



Moulton Parish Council

<https://moultonpc.org.uk>

MINUTES

Minutes of an ordinary meeting of Moulton Parish Council
held on **Monday 8th November 2021**

Present: Cllr Capstick (Chair), Cllr Boyle, Cllr Bush, Cllr Jennings, Cllr Harding (Vice), Cllr Kershaw, Cllr Marr

Also present: Clerk to the Council (Mrs W Maddock)

The meeting started at 7.31pm

1	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence
		Apologies were received from: Cllr LeBreuilly (due to work commitments)
2	Declarations of Interest	None declared
3	Public Forum	No members of the public were present
4	PCSO Report	<ul style="list-style-type: none">ASB – No reports received.Theft (including shoplifting) - No reports received.Burglary – No reports received.Vehicle / bicycle theft – Theft of a bike from a residential garden.Parking/Highway disruptions – A number of reports of a vehicle parked on Orchard Rise, the owner has been contacted and is looking to arrange its removal.Other – Speed Monitoring has been conducted on Main Road / School talks were given about being safe during Halloween and Bonfire Night.
5	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting on 11th October 2021 (circulated to members) as a correct record.
		Proposed: Cllr Capstick. Seconded: Cllr Marr. Resolved with all in favour
6	Financial Matters	a) To consider the income & expenditure received to date <ul style="list-style-type: none">The monthly payments to Scottish Power were queried. This is to be reviewed and an up to date meter reading will be provided.It was agreed that the new finance software would be used to provide additional reporting each month. Motion: To accept the financial report as presented and approve payments Proposed: Cllr Bush. Seconded: Cllr Kershaw. Resolved with all in favour
		b) To confirm the VAT report and claim for Jul-Oct 2021 c) To consider any purchases <ul style="list-style-type: none">Purchase of an i-pad for Moulton SchoolIt was agreed to provide the i-pad as a donation for using the school facilities between Sept 2021 and July 2022.Purchase of new Festive tree lights (and any other Seasonal expenditure)It was agreed that up to £100 would be spent on Festive lights and cards. Motion: To agree the proposed purchases Proposed: Cllr Capstick. Seconded: Cllr Kershaw. Resolved with a majority vote (two councillors voted against the motion)

7	Planning	<p>a) To be aware of planning applications received since 11th October None received.</p> <p>b) To provide an update from CWaC regarding potential s106 monies for the Miller Homes developments (currently submitted for OUTLINE planning permission)</p> <ul style="list-style-type: none"> • The Clerk has provided the necessary confirmation to CWaC that any s106 monies generated could be used for improvements to the villages recreational spaces.
8	Code of Conduct	<p>a) To review the NALC new Code of Conduct and consider its adoption by Moulton Parish Council</p> <p>b) To confirm that all Councillors (current and elected in the future) will sign to accept the MPC Code of Conduct</p> <ul style="list-style-type: none"> • The NALC Code of Conduct will be accepted in its full form. The Clerk will apply the MPC headers and circulate for acceptance. <p>Motion: To agree the adoption of the NALC new Code of Conduct and confirm that all Councillors will sign up to it Proposed: Cllr Harding. Seconded: Cllr Kershaw. Resolved with all in favour</p>
9	Queen's Platinum Jubilee	<p>To consider how this event will be marked and to agree a nominated councillor to project manage the event planning</p> <p>Updates are arriving regularly from ChALC regarding this event.. A letter from the Queen's Pageant Master is attached but the "Full Guide to Taking Part" is in the meeting pack folder. Please note that the lighting of beacons is intended to happen on Thurs 2nd June. The guide to taking part gives guidance about the purchase/use of beacons, along with ideas about community choirs, pipers, etc.</p> <ul style="list-style-type: none"> • A project management team was agreed – Cllrs Jennings, Harding and Marr
10	Moulton's Green Spaces	<p>a) Review action for installation of dog poo-bag stations in the village</p> <ul style="list-style-type: none"> • Eco-Green Community stations vs "empty water bottles" • It was agreed that the Eco-Green solution was not cost effective. The Environmental Working Group will consider an alternative option (type of receptacle, how many and where to be placed in the village) at its next meeting <p>Motion: To agree any expenditure on bag stations – No Vote taken</p> <p>b) Update regarding the hedge cutting on MPF</p> <ul style="list-style-type: none"> • It was confirmed that the main hedges had been cut correctly alongside the MUGA and the Clerk will write to CG Services to confirm this. • The laurel hedges by the toddler play area had not been cut but it was considered that the "orange-fencing" put up by MPC to prevent children getting behind the hedge would have hindered this. The village handy-person will trim back this hedging. It was noted that there is a risk transporting cut laurel due to the toxic fumes it emits and after further discussion with Cllr Kershaw, it was agreed to leave any cuttings between the hedge and fence. <p>c) Re-routing of FP9 – to confirm next actions required</p> <ul style="list-style-type: none"> • Cllr Capstick confirmed that the CWaC PROW Officer has been asked about this regularly but that projects are on hold at present. There is an application fee of £1500 and it was discussed about making this a community project. <p>d) MPF – to discuss and agree actions (if necessary) for car park flooding</p> <ul style="list-style-type: none"> • It is believed that the flooding on the car park is due to broken drains and three quotes are to be obtained to consider the cost of repair.
11	Changes to Arriva No. 31 Bus Service	<p>To provide an update on the changes to this service and to agree if any actions need to be taken.</p> <p>Correspondence is attached for information.</p> <p>CWaC has recently issued its "Bus Service Improvement Plan" – see link: https://www.cheshirewestandchester.gov.uk/residents/transport-and-roads/public-transport/documents/cwac-bsip-report-final-issue-29-10-21.pdf</p>

		<p>Arriva is one of the signatories to the plan – see page 132.</p> <ul style="list-style-type: none"> The Councillors discussed whether funding might be available to sustain some level of service through the village. The Clerk will continue to follow this up with Arriva.
12	NALC – Report on Climate Change	<p>To consider the report provided by NALC and to agree what actions (if any) MPC wants to implement.</p> <p>In the conclusion to the report (page 22), NALC's suggested next steps for Local Councils are:</p> <ul style="list-style-type: none"> Continue to declare climate and/or biodiversity declarations where possible as this leads to a higher level of climate action e.g. climate working groups and sustainable neighbourhood plans. Conduct carbon footprint calculations at the community and individual level with resources provided by NALC. Utilise carbon footprint calculations to identify where councils can make changes to reduce carbon emissions within the community or their own operations. Councils should aim to set up climate working groups to forge connections with other councils, principal authorities and climate action groups to share best practice and lobby MPs. The Environmental Working Group will consider this more fully at its next meeting.
13	Clerk's Report & Correspondence	<p>The Clerk's Report and correspondence was circulated to all Councillors as part of the meeting pack and is available at Nextcloud\Meetings\MPC – Full Council meetings\2021 – MPC\Meeting Packs\2021-11 (pages 81-92). The report can be obtained by contacting the Clerk as follows: clerk@moultonpc.org.uk or by tel. (07908 031367)</p> <p>The discussions generated from the report were:</p> <ul style="list-style-type: none"> Wi-Fi installation on Moulton Playing Field <ul style="list-style-type: none"> the response from BT regarding the logistical problems of Wi-Fi installation was queried. This is to be pursued further. Remembrance Sunday Parade <ul style="list-style-type: none"> the traffic management company and Chief Insp. Meegan (Cheshire Police) need to be appraised of the revised schedule LANTRA training for village marshals to be further considered and alternative quotes will be obtained Community Asset Transfer for Old School Canteen <ul style="list-style-type: none"> Cllr Capstick has been in communication with the School Governors and the community asset transfer of the old school canteen cannot proceed at this time. The architect and design companies who quoted for the initial planning application work (interviewed by the Special Projects Committee 28.06.21) are to be updated.
14	Chair's Report	<p>On behalf of the Parish Council I would like to express our thanks to the Royal British Legion and Aron Speed for putting on a fabulous Guy Fawkes night and bringing the community together. It was a great feeling to see the community having a wonderful time.</p> <p>Our community litter picking has been postponed until March next year due to low numbers and poor weather, but I am very happy to let you know that the Moulton Adventure Group have taken up the gauntlet of helping to keep our village tidy and I thank Daryl and the whole Adventure group for their help. An invitation has been extended for any Councillor to attend the Adventure group to see what they do, at the moment they meet on Monday/Tuesday & Thursday. Please advise Wendy if you would like to attend.</p> <p>On 20th October Cllr Jennings, Wendy our clerk and myself attended the ChALC Annual Meeting. A number of motions were passed and I am particularly keen to hear the outcome of the motion requesting ChALC board work to get the CWaC Monitoring Officer to have more powers when dealing with parish councillors who disregard the Code of Conduct and Nolan Principles to which we must all abide.</p> <p>This week I will be attending the Veolia liaison meeting with councillor's from Davenham & Bostock. This meeting occurs every 6 months, no issues have been reported to us since our last meeting. Finally, I have been in discussions with establishments around the village with a view to re-instating our Councillor Surgeries. This is a great opportunity for the community to discuss issues or raise questions to the Parish Council if they are not able to attend our monthly meetings. All venues have welcomed the idea and I will be emailing all councillors with potential dates; if you are</p>

		able to cover please let myself or Wendy know.														
15	Sub-Committee Reports	To receive reports from sub-committees or working groups <ul style="list-style-type: none"> The Finance Committee met on 4th November – all items were discussed in section 6 (Financial Matters). 														
16	Councillor Reports	To receive reports from each Councillor (max 3-minutes each) <ul style="list-style-type: none"> Cllr Bush The seed pod in Weaver Road play area is not working as intended – the seeds and the seed pod sign need to be removed and the box lowered. The play area is being well used, although it was noted that cutlery items are being placed on top of the wall – this is to be monitored. The garden has been registered on the BBC Countryfile's "Plant Britain" website. Cllr Harding The MPC website will go live shortly. New saplings are to be ordered for Weaver Road (Cllr Harding will order and PL will plant them). It was noted that there is still an outstanding payment to be made for the vandalism on Weaver Road. The pads on the de-fib will need replacing this month. Cllr Jennings The path between School Lane and Honeyvale needs some maintenance work. Quotes will be obtained for this work. A silver Focus has been left on Beehive Lane – to be reported to the PCSO Cllr Kershaw The EWG is meeting on 9th November. Cllr Kershaw attended a COP26 event on 7th November in Chester and information from this will be shared. There has still been no feedback from Veolia about possible grants, although Cllr Capstick noted again that she is attending a liaison meeting this week. Cllr Kershaw asked to be added to the Special Projects Committee. Cllr Marr There were over 500 signatures on the Miller Homes petition and lots of people attended the community meetings. A traffic survey was carried out on 15th October and its results submitted to CWaC. Cllr Marr thanked the community for their support. 														
17	Data Protection	Clerk to update the council regarding the FoI and GDPR requests received. <ul style="list-style-type: none"> A response has been provided to the FoI request regarding housing developments. 														
18	AOB	None														
19	Next Meetings	<table border="1"> <tr> <td>Moulton Parish Council</td> <td>13th December 2021 at 7.30pm in Moulton School</td> </tr> <tr> <td>Finance Committee</td> <td>6th January 2022 at 7.30pm in Moulton School</td> </tr> <tr> <td>Special Projects Committee</td> <td>TBC</td> </tr> <tr> <td>Moulton Playing Fields Trust</td> <td>TBC</td> </tr> <tr> <td>HR Subcommittee</td> <td>TBC</td> </tr> <tr> <td>Planning Working Group</td> <td>TBC</td> </tr> <tr> <td>Env Working Group</td> <td>TBC</td> </tr> </table>	Moulton Parish Council	13 th December 2021 at 7.30pm in Moulton School	Finance Committee	6 th January 2022 at 7.30pm in Moulton School	Special Projects Committee	TBC	Moulton Playing Fields Trust	TBC	HR Subcommittee	TBC	Planning Working Group	TBC	Env Working Group	TBC
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The public meeting closed at 9.32pm.

Part B

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting for the consideration of the following items of business:

- Regent Street backs development update
- Councillor information – updates, issues and amendments.

Signed by Chair	
Name	Cllr Capstick
Date	

