



Moulton Parish Council

<https://moultonpc.org.uk>

AGENDA

Notice is hereby given of the Annual Council Meeting of Moulton Parish Council to be held on **Monday 17th May 2021 at 19:30 in The Church Hall, Main Road, Moulton** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

PART A1: Annual Meeting

1	Election of Chair 2021/2022 To elect the Chair for 2021/202 and for the elected Chair to sign the Declaration of Acceptance of Office Motion: To elect the Chair for 2021/22 <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
2	Election of Vice-Chair 2021/2022 To elect the Vice Chair for 2021/202 and for the elected Vice Chair to sign the Declaration of Acceptance of Office Motion: To elect the Vice-Chair for 2021/22 <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
3	Membership of Committees and Working Party Groups for 2021/2022 <ul style="list-style-type: none">• To elect the members of Planning Committee, Finance Committee, Special Projects Committee, Environmental Working Group, HR Committee Motion: To elect the members of the Committees and Working Party Groups for 2021/2022 <ul style="list-style-type: none">• To appoint representatives to outside bodies. Motion: To appoint the representatives to outside bodies <ul style="list-style-type: none">• To agree clerk expenditure Motion: To agree the mandate for clerk expenditure <p style="text-align: right;"><i>Time Allocated: 20 minutes</i></p>

PART A2: Parish Council Meeting

4	Apologies: Cllr. Sophie Dillon and Cllr Mark Boyle Motion: The council accepts the apologies listed and approves the absences for the council members
5	Declarations of Interest
6	Public Forum <i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <p style="text-align: right;"><i>Time Allocated: 15 minutes</i></p>
7	PCSO Report <ul style="list-style-type: none">• Update from PCSO Lee Robertson <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
8	Minutes Motion: To note the minutes and any supplementary documents of the Parish Meeting on 12th April 2021 (circulated to members) as a correct record. <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>

9	Clerk's Report	
	<ul style="list-style-type: none"> Mrs Wendy Maddock to present Clerk's Report <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>	
10	Administrative Matters	
	<p>a) Discuss the quotes and reports received for the new Playground Inspection contract Motion: To agree to appoint a new playground inspector</p> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p> <p>b) To discuss training requirements for Councillors and the Clerk (see ChALC training schedule) Motion: To agree suitable training and expenditure</p> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>	
11	Community Grants	
	<ul style="list-style-type: none"> Cllr Capstick to present reintroduction of community grants for non capital community projects. <p>Motion: To agree a sum of money to be set aside for community grants.</p> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>	
12	Planning	
	<ul style="list-style-type: none"> Planning Consultation 21/01675/FUL - 21 Lodge Drive <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>	
13	Financial Matters	
	<p>a) Consider the income and expenditure received to date b) Accept the 2020/21 AGAR statement Motion: To accept the financial report</p> <p>c) Cllr Capstick to provide an update on the Community Asset Transfer of Moulton School Canteen Motion: To approve the expenditure of the planning application</p> <p>d) To discuss and approve proposed purchases e) To discuss and agree replacement of play equipment Motion: To agree purchases</p> <p>f) Cllr Harding to comment on the Scottish Power complaint g) Cllrs Harding and Capstick to comment on the MPFT Investment Fund h) Cllrs Harding and Capstick to comment on the Traffic Calming Measures proposed to Moulton</p> <p style="text-align: right;"><i>Time Allocated: 30 minutes</i></p>	
14	Maintenance of Moulton Green Spaces	
	<ul style="list-style-type: none"> To provide an update on C G Services Invoicing To provide an update on allotments <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>	
15	Best Kept Village Garden	
	<ul style="list-style-type: none"> To discuss and agree running a Best Kept Garden competition <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>	
16	Jamestown Circus	
	<ul style="list-style-type: none"> Cllr Bush to provide an update on the Circus event <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>	
17	Subcommittee Reports	
	<ul style="list-style-type: none"> MPFT HR Committee – to discuss councillor induction and staff HR packs and to agree an HR sub-committee meeting if appropriate <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>	
18	Chairman Report	
	<ul style="list-style-type: none"> Cllr Capstick <p style="text-align: right;"><i>Time Allocated: 15 minutes</i></p>	

19	Councillor Reports (three minutes each)	
	<ul style="list-style-type: none"> • Cllr Boyle • Cllr Bush • Cllr Dillon • Cllr Harding • Cllr Jennings • Cllr Kershaw • Cllr LeBreuilly • Cllr Smith 	<i>Time Allocated: 25 minutes</i>
20	Data Protection	
	<ul style="list-style-type: none"> • Clerk to update the council to the FoIA and GDPR requests received 	<i>Time Allocated: 5 minutes</i>
21	AOB	
		<i>Time Allocated: 10 minutes</i>
22	Summary of Actions	
		<i>Time Allocated: 5 minutes</i>
24	Note the currently scheduled dates of the next meetings	
	Annual Parish Meeting	27 th May 2021 at 7.00pm in The Church Hall, Main Road
	Moulton Parish Council	14 th June 2021 at 7.30pm in The Church Hall, Main Road
	Finance Committee	TBC
	Special Projects Committee	TBC
	Moulton Playing Fields Trust	TBC
	HR Subcommittee	TBC
	Planning Committee	TBC

Part B

This part of the meeting is confidential and is without the press and public attendance

B1	Administrative issues and actions	<i>Time Allocated: 15 minutes</i>
B2	AOB	<i>Time Allocated: 15 minutes</i>