



Moulton Parish Council

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MINUTES

Minutes of a meeting of Moulton Parish Council held on
Monday 11th July 2022

Present: Cllrs Harding (Chair in the absence of Cllr Capstick), Jennings, Kershaw, Marr and Simpson

Also present: Mrs W Maddock (Clerk to Moulton Parish Council)

The meeting started at 7.30pm

66	Apologies	To receive, with explanation, any apologies for absence
		Cllr Boyle (work commitments), Cllr Capstick (COVID), Cllr LeBreuilly (convalescing)
67	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct
		Cllrs Kershaw and Marr declared an interest in agenda item 72.
68	Public Forum	No members of the public were present
69	PCSO Report	<p>ASB</p> <ul style="list-style-type: none"> • Report of males (posing as officers) knocking on doors, making enquires of a missing person. Response attended and no other reports received. Search made for the males but not found. • Report of eggs being thrown into reporting persons property. Enquires made by the PCSO by house to house visits, persons spoken to have been made aware of this issue. CCTV is available – just waiting for it to be processed and made available to PCSO. • Report of person being harassed and threatened. Response PCS attended, and PCSO called at a later date for reassurance. CCTV is now up on the property to help with the issue. • Report of 4 people fighting outside a property. Response PCS attended and 1 person arrested <p>THEFT None Reported BURGLARY None Reported VEHICLE / BICYCLE THEFT None Reported PARKING / HIGHWAY DISRUPTION None Reported SPEEDING One speed enforcement session on Jack Lane (30MPH) – no offences FRAUD Report of people buying items off Facebook marketplace and not receiving goods. RESIDENTS VOICE ISSUE Speeding and Parking - PCSO will be focusing on this over the next couple of months as seen on Davenham / Moulton Police Facebook POLICE SURGERY</p> <ul style="list-style-type: none"> • August – TBA via Davenham and Moulton Facebook Group. • Sept. onwards to be announced by new parish reports <p>GOING FORWARD</p> <ul style="list-style-type: none"> • New date TBC for Dynamic Bingo @ The Plaza Northwich – a free event held for 11-17 year olds – postponed from Friday 24th June • There will be a new look Parish Council Report starting in September 2022, where all areas will be placed into the one report and will be dated for the previous month. September's report will cover 1st to 31st August – providing more information about what is happening in the month going forward and also dates for PCSO surgeries.
70	Minutes	<p>Motion: To note the minutes and any supplementary documents of the following meetings (circulated to members) as a correct record:</p> <p>70.1 MPC meeting held on 13th June 2022 Proposed by Cllr Marr. Seconded by Cllr Kershaw. Resolved.</p> <p>70.2 MPC Extraordinary meeting held on 30th June 2022 Proposed by Cllr Jennings. Seconded by Cllr Harding. Resolved.</p>

71	Financial Matters	<p>71.1 To consider the payments to be made in the period 01.07.22 to 31.07.22</p> <p>Motion: To approve payments to be made in July 2022 Proposed by: Cllr Marr. Seconded by Cllr Jennings. Resolved.</p> <p>71.2 To consider the financial reports for YTD The following reports were presented for consideration:</p> <ul style="list-style-type: none"> • Bank statement dated 1st July 2022 • Receipts and Payments (Cashbook) Summary to 30.06.2022 • Trial Balance YTD • Detailed Receipts & Payments by Budget Heading to 30-06-2022 <p>Motion: To accept the financial reports as presented Proposed by: Cllr Harding. Seconded by: Cllr Jennings. Resolved.</p> <p>71.3 To receive a report from the Finance Committee following a meeting held on Thursday 7th July and to consider its recommendations The draft minutes and recommendations from the Finance Committee were reviewed and discussed.</p> <p>Motion: To accept the recommendations of the Finance Committee Proposed by: Cllr Harding. Seconded by: Cllr Marr. Resolved.</p> <p>71.4 To note the publication of the unaudited AGAR and notice of the Public Right to view in accordance with the Accounts and Audit Regulations 2015 The Council noted that the PRTV had been correctly published.</p> <p>71.5 August Payments – to consider giving authorisation to the Clerk and nominated bank signatories to process all appropriate payments in August (when there is no Council meeting scheduled) and for these payments to be ratified at the next scheduled meeting in September. It was proposed that the motion should be amended to read RFO instead of “Clerk” and this was agreed.</p> <p>Motion: To approve authorising the RFO and nominated signatory to process payments in August Proposed by: Cllr Harding. Seconded by: Cllr Kershaw. Resolved.</p>
72	Regent Street Backs	<ul style="list-style-type: none"> • To receive feedback from an Extraordinary meeting held on 30th June 2022 to discuss the latest update regarding the planning application for Regent Street Backs. Cllr Harding reviewed the minutes from the Extraordinary meeting held on 30th June and proposed an amendment to the motion, which was agreed. <p>Motion: To accept the revised instructions in principle from the developer of Regent Street Backs Proposed by: Cllr Harding. Seconded by: Cllr Jennings. Resolved.</p>
73	Planning	<p>To note the following planning applications and appeal decisions:</p> <ul style="list-style-type: none"> • 10 Barlow Road – planning application • 2 Summerfield Drive – appeal decision <p>The above planning application and appeal decision was discussed and noted.</p>
74	Maintenance of Moulton Green Spaces	<p>74.1 To review quotes received for the remedial work to the path and trees on Moulton Playing Field and to approve a suitable budget.</p> <ul style="list-style-type: none"> ◦ Removal of trees only ◦ Removal of trees and remedial work to path <p>After consideration of the quotes received, it was agreed to initially remove the trees that are causing a problem with the path. This work to be carried out by Northwich Tree Surgery and to include stump grinding, as opposed to the use of Eco-Plugs, at a cost of £1550 plus VAT. Cllr Jennings agreed to ask for a quote from DCW Civil Engineering for the remedial works to the path.</p> <p>Motion: To approve a quote and/or budget for remedial work to trees and/or path on MPF Proposed by: Cllr Harding. Seconded by: Cllr Jennings. Resolved</p> <p>74.2 To receive any other updates There were no other updates to discuss.</p>
75	Use of Moulton Playing Field	<p>75.1 To receive an updated application for the “Pie and Peas” event on Weds 3rd August, to include the request for a beverage van to be positioned on the field to sell food and beverages to competitors and spectators. Councillors approved the revised application to include a beverage van on the field during the event. It was</p>

		<p>requested that it be confirmed again with the event organisers that it is their responsibility to check the suitability of the vendor.</p> <p>Motion: To consider and approve the revised application for the use of MPF Proposed by: Cllr Marr. Seconded by: Cllr Harding. Resolved.</p> <p>75.2 To consider the request to display advertisement posters around the Moulton Playing Field It was confirmed that the Council does not allow advertising for commercial adventures on its property and that any posters put up would be removed. Councillors voted unanimously to uphold its policy of no commercial advertising posters.</p> <p>Motion: To approve the request to display posters The motion to approve the request to display posters was denied.</p> <p>75.3 To receive any other updates There were no other updates to be discussed.</p>
76	Remembrance Sunday Planning	<p>76.1 To note the guidance from CWaC regarding its requirements for Remembrance Sunday event applications The CWaC guidance was noted. It was further confirmed that the Chair of Cheshire West Advisory Group has stated that permission would not be granted for the Council to self-marshall the required road closures for Remembrance Sunday due to the complexity of the required scheme.</p> <p>76.2 To consider and approve how the Remembrance Sunday parade will be managed The Remembrance Sunday parade will be managed using a traffic management company; quotes have been received and a budget of £700 was agreed to cover these costs.</p> <p>Motion: To approve a budget for Remembrance Sunday and the management of road closures Proposed by: Cllr Harding. Seconded by: Cllr Simpson. Resolved.</p>
77	Operation London Bridge	<p>To note the presentation provided by the SLCC regarding Operation London Bridge and to consider Moulton Parish Council's response A short discussion was held and it was confirmed that Cllr Capstick was also attending a presentation on this topic. It agreed to put this item on the agenda again for the next meeting</p>
78	Clerk's Report & Correspondence	<p>The Clerk's Report and correspondence was circulated to all Councillors as part of the meeting pack. The full report can be obtained by contacting the Clerk as follows: clerk@moultonpc.org.uk or by tel. (07908 031367).</p> <ul style="list-style-type: none"> • NorthHort Ltd • Handy-person Update • Updated and published members attendance record • Correspondence Received/Sent: see \Nextcloud\SharedForAll\Meeting Pack 2022-07 <p>June/July:</p> <p>Administration</p> <ul style="list-style-type: none"> • Preparation and attendance at an extraordinary meeting on 30th June and Finance Committee meeting on 7th July – agenda preparation, publication and issuing of blue agendas / draft minutes prepared for inclusion in meeting pack of 2022-07 • Investigated alternative meeting locations <p>Finance</p> <ul style="list-style-type: none"> • PRTV notice posted on 14th June and external audit information submitted on 17th June. • A bank account has been opened for Moulton Drama Group Assets • Attended meeting with Brown Shipley on 24th June with Cllr Harding • Finance Committee meeting on Thursday 7th July • Electricity – new readings need to be submitted but cannot access the war memorial box. <p>Communications with CWaC</p> <ul style="list-style-type: none"> • Notification of Members' Interests form submitted to Electoral Office for Cllr Simpson • Query raised with "Arts Events" and Highways regarding the use of our own marshals for the Remembrance Sunday parade • Enquiry regarding the damage to the wall at 99 Main Road • Further enquiry regarding the ACV application for The Lion • Further enquiry chasing up any progress regarding the proposed traffic calming scheme <p>Play Equipment / Play Area Advice</p> <ul style="list-style-type: none"> • Minor works identified in the latest inspection report – passed to the handy-person for repair where applicable – the inspection report has had a comment inserted to confirm issues being addressed. • Confirmed with the resident at Rose Cottage that the picnic table would not be moved • Followed up with Massey & Harris re outstanding items

		<p>Moulton Playing Field</p> <ul style="list-style-type: none"> • Path Maintenance and tree removal • Signs made and put up warning of the trip hazard on the path • Pie & Peas Event – revised application received • Project Swish – have the new basketball nets been fitted? <p>Queen's Platinum Jubilee Update</p> <ul style="list-style-type: none"> • Best Dressed House competition – competition winner confirmed and all other entrants thanked for taking part in the Jubilee events. • Proposed wording drafted for a sign to mark the Jubilee tree <p>Community Champion Award</p> <ul style="list-style-type: none"> • Wrote to all nominees to confirm their nomination for the award • Organised the award shield and engraved glassware for the Community Champion Award winner <p>Remembrance Sunday Planning</p> <ul style="list-style-type: none"> • Query raised with "Arts Events" and Highways regarding the use of our own marshals for the Remembrance Sunday parade – awaiting final response. • Provisionally booked Saturday 27th August with THMS for the LANTRA TMCE course and obtained prices for hire of road closed signs and traffic cones • Enquired about availability and obtained quotes from traffic management companies as an alternative option. <p>Miscellaneous</p> <ul style="list-style-type: none"> • Chased up quote for the remedial works to the fuse board at the war memorial. • Lots of spam/phishing emails coming into inbox on a daily basis. • Facebook postings – Women in Sport / Police Bingo night / Main Road emergency road closure 	
79	Chair's Report	There was no Chair's report as Cllr Capstick was unable to attend the meeting due to ill health.	
80	Subcommittee Reports	<p>To receive reports from sub-committees or working groups</p> <ul style="list-style-type: none"> • Finance Committee – meeting on Thursday 7th July <p>The recommendations of the Finance Committee meeting were reviewed and agreed in item 71.3. There were no reports from any other sub-committees or working groups.</p>	
81	Councillor Reports	<ul style="list-style-type: none"> • Cllr Harding <p>Cllr Harding expressed his regret that the Moulton Nursery and After-School Club is closing; recognising that it had provided excellent childcare and that the village has lost a valuable asset. He was disappointed that there has been no update regarding the ACV for The Lion or the revised traffic calming scheme from CWaC and will write a letter of complaint to the CEO of CWaC. He proposed that the Council should consider installing a permanent stage area on Moulton Playing Field and he will begin looking at costs for this. Finally, he thanked the Clerk for her services over the last fifteen months.</p> <ul style="list-style-type: none"> • Cllr Jennings <p>Cllr Jennings reported that a coping stone has fallen off the wall that borders the Royal British Legion. This is to be reported to the RBL as the wall is their property.</p> <ul style="list-style-type: none"> • Cllr Kershaw <p>Cllr Kershaw confirmed that she had tidied up the cenotaph garden prior to Crow Fair. Also reported concerns about an increase in fly tipping around the village; Cllr Harding suggested that this should be reported to CWaC through their on-line portal.</p> <ul style="list-style-type: none"> • Cllr Marr <p>Cllr Marr thanked the Clerk for her support to the Council during her employment. He expressed his sadness that Moulton Nursery and After-School Club is now closing after all the efforts made to save it. He also commented about the fly tipping in the village, the sink hole that opened up on Main Road and the bins that had recently not been emptied by CWaC. It was recommended that parishioners use the CWaC website reporting portal or Cheshire West and Chester "ReportIt" App to log any issues. He thanked CWaC for their responses to reports. Cllr Harding agreed to post on FB how issues can be reported to CWaC.</p> <ul style="list-style-type: none"> • Cllr Simpson <p>Cllr Simpson was sorry that she was unable to attend the recent village litter pick but confirmed she carries out regular litter picking in her own time. A picker will be loaned for her use.</p>	
82	Data Protection	There have been no Fol or GDPR requests received since the last meeting.	
83	AOB	<p>Items to be placed on the agenda of the next meeting.</p> <ul style="list-style-type: none"> • To consider Operation London Bridge and MPC's response • To support the "Hedgehogs R Us" campaign 	
84	Next Meeting	Moulton Parish Council	Monday 12 th September 2022 at 7.30pm – location TBC
85	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration	

		<p>of the following items, on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.</p> <p>Motion: To exclude press and public for the remainder of the meeting Proposed by: Cllr Marr. Seconded by Cllr Kershaw. Resolved.</p>
86	Personnel Matters	<p>To receive an update regarding personnel matters and to approve any outstanding payments An update was provided by the HR committee and it was agreed that a back payment for overtime should be made to the handy-person.</p> <p>Motion: To approve outstanding payments Proposed by: Cllr Marr. Seconded by Cllr Harding. Resolved</p>

The meeting closed at 9.09pm.

DRAFT