



# Moulton Parish Council

<https://moultonpc.org.uk>

## AGENDA

Notice is hereby given of an ordinary meeting of Moulton Parish Council to be held on **Monday 14<sup>th</sup> June 2021 at 19:30 in The Church Hall, Main Road, Moulton** where the following business will be considered and transacted.

*All councillors are hereby summoned to attend*

<b>1</b>	<b>Apologies</b> <b>Motion: The council accepts the apologies listed and approves the absences for the council members</b> <i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>2</b>	<b>Declarations of Interest</b>
<b>3</b>	<b>Public Forum</b>  <i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <p style="text-align: right;"><i>Time Allocated: 15 minutes</i></p>
<b>4</b>	<b>PCSO Report</b>  <ul style="list-style-type: none"><li>• The report, if received, will be circulated in advance of the meeting</li></ul> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>5</b>	<b>Minutes</b>  <b>Motion: To note the minutes and any supplementary documents of the MPC Meeting on 17<sup>th</sup> May 2021 (circulated to members) as a correct record.</b>  <b>Motion: To note the minutes and any supplementary documents of the Extraordinary MPC Meeting on 1st June 2021 (circulated to members) as a correct record.</b> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>6</b>	<b>Members Interests Forms</b>  To confirm that Notification of Members Interests Forms are up to date. <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>7</b>	<b>Standing Orders and Code of Conduct</b>  <b>Motion: To confirm that the Standing Orders and Code of Conduct have been reviewed and remain current.</b> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
<b>8</b>	<b>Communications and Social Media Policy</b>  <b>Motion: To receive the briefing note on Personal Social Media Accounts and amend the Communications and Social Media Policy to add the paragraphs in the Additional Considerations section of the document.</b> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
<b>9</b>	<b>Financial Matters</b>  <ul style="list-style-type: none"><li>a) Consider the income and expenditure received to date</li></ul> <b>Motion: To accept the financial report and approve payments</b>  <ul style="list-style-type: none"><li>b) To approve the external audit submission</li><li>c) To appoint the period for the "NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED</li></ul>

	<p>ANNUAL GOVERNANCE &amp; ACCOUNTABILITY RETURN to start from Monday 28<sup>th</sup> June.</p> <p><b>Motion: To accept the audit submission and PRTV period</b></p> <p>d) Community Asset Transfer <b>Motion: To agree expenditure for planning application</b></p> <p>e) CG Services - To review correspondence received and consider ongoing contract. <b>Motion: To resolve if the contract needs to be re-tendered</b></p> <p>f) Rialtas Business Solutions <b>Motion: To agree expenditure on accounting software package</b></p> <p style="text-align: right;"><i>Time Allocated: 15 minutes</i></p>
<b>10</b>	<b>Planning</b>
	<p>a) Community Asset Transfer <b>Motion: To approve the expenditure of upto £2,000 and delegate to the Special Projects Committee to appoint an architect and draw up the plans for the planning application.</b></p> <p>b) To consider planning applications received before the meeting</p> <p>c) Regent Street Backs Draft Planning Application <b>Motion: To approve the draft planning application from the developers (if received by the meeting) or delegate to the Planning Working Group to respond on the Council's behalf.</b></p> <p style="text-align: right;"><i>Time Allocated: 20 minutes</i></p>
<b>11</b>	<b>Community Grants Policy</b>
	<p>To appoint a panel to review applications under the Community Grants Policy <b>Motion: To confirm the review panel</b></p> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>12</b>	<b>Best Kept Village Garden</b>
	<ul style="list-style-type: none"> <li>• To discuss and agree running a Best Kept Garden competition</li> </ul> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>13</b>	<b>Use of MUGA by Other Bodies</b>
	<p>To discuss the use of the MUGA by bodies such as Moulton School and to agree if this needs to be managed by a formal process.</p> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>14</b>	<b>Village Games Tables</b>
	<p>To discuss re-use of village games table boxes (for seed picks, dog-poo bags)</p> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>15</b>	<b>Clerk's Report</b>
	<ul style="list-style-type: none"> <li>• Mrs Wendy Maddock to present the Clerk's Report</li> </ul> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
<b>16</b>	<b>Correspondence</b>
	<p>a) Moulton Nursery School &amp; After-school club b) Davenham Juniors FC c) Use of Moulton Playing Fields for Boot-camp activities</p> <p style="text-align: right;"><i>Time Allocated: 10 minutes</i></p>
<b>17</b>	<b>Subcommittee Reports</b>
	<ul style="list-style-type: none"> <li>• To receive reports from sub-committees or working groups</li> </ul> <p style="text-align: right;"><i>Time Allocated: 5 minutes</i></p>
<b>18</b>	<b>Chairs Report</b>
	<ul style="list-style-type: none"> <li>• Cllr Capstick</li> </ul> <p style="text-align: right;"><i>Time Allocated: 15 minutes</i></p>

<b>19</b>	<b>Councillor Reports (three minutes each)</b>	
	<ul style="list-style-type: none"> <li>• Cllr Boyle</li> <li>• Cllr Bush</li> <li>• Cllr Dillon</li> <li>• Cllr Harding</li> <li>• Cllr Jennings</li> <li>• Cllr Kershaw</li> <li>• Cllr LeBreuilly</li> <li>• Cllr Smith</li> </ul>	<i>Time Allocated: 25 minutes</i>
<b>20</b>	<b>Data Protection</b>	
	<ul style="list-style-type: none"> <li>• Clerk to update the council to the FoIA and GDPR requests received</li> </ul>	<i>Time Allocated: 5 minutes</i>
<b>21</b>	<b>AOB</b>	
		<i>Time Allocated: 10 minutes</i>
<b>22</b>	<b>Summary of Actions</b>	
		<i>Time Allocated: 5 minutes</i>
<b>24</b>	<b>Note the currently scheduled dates of the next meetings</b>	
	Moulton Parish Council	12 <sup>th</sup> July 2021 at 7.30pm in The Church Hall, Main Road
	Finance Committee	TBC
	Special Projects Committee	TBC
	Moulton Playing Fields Trust	TBC
	HR Subcommittee	TBC
	Planning Committee	TBC