Services – spoke with Alan Dymond with regard to invoicing and MPS confirmed that they would invoice quarterly. Play inspection completed on 30th June. Davenham Juniors FC <ul style="list-style-type: none"> Confirmed decision about use of MPF on Tuesdays only for training and requested relevant paperwork. Further communication – they are happy to use on Tuesdays but will trial for initial 3-months to assess impact of additional traffic on the parking situation Veolia Grant money – phoned and emailed (twice) the clerk at Bostock PC and awaiting reply. Letter to resident re overhanging trees on public right of way Community Speed Watch <ul style="list-style-type: none"> Confirmed with PCSO and Davenham PC that this is not being pursued by MPC Chased up with CWaC re traffic calming scheme - this is still with the design team for review but should be ready for consultation shortly Requested further info from PCSO re other means of managing speed issues in the village Contacted TWM Traffic Control Systems for information on CSW signs Circus Event <ul style="list-style-type: none"> Received completed Event Hire Form, RA and proof of PL insurance from James Richards Circus Circulated colouring template and circus poster to Moulton School, Moulton Nursery and Moulton Pre-school Community Grant Forms: received and logged application forms on tracking form / circulated to Review Panel on 1st July Disability parking space on Regent Street: contacted CWaC and initiated the application process Brown Shipley: Updating of contact details and completion of identification forms <p>Council members thanked the Clerk for her excellent handling of website queries and correspondence.</p>
14	<p>Correspondence</p> <p>a) Note from Karl Russell to your FB page</p> <p>A complaint was received about the use of social media by a Councillor. It was explained that the comments made were done from a private FB account and not as a representative of MPC. The Council members were reminded</p>

	<p>of the Council's Communications Policy and the need to be mindful when engaging with social media.</p> <p>b) Parking Area Gate A request was made for the barrier on MPF to be opened on 16th July to allow access for Hummers, which has been organised as a treat for the Year 6 school leavers.</p> <p>c) Davenham Juniors FC Communication has continued with DJFC regarding their use of MPF.</p> <p>d) Note from Monica Lockett to your FB page Support was requested with regard to the MUGA being used before 6am. The issue was reported to the local PCSO and Council will put up a sign detailing the hours of use.</p> <p>e) CG Services It was noted that CG Services are now providing details of their visits along with evidence of work being completed. The Council asked that they be thanked for the detailed reports being provided. It was also noted that a request had been made for the grass on MPF to be cut before 16th July (in preparation for the circus event), which was a variation to the schedule.</p>
15	Subcommittee Reports
	<ul style="list-style-type: none"> • To receive reports from sub-committees or working groups <ul style="list-style-type: none"> ◦ Special Projects Committee – Meeting on Monday 28th June To provide an update on the Community Asset transfer of the Old School Canteen and the appointment of a designer for the planning application <p>Cllr Jennings (SPC Chair) outlined that all 3 architects/designers had presented on 28th June and that a decision had been reached about who to appoint, although this has not yet been communicated to the companies involved. As a result of the discussions, an approach has been made to CWaC and Moulton School to discuss a possible variation in the proposed plan for the building.</p>
16	Chairs Report
	<p>I was happy to announce on Wednesday 7th July that the contracts for the development on Regent Street Backs had been exchanged. As of today, we are still waiting to receive the draft copy of the planning application for comment. This is due within 10 working days of the date of the contract so could be up to 21st July. We hope for it sooner as our Planning Committee of Cllrs Harding, Jennings, Smith and myself are ready to review it.</p> <p>Fencing has been erected around the site to ensure no further fly tipping occurs and to keep the site safe. Padlocks have been fitted to the gates and we hold a set of keys. The padlocks will be replaced with combination locks by the contractors and we have the combination code in the event we need to gain access. I would like to thank a resident who saw and removed a number of wire shards which had been left near the fencing. When fitting the padlocks, I inspected the site and can confirm that no other wire shards remain.</p> <p>On my walks around the village I was saddened to learn of a breakdown in community spirit by a small number of residents on Regent Street backing onto the development site. I was told of residents parking across 2 parking spaces or blocking other cars in if they perceive them to be parked in "their" space or putting cones etc. to block the use of a space, this really is not acceptable and I would urge the community to be more courteous to each other.</p> <p>I continue to have email communication with CWaC & Moulton School regarding the CAT of the Old Canteen. Discussions are ongoing regarding the size of the building. The next step being to arrange a meeting with CWaC Planning for a pre-application advice meeting.</p> <p>This month's litter picking took place on Sunday 11th but was a very low turnout with only myself, Cllr Jennings & 1 resident. We still managed a bag of rubbish each. I hope for a better turnout next month.</p> <p>You will all be aware of the information posted through letterboxes from Miller Homes regarding proposed developments in Davenham & Moulton. Myself, Cllr Harding, our 2 Ward Councillors and members of Davenham Parish Council have a meeting scheduled with Miller on Wednesday 28th July to hear what they have to say. I will take this opportunity to reiterate comments made by our Ward Councillors that these developments go against our Neighbourhood Plan and CWaC's Local Plan. It is vital that when the time comes for our Neighbourhood plan to be reviewed and revised that Moulton and its Parish Councillors, whomever they might be at that time, act to protect our village and green-space.</p> <p>This is our last meeting before our Summer break and again I want to thank you for your support and wish you all a lovely summer.</p>
17	Councillor Reports (three minutes each)
	<ul style="list-style-type: none"> • Cllr Bush The seed bank has been installed on Weaver Road play area and gardening groups in the area have been informed about it. Cllr Bush has been contacted about the planting of a sycamore tree on Niddries Lane and the resident was advised to report it to CWaC using the "Report It" feature on their portal. There has been no update from Moulton School regarding a teddy bear's picnic. Funding is still being sought from Cheshire Police/PCSO for a possible Hallowe'en event.

	<ul style="list-style-type: none"> • Cllr Harding A sign for the MUGA is required and will be arranged over the next couple of months. The new benches have all been installed and look fantastic. There is a bullying consultation from Jackie Weaver and if you haven't seen it, that is worth reading. The CCTV is nearing completion and a handover with Cllr Jennings will be arranged this week. The Miller Homes consultation appears outside the settlement boundary and contrary to both the neighbourhood plan and the CWaC local plans. Jigsaw Homes has been chased for the planning application. A Finance Meeting is to be arranged to agree the VAT. The External Auditor has requested a clarification, which has been provided, although the information had previously been given. • Cllr Jennings A post has been sourced (and painted by Cllr Jennings) for the gate on School Lane and completion of this work will now be scheduled. The CCTV installation was delayed by the poor weather, but should be completed this week ready for handover. The silver cabinet at the bottom of MPF needs to be properly secured and the Clerk was asked to organise this. • Cllr Kershaw The Environmental Working Group met on 16th June and it was agreed that the MPC Environmental Policy needs to be updated. This is ongoing and will continue at the next meeting. The meeting also covered discussions around the "Best Kept Garden" competition for 2022, Veolia grant money and the transport consultation. A wild-flower assessment across the region is underway and people are being asked to submit photographs of grass verges. Cllrs Kershaw and Bush planted wildflowers along the snicket by Weaver Road play area, but unfortunately this was then strimmed by CWaC contractors. Cllr Kershaw asked about the re-routing of FP8 and Cllr Capstick confirmed that this is to be followed up in August. It was also asked if the PROW Officer could be chased up about walking the footpaths. • Cllr LeBreuilly Clarification was sought regarding the copying of information between the Council's FB page and MPC website and it was confirmed that this happens automatically. Cllr LeBreuilly suggested that the MPC website front page needs updating to include e.g. a copy of the neighbourhood plan to make this more accessible. Cllr LeBreuilly also asked that all communications be swift, measured and properly managed. It was reported that support has been received from the community about the development of RSB. 														
18	Data Protection														
	<ul style="list-style-type: none"> • Clerk to update the council to the FoIA and GDPR requests received None received 														
19	AOB None														
20	Summary of Actions														
21	Note the currently scheduled dates of the next meetings														
	<table border="1"> <tr> <td>Moulton Parish Council</td> <td>13th September 2021 at 7.30pm (Location TBC)</td> </tr> <tr> <td>Finance Committee</td> <td>TBC</td> </tr> <tr> <td>Special Projects Committee</td> <td>TBC</td> </tr> <tr> <td>Moulton Playing Fields Trust</td> <td>TBC</td> </tr> <tr> <td>HR Subcommittee</td> <td>TBC</td> </tr> <tr> <td>Planning Working Group</td> <td>TBC</td> </tr> <tr> <td>Environmental Working Group</td> <td>TBC</td> </tr> </table>	Moulton Parish Council	13 th September 2021 at 7.30pm (Location TBC)	Finance Committee	TBC	Special Projects Committee	TBC	Moulton Playing Fields Trust	TBC	HR Subcommittee	TBC	Planning Working Group	TBC	Environmental Working Group	TBC
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The meeting was closed at 9.12pm.

Signed by Chair	
Name	Cllr Capstick
Date	