



Moulton Parish Council

<https://moultonpc.org.uk>

MINUTES

Meeting of **Moulton Parish Council** on **Monday 8th February 2021** via Zoom

Meeting commenced at 19:30

In attendance: Cllr A Capstick (Chair), Cllr J Harding (Vice Chair & Acting Clerk), Cllr N Jennings, Cllr M Boyle, Cllr J Kershaw, Cllr S Dillon and Cllr A Bush and Peter Lowndes

1	Apologies <ul style="list-style-type: none">Cllr E LeBruilly
2	Declarations of Interest <p>None.</p>
3	Public Forum <p>None.</p>
4	PCSO Report <p>No PCSO Report was received.</p>
5	Minutes <p>Motion: To note the minutes of the Parish Meeting on 11th January 2021 (circulated to members) as a correct record. Proposed: Cllr Boyle Seconded: Cllr Bush. Carried</p>
6	Clerk's Report <ul style="list-style-type: none">The approved minutes and policies are now published on the website and on the noticeboard.The bank reconciliation is up to date.The next tranche of FoodHub grant will need to be spent and the council is awaiting direction on this.VAT Return and Charity Return submittedWe have had numerous applications for the clerks role.Scottish Power are sending letters to the Clerk's old address; this will be changed.
7	Administrative Matters <ul style="list-style-type: none">To discuss the provision of new benches and statue. The new MUGA benches were approved, with a desire for Navy colour to replace the old benches. The commemorative benches were approved with the wish to change the RAF bench to an Armed Forces bench. The Unknown Tommy statue was approved with "A Time To Reflect" chosen as the message Proposed: Cllr Harding Seconded: Cllr Bush. Carried. Motion: To approve the proposed plan for the benches and statue.To discuss the allocation of the CCTV contract Motion: To approve the allocation of the CCTV contract Deferred due to technical questions. Amended Motion: To delegate the approval of the allocation to the CCTV contact to Special Projects Committee Proposed: Cllr Harding Seconded: Cllr Capstick. Carried.To discuss the allocation of the Gardening contract Several people didn't respond but the council received three quotes. The annual contract is proposed to be awarded to CG Services with Peter Lowndes managing the contracted services for the council. There was a desire to pay our gardening supplier for services rendered on a monthly basis, supported by invoices, rather than dividing the contract into twelve and paying per month. Motion: To approve the allocation of the gardening contract Proposed: Cllr Jennings Seconded: Cllr Capstick. Carried.

8	Planning
	<i>None</i>
9	Financial Matters
	<ul style="list-style-type: none"> • Consider the income and expenditure received to date • Cllrs Harding and Capstick to detail the payments to be made and income received <p>Motion: To accept the financial report Proposed: Cllr Capstick Seconded: Cllr Jennings. Carried</p>
10	Renovation and Maintenance of Moulton Green Spaces
	<i>None</i>
11	Subcommittee Reports
	<ul style="list-style-type: none"> • Special Projects <p><i>This has already been covered</i></p>
12	Regent Street Backs
	<ul style="list-style-type: none"> • Discussion on the current progress of the Regent Street Backs regeneration <p><i>Jigsaw have had their response from Moulton Parish Council and there will a Zoom/Teams call next week to further progress. There is a grant application that has been submitted. The council expect planning permission to be submitted shortly.</i></p>
13	Chairman Report
	<ul style="list-style-type: none"> • Cllr Capstick <p><i>Cllr Capstick said that CoVID and lockdown stress continues, and would want any suggestions to improve the parish.</i></p> <p><i>Peter Lowndes has cleared the MUGA of glass, and Cllr Capstick thanked Cllr Harding for his efforts since September 2019 for being an acting clerk.</i></p> <p><i>The CAT has been ongoing for a year. Cllr Weltman will raise the matter at Full Council.</i></p> <p><i>The footpath from Beehive Lane to Davenham is still suffering from poor drainage and both the council and the landowner would like it to be re-routed. This supported by Davenham PC and both unitary authority councillors, but CWaC would charge £1,500 to consider the application.</i></p> <p><i>Cllr Capstick questioned whether our website met accessibility guidelines.</i></p>
14	Councillor Reports (three minutes each)
	<ul style="list-style-type: none"> • Cllr Boyle <p><i>He noted that there had been some fly-tipping near the tunnels and worries that with CWaC cutting back on bin collections, this will get worse.</i></p> <p><i>The potholes on Barlow Road/Whitlow Lane is specifically bad.</i></p> <ul style="list-style-type: none"> • Cllr Bush <p><i>There is still no soft closure on Weaver Road and Cllr Capstick will address this. Cllr Bush has spoken to Jamestown Circus and asks that this is added to the agenda in March.</i></p> <ul style="list-style-type: none"> • Cllr Dillon <p><i>Cllr Dillon wants to get involved with the Youth Council.</i></p> <ul style="list-style-type: none"> • Cllr Harding <p><i>None</i></p> <ul style="list-style-type: none"> • Cllr Jennings <p><i>None</i></p> <ul style="list-style-type: none"> • Cllr Kershaw <p><i>None</i></p>
15	Data Protection
	<ul style="list-style-type: none"> • Cllr Harding to update the council to the FoIA and GDPR requests received <p><i>None</i></p>

16	<p>AOB</p> <p><i>The Wildlife Cameras requested in January have been investigated. Cllr Capstick asked Cllr Harding to investigate the legal position of obtaining and using them</i></p> <p><i>Peter Lowndes addressed the meeting. As the MUGA is used by parties of schoolchildren, he asked if he needs to be CRB checked. Cllr Capstick said she would address, and the subject of Peter's contract.</i></p> <p><i>The clerk would sort out the timesheet and expenses form.</i></p> <p><i>Cllr Bush wanted to meet Peter at Weaver Road to show the space.</i></p> <p><i>Cllr Kershaw asked if the council had passed a motion of GC under the Localism Act and the clerk said he would investigate.</i></p>
17	<p>Summary of Actions</p>
18	<p>Note the currently scheduled dates of the next meetings</p>
	<p>Moulton Parish Council</p>
	<p><i>Monday 8th March 2021 at 19:30 at Moulton School, Moulton or via Zoom</i></p>
	<p>Finance Committee</p>
	<p><i>None scheduled</i></p>
	<p>Special Projects Committee</p>
	<p><i>None scheduled</i></p>
	<p>Moulton Playing Fields Trust</p>
	<p><i>TBC</i></p>
	<p>HR Subcommittee</p>
	<p><i>None scheduled</i></p>

Meeting Close: 20:35