



# Moulton Parish Council

<https://moultonpc.org.uk>

## AGENDA

Notice is hereby given of an ordinary meeting of Moulton Parish Council to held on **Monday 12<sup>th</sup> April 2021 at 19:30 via Zoom** where the following business will be considered and transacted.  
**Meeting ID: 303 826 0146 Passcode: moulton**  
*All councillors are hereby summoned to attend*

<i>Agenda: pg1, Senior Death Advice pg4-40</i>	
<b>1</b>	<b>Apologies</b> <b>Motion: The council accepts the apologies listed and approves the absences for the council members.</b> <i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <p style="text-align: right;"><b>Time Allocated: 5 minutes</b></p>
<b>2</b>	<b>Declarations of Interest</b>
<b>3</b>	<b>Public Forum</b> <i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <p style="text-align: right;"><b>Time Allocated: 15 minutes</b></p>
<b>4</b>	<b>PCSO Report</b> <ul style="list-style-type: none"><li>• The report, if received, will be circulated in advance of the meeting [pg41]</li></ul> <p style="text-align: right;"><b>Time Allocated: 5 minutes</b></p>
<b>5</b>	<b>Minutes</b> <b>Motion: To note the minutes and any supplementary documents of the Parish Meeting on 8<sup>th</sup> March 2021 (circulated to members) as a correct record.</b> <p style="text-align: right;"><b>[pg43-45] Time Allocated: 5 minutes</b></p>
<b>6</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"><li>• Cllr Harding to present Clerks' Report [pg46-50]</li><li>• Comment on the vacancy on Moulton Parish Council and election. [pg51]</li></ul> <p style="text-align: right;"><b>Time Allocated: 10 minutes</b></p>
<b>7</b>	<b>Administrative Matters</b> <ul style="list-style-type: none"><li>• Discuss the quotation from Quadriga for cleaning the War Memorial <b>Motion: To agree the quotation for Quadriga for cleaning the War Memorial</b> <p style="text-align: right;"><b>[pg52] Time Allocated: 10 minutes</b></p></li><li>• Discuss the quotes and reports received for the new Playground Inspection contract <b>Motion: To agree to appoint a new playground inspector</b> <p style="text-align: right;"><b>[pg53-63] Time Allocated: 10 minutes</b></p></li><li>• Notes on Scottish Power [pg64]</li></ul>
<b>8</b>	<b>Planning</b> <ul style="list-style-type: none"><li>• None</li></ul> <p style="text-align: right;"><b>Time Allocated: 5 minutes</b></p> <p><i>No planning was received by the time the agenda was set but an application for 1A School lane is on pages 65-74</i></p>

9	<b>Financial Matters</b>	
	<ul style="list-style-type: none"> <li>• Consider the income and expenditure received to date [N/A]</li> <li>• Notes on the Internal Audit (JDH Business Services) [pg75-80]</li> <li>• Notes on the VAT Report due on April 30<sup>th</sup> 2021</li> <li>• Notes on the Payroll service to CLIC</li> <li>• Notes on the end of the Payroll period for 2020/21</li> <li>• Cllrs Harding and Capstick to detail the payments to be made and income received [Payments pg81-82, Invoices p83-89]</li> </ul> <p><b>Motion: To accept the financial report</b></p>	<i>Time Allocated: 30 minutes</i>
10	<b>Maintenance of Moulton Green Spaces</b>	
	<ul style="list-style-type: none"> <li>• To discuss the possibility of public WiFi</li> <li>• To receive the consultation report, discuss the current MUGA lighting situation and when the timer will be reactivated. [pg 90-97]</li> </ul> <p><b>Motion: To agree the timings and purchase of a sign.</b></p>	<i>Time Allocated: 15 minutes</i>
11	<b>Subcommittee Reports</b>	
	<ul style="list-style-type: none"> <li>• Special Projects</li> </ul>	
12	<b>Regent Street Backs</b>	
	<ul style="list-style-type: none"> <li>• Discussion on the current progress of the Regent Street Backs regeneration</li> </ul>	<i>Time Allocated: 10 minutes</i>
13	<b>Chairman Report</b>	
	<ul style="list-style-type: none"> <li>• Cllr Capstick</li> </ul>	<i>Time Allocated: 15 minutes</i>
14	<b>Councillor Reports (three minutes each)</b>	
	<ul style="list-style-type: none"> <li>• Cllr Boyle</li> <li>• Cllr Bush</li> <li>• Cllr Dillon</li> <li>• Cllr Harding</li> <li>• Cllr Jennings</li> <li>• Cllr Kershaw</li> <li>• Cllr LeBreuilly</li> </ul>	<i>Time Allocated: 25 minutes</i>
15	<b>Data Protection</b>	
	<ul style="list-style-type: none"> <li>• Cllr Harding to update the council to the FoIA and GDPR requests received</li> </ul>	<i>Time Allocated: 5 minutes</i>
16	<b>AOB</b>	
17	<b>Summary of Actions</b>	
18	<b>Note the currently scheduled dates of the next meetings</b>	
	Moulton Parish Council	<i>Monday 10<sup>th</sup> May 2021 at 19:30 at Moulton School, Moulton or via Zoom</i>
	Finance Committee	<i>None scheduled</i>
	Special Projects Committee	<i>None scheduled</i>
	Moulton Playing Fields Trust	<i>TBC</i>
	HR Subcommittee	<i>None scheduled</i>

**Part B**

*This part of the meeting is confidential and is without the press and public attendance*

<b>B1</b>	<b>Update on Clerking Situation</b>	<i>Time Allocated: 15 minutes</i>
<b>B2</b>	<b>Update on Regent Street Backs</b>	<i>Time Allocated: 15 minutes</i>