



## Moulton Parish Council

<https://moultonpc.org.uk>

### MINUTES

Minutes of an ordinary meeting of Moulton Parish Council held on  
**Monday 14<sup>th</sup> February 2022**

Present: Cllr Boyle, Cllr Capstick (Chair), Cllr Jennings, Cllr Harding (Vice-Chair), Cllr Kershaw, Cllr Marr

Also present: Clerk to the Council (Mrs W Maddock) and two members of public

The meeting started at 7.31pm

1	<b>Apologies</b>	<p><i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i></p> <p><b>To receive, with explanation, any apologies for absence</b></p> <p>Apologies were received from Cllr Bush (work) and Cllr LeBreuilly (prior appointment)</p>
2	<b>Declarations of Interest</b>	<p>Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct</p> <p>Cllr Marr declared an interest in agenda item 21 as a resident of Regent Street</p>
3	<b>Public Forum</b>	<p><i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i></p> <p><i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i></p> <p>Two members of the public were in attendance at the meeting. One asked about permission to hang bunting as part of the Jubilee celebrations and offered to support the village with making bunting, which would be done as part of a community event. The second member of public raised concerns about the lack of cycle lanes between Moulton and Davenham to Northwich. The Council recommended that the CWaC councillors would be able to support any initiatives with their links to CWaC departments. The Clerk to provide the email addresses for our local CWaC councillors.</p>
4	<b>PCSO Report</b>	<p><b>ASB</b></p> <ul style="list-style-type: none"> <li>• Member of public received nasty message on facebook <ul style="list-style-type: none"> <li>◦ <i>Advice given and PCSO will be calling in due course for a reassurance visit.</i></li> </ul> </li> <li>• Report of a female screaming within a property <ul style="list-style-type: none"> <li>◦ <i>Response PC's attended and a Male was arrested</i></li> </ul> </li> <li>• Report of Intimidating behaviour by a landlord which turned into threats of violence <ul style="list-style-type: none"> <li>◦ <i>Response PC's attended – PCSO will be calling in due course for a reassurance visit.</i></li> </ul> </li> <li>• Child being bullied and harassed at LEFTWICH HIGH, and whilst going to and from school <ul style="list-style-type: none"> <li>◦ <i>PCSO has a meeting at LEFTWICH HIGH – will call round for reassurance</i></li> </ul> </li> </ul> <p><b>THEFT</b> – None Reported  <b>BURGLARY</b> - None Reported  <b>VEHICLE / BICYCLE THEFT</b> - None Reported  <b>PARKING / HIGHWAY DISRUPTION</b></p> <ul style="list-style-type: none"> <li>• Vehicle parked up on footpath causing obstruction to footpath users <ul style="list-style-type: none"> <li>◦ <i>PCSO contacted – advised informant that owner would have to be contacted and advised to move it within a certain time. Vehicle owners details were found, but all attempts to contact owner failed. Therefore vehicle was recovered by the Beat Manager</i></li> </ul> </li> </ul> <p><b>SPEEDING</b> – Due to start w/c 21<sup>st</sup> February on Main Road / Barnside way / Jack Lane</p> <ul style="list-style-type: none"> <li>• Speeding and Parking - <i>PCSO will be focusing on this over the next couple of months as seen on DAVENHAM / MOULTON FACEBOOK GROUP</i></li> <li>• <b>POLICE SURGERY</b> – 24<sup>th</sup> February @ Church Hall (Crows Nest) 12:00-13:00</li> </ul> <p><b>GOING FORWARD</b></p>

Signed

2022-02 MPC Minutes

Date

		<ul style="list-style-type: none"> <li><b>Residents voice</b> is a new way for the public to feed back their thoughts about policing within the area. And to share their concerns / issues that they have within the community. Leaflets will be passed to ALL members of the public that PCSO attends , plus they will be available in McCOLLS and CROWS NEST.</li> </ul>
5	Minutes	<p><b>Motion: To note the minutes and any supplementary documents of the MPC meeting on 10<sup>th</sup> January 2022 (circulated to members) as a correct record.</b></p> <p><b>Proposed by Cllr Jennings. Seconded by Cllr Marr. Resolved</b></p>
6	Financial Matters	<p>a) To consider the expenditure during the month of February</p> <p>It was noted that the handy-person had received two salary payments in Jan but this was to be rectified by making no payment in Feb. This has been agreed with the handy-person. It was also confirmed that the banking process would be checked to prevent a recurrence.</p> <p>It was also requested that CWaC be contacted to ensure that the election costs are paid in this financial year.</p> <p><b>Motion: To approve payments to be made in February</b>  <b>Proposed by Cllr Kershaw. Seconded by Cllr Boyle. Resolved.</b></p> <p>b) To consider the financial reports for YTD</p> <p>It was requested that alternative energy providers be investigated.</p> <p><b>Motion: To accept the financial reports as presented</b>  <b>Proposed by Cllr Capstick. Seconded by Cllr Marr. Resolved</b></p> <p>c) To consider the VAT return to be submitted for the quarter ending Jan 2022.</p>
7	Planning	<p>a) To note planning applications received since 10<sup>th</sup> January 2022</p> <ul style="list-style-type: none"> <li>Notice of appeal for 2 Summerfield Drive</li> <li>Revised planning application for 21/03337/FUL – Garages Rear of Regent Street</li> </ul> <p>It was noted that the revised planning application 21/03337/FUL – Garages Rear of Regent Street had been reviewed by the Planning Working Group who agreed to submit a comment in support of its approval.</p>
8	Maintenance of Moulton Green Spaces	<p>a) To consider the quotes received for the gardening contract and to approve a contractor for 2022-2023. It was agreed to clarify costs with two of the contractors who have provided tender submissions prior to making a decision.</p> <p><b>Motion: To approve a gardening contractor from 1<sup>st</sup> April 2022</b>  <b>The motion was deferred to an EM on 24<sup>th</sup> February.</b></p> <p>b) To consider and approve the quote for clearing the gullies on MPF car park and the drains on the play area. Instructions will be issued to carry out the work at a cost of £350 (+ VAT)</p> <p><b>Motion: To approve the drain cleaning to be done by TechFlow.</b>  <b>Proposed by Cllr Capstick. Seconded by Cllr Boyle. Resolved</b></p> <p>c) To consider the quotes received for maintenance of the MPF path from Honeyvale Gardens to School Lane. It was agreed to accept the quote from DCW Civils at a cost of £1667.50 (+ VAT). DCW Civils to be asked to provide suitable RAMS before any work is started and to confirm a possible starting date for the work along with the duration of the project.</p> <p><b>Motion: To approve the maintenance work and expenditure for the path.</b>  <b>Proposed by Cllr Jennings. Seconded by Cllr Boyle. Resolved</b></p> <p>d) To consider the annual play inspection report (if received) and review proposals for the repair or replacement of play surfaces.</p> <p>It was noted that the assessed risk of the play areas is low, although any remedial works that can be carried out by the handy-person will be undertaken. A comment will be added to the inspection report noting that it had been reviewed.</p> <p>The repair of the wet-pour will again be pursued with Massey &amp; Harris.</p> <p><b>Motion: To approve expenditure on repairing or replacing play surfaces.</b>  <b>The motion was deferred pending feedback from Massey &amp; Harris and will be an agenda item at the EM on 24<sup>th</sup> Feb.</b></p>

Signed

2022-02 MPC Minutes

Date

		<p>e) To provide an update regarding the laurel hedge behind Rose Cottage A discussion had been had with the resident of Rose Cottage who confirmed that it would be better for the laurel hedge to remain in place, if the Council could try to restrict access behind it. Advice and quotes will now be obtained for infilling and tidying up of the hedge – to be presented if possible at the EM on 24<sup>th</sup> Feb.</p>
9	<b>Moulton Traffic Calming Scheme</b>	<p>To receive the Moulton Traffic Calming Consultation report and agree alternative solutions for discussion with the CWaC team. The Council was pleased to note the very high response of the community to the Traffic Calming Consultation and that the recommendation from CWaC was to now look at alternative measures to be put in place. Cllrs Capstick and Harding agreed to attend a meeting with the CWaC Engineering team – date to be confirmed.</p> <p><b>Motion: To agree a follow-up meeting with CWaC and confirm proposals for alternative traffic calming solutions.</b> <b>Resolved</b></p>
10	<b>Queen's Platinum Jubilee</b>	<p>To receive an update from the QPJ working group regarding proposals for the Jubilee. The Council proposes to hold a "Picnic in the Park" with live music in the afternoon, along with the purchase of a number of items to create a lasting memorial of the Jubilee including a Jubilee bench, the planting of an oak tree and the naming of the new path between School Lane and Honeyvale Gardens. The outline expenditure for these proposals is approx. £2500 – 3000 A discussion was held about suitable events for the celebration such as best dressed house, a dressed theme on the day and games on the park. It was also noted that the colour theme for the Jubilee is purple and gold.</p> <p><b>Motion: To approve the planned expenditure for the Queens Platinum Jubilee, as detailed in the Briefing Note</b> <b>Proposed by Cllr Harding. Seconded by Cllr Kershaw. Resolved</b></p>
11	<b>Arriva Update</b>	<p>To receive a summary of a meeting held between Arriva and MPC on 18<sup>th</sup> January. It was agreed to contact CWaC regarding the progress of its Bus Service Improvement Programme.</p>
12	<b>TM Training</b>	<p>To consider the training course recommended for the traffic management of Community events and the quotes obtained for its provision. It was suggested that other local Parish Councils should be asked if they also wish to take part in a LANTRA accredited TMCE course. A budget of up to £700 was agreed for the course, although attendees would be expected to fund their certification/skills card.</p> <p><b>Motion: To agree the expenditure for a training provider and attendees.</b> <b>Proposed by Cllr Marr. Seconded by Cllr Harding. Resolved.</b></p>
13	<b>Clerk's Report &amp; Correspondence</b>	<p>The Clerk's Report and correspondence was circulated to all Councillors as part of the meeting pack. The full report can be obtained by contacting the Clerk as follows: clerk@moultonpc.org.uk or by tel. (07908 031367)</p> <p>The discussions/actions (not noted elsewhere in the minutes) were:</p> <ul style="list-style-type: none"> <li>• DJFC has requested the use of the playing field on all Saturdays. This was agreed in principle, although it was requested that DJFC confirm the age group using the field.</li> <li>• The application from Moulton Events Committee to hold the Crow Fair on the playing field on 9<sup>th</sup> July was noted and agreed in principle. The PC is still waiting to receive proof that the committee has the appropriate PL insurance of £5M.</li> <li>• A further attempt is to be made to deliver the updated MPC Code of Conduct to Cllr Smith; proof of postage to be used this time</li> <li>• The Clerk attended a presentation with Cheshire West Crowd Connections, which supports crowd funding with organisations.</li> </ul>
14	<b>Chair's Report</b>	<p>I would like to wish you all a very happy Valentines day and thank you for coming to the meeting instead of spending your time on other more possibly romantic things. I was unwell for January's meeting and I would like to thank Cllr Harding for stepping at short notice to chair the meeting. We have restarted our Councillor Surgeries which will allow the community to come to talk to the councillors outside our monthly meetings. The first was held in The Crows Nest on January 30<sup>th</sup> January @ 11 am. My thanks go to Cllrs Jennings &amp; Marr for attending. Our February surgery will be in the Lion on Tuesday 22<sup>nd</sup> Feb @ 7 pm with myself &amp; Cllr Kershaw attending. Tentative dates for the next few months are: March will be at the RBL on Monday 21<sup>st</sup> March at 6:00 pm (before their prize bingo) .</p>

Signed

2022-02 MPC Minutes

Date

		<p>The April meeting will be in the Verdin club, to take place prior to their prize bingo night on a Thursday. The May surgery will return to The Crows Next on Sunday 29th May to coincide with their arts/craft market – this is to be confirmed.</p> <p>Our call for Moulton Wombles litter pickers will go out for our next litter picking on Sunday 13th March.</p>	
15	<b>Subcommittee Reports</b>	<p>To receive reports from sub-committees or working groups</p> <ul style="list-style-type: none"> <li>• Environmental Working Group</li> </ul> <p>The EWG is now meeting more regularly and was pleased to report that it had confirmed a grant of £1000 from Veolia for the installation of planters at MPF. It has also proposed to hold an Eco-Fair in Moulton later this year.</p> <p><b>Motion To consider and agree the recommendations of the EWG (carried over from Jan meeting)</b></p> <p>The EWG recommendations were reviewed and it was suggested that the installation of electric charging points on the MPF car park should be investigated.</p>	
16	<b>Councillor Reports</b>	<ul style="list-style-type: none"> <li>• <b>Cllr Harding</b></li> </ul> <p>Nextcloud is to be upgraded and the website is to be made live</p> <ul style="list-style-type: none"> <li>• <b>Cllr Jennings</b></li> </ul> <p>A letter is to be sent to 68 Main Road regarding its unsafe aerial. The PCSO has been informed about the inconsiderate parking on MPF car park and a note will be put on its window.</p> <ul style="list-style-type: none"> <li>• <b>Cllr Kershaw</b></li> </ul> <p>Signed the petition in support of allowing remote meetings, as this is a positive way to encourage community involvement in local government. Asked if anyone is attending the NALC “Levelling Up” event on 23 Feb.</p> <ul style="list-style-type: none"> <li>• <b>Cllr Marr</b></li> </ul> <p>Asked that the information regarding the new green bin initiative should be posted onto FB.</p>	
17	<b>Data Protection</b>	<p>Clerk to update the council regarding any FoI and GDPR requests received.</p> <p>None received since the last meeting.</p>	
18	<b>AOB</b>	<p>Items to be placed on the agenda of the next meeting.</p> <ul style="list-style-type: none"> <li>• Scottish Power billing to be reviewed</li> </ul>	
19	<b>Next Meetings</b>	Moulton Parish Council	Monday 14 <sup>th</sup> March 2022 at 7.30pm in Moulton School
		Finance Committee	Thursday 7 <sup>th</sup> April 2022 at 7.30pm in Moulton School
20	<b>Exclusion of Press &amp; Public</b>	<p>That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</p> <p><b>Motion: To exclude press and public from the meeting Resolved.</b></p>	
21	<b>Regent Street Backs</b>	<p>To approve the revised Heads of Terms agreement and financial package for Regent Street Backs. The revised planning application was discussed and it was agreed to accept the revised Heads of Terms agreement. Approval for signing of the contract will be agreed at the EM on 24<sup>th</sup> February.</p>	
22	<b>Moulton Nursery</b>	<p>To receive, as Trustees to Moulton Adventure Group, an update on the current situation regarding the use of the MAG premises.</p> <p>The Council discussed the events that occurred on the 1<sup>st</sup> February but felt that its position of Trustee did not allow it to intervene in the matter. This will be communicated sympathetically to Moulton Nursery.</p>	

The meeting ended at 9.53pm

Signed

2022-02 MPC Minutes

Date