



Moulton Parish Council

<https://moultonpc.org.uk>

AGENDA

Notice is hereby given of an ordinary meeting of Moulton Parish Council to be held on **Monday 13th September 2021 at 19:30 in Moulton School Hall, School Lane, Moulton** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

1	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> Motion: The council accepts the apologies listed and approves the absences for the council members
		Time Allocated: 5 minutes
2	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct
3	Members Interests Form	To confirm that Members Interests Forms are current and up to date
		Time Allocated: 5 minutes
4	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i>
		Time Allocated: 15 minutes
5	PCSO Report	The report, if received, will be circulated in advance of the meeting
		Time Allocated: 5 minutes
6	Minutes	Motion: To note the minutes and any supplementary documents of the following previous meetings (circulated to members) as a correct record: MPC Meeting held on 12 th July 2021 MPC Meeting held on 9 th August 2021
		Time Allocated: 5 minutes
7	Financial Matters	a) Consider the current budgetary position, income & expenditure received to date Motion: To accept the financial report as presented and approve payments b) Consider the VAT return for Q2 2021 Motion: To approve the VAT return as presented c) Consider the quotes provided for the tree topping of birch trees on MPF Motion: To approve the expenditure for the tree topping d) Approve insurance expenditure for MPC Motion: To approve the expenditure to Came & Co as part of the three-year agreement e) Consider how to spend the donation of £250 received from James Richards Circus for using Moulton Playing Field for their event in July Motion: To approve the expenditure of the £250 donation f) Consider the installation and management of Wi-Fi on Moulton Playing Field
		Time Allocated: 10 minutes

8	Planning	a) To be aware of planning applications received since 12 th July – see planning tracker b) Consider changing the standing orders to give authority to the Planning Working Group to comment on planning applications on behalf of the Council Motion: To amend the standing orders to give additional authority to the PWG
		<i>Time Allocated: 5 minutes</i>
9	Council Elections and Attendance	To receive a report from the Clerk regarding the number of council vacancies over previous years and if filled by election or co-option. Also to review councillors attendance ytd
		<i>Time Allocated: 5 minutes</i>
10	Traffic Calming Scheme	To consider the proposed plan from CWaC for additional traffic calming measures in the village Motion: To accept the proposed plan as provided by CWaC
		<i>Time Allocated: 5 minutes</i>
11	Queen's Platinum Jubilee	To further consider how this event will be marked and to agree a nominated councillor to project manage the event planning
		<i>Time Allocated: 5 minutes</i>
12	Remembrance Sunday	Confirm the requirements for Remembrance Sunday and agree request to CWaC for required road closures
		<i>Time Allocated: 5 minutes</i>
13	ACV nomination for The Lion	Consider renewing the ACV nomination for The Lion, as the current nomination expires in November Motion: To nominate The Lion as an ACV
		<i>Time Allocated: 5 minutes</i>
14	Davenham Juniors FC	To update the full Council with information regarding the follow up conversation with DJFC and their proposal to enable Saturday use of MPF Motion: To approve the use of MPF by DJFC on Saturdays for match play
		<i>Time Allocated: 5 minutes</i>
15	Councillor Training	Councillors to consider training requirements based on the latest ChALC training calendar
		<i>Time Allocated: 5 minutes</i>
16	Request to use MPF for Fireworks	Consider the request to use MPF (instead of Royal British Legion) for the launching of fireworks on Bonfire Night Motion: To approve the use of MPF for firework display
		<i>Time Allocated: 5 minutes</i>
17	Flag Policy	To review the amendments to the flag policy and flag schedule to include the recognition of Armed Forces Day Motion: To accept the amended flag policy and schedule
		<i>Time Allocated: 5 minutes</i>
18	Conditions of Hire Form for MPF	To review the amendments made to the Conditions of Hire Form for MPF in light of the experience with James Richards Circus Motion: To accept the amended Conditions of Hire Form
		<i>Time Allocated: 5 minutes</i>
19	Clerk's Report and Correspondence	The Clerk to present a report and review of correspondence for the previous period
		<i>Time Allocated: 10 minutes</i>
20	Chair's Report	Cllr Capstick to present her report
		<i>Time Allocated: 5 minutes</i>
21	Subcommittee Reports	To receive reports from sub-committees or working groups
		<i>Time Allocated: 5 minutes</i>
22	Councillor	To receive reports from each Councillor (max 3-minutes each)

	Reports	<ul style="list-style-type: none"> • Cllr Boyle • Cllr Bush • Cllr Harding • Cllr Jennings • Cllr Kershaw • Cllr LeBreuilley • Cllr Smith 	
		<i>Time Allocated: 20 minutes</i>	
23	Data Protection	Clerk to update the council regarding the FoI and GDPR requests received	
		<i>Time Allocated: 5 minutes</i>	
24	AOB	<i>Time Allocated: 5 minutes</i>	
25	Summary of Actions	<i>Time Allocated: 5 minutes</i>	
26	Next Meetings	Moulton Parish Council	11 th October 2021 at 7.30pm in Moulton School
		Finance Committee	4 th November 2021 at 7.30pm in Moulton School
		Special Projects Committee	TBC
		Moulton Playing Fields Trust	TBC
		HR Subcommittee	TBC
		Planning Working Group	TBC
		Env Working Group	TBC