



## Moulton Parish Council

<https://moultonpc.org.uk>

### MINUTES

Minutes of a meeting of Moulton Parish Council held on  
**Monday 12<sup>th</sup> December 2022 at 19:30 in Moulton School, School Lane, Moulton**

Meeting Start: 19:30

**Cllr Capstick (Chair), Cllr Jennings, Cllr Harding (Clerk), Cllr Simpson, Cllr Boyle, Cllr Kershaw and  
Cllr Marr in attendance**

157	Apologies	To receive, with explanation, any apologies for absence <i>Cllr le Breuilly</i>
158	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>None</i>
159	Public Forum	<i>None</i>
160	PCSO Report	<i>No report was received</i>
161	Minutes	<b>Motion: To note the minutes and any supplementary documents of the following meetings (circulated to members) as a correct record:</b>  <b>161.1 MPC meeting held on 14<sup>th</sup> November 2022</b> <b><i>Proposed: Cllr Marr, Seconded: Cllr Simpson. Resolved.</i></b>  <b>161.2 MPC meeting held on 28<sup>th</sup> November 2022</b> <b><i>Proposed: Cllr Marr, Seconded: Cllr Simpson. Resolved.</i></b>
162	Financial Matters	162.1 To consider the payments to be made in the period 01.12.22 to 31.12.22 <b>Motion: To approve payments to be made in December 2022</b> <b><i>Proposed: Cllr Capstick, Seconded: Cllr Harding. Resolved.</i></b>  162.2 To consider the financial reports for YTD <b>Motion: To accept the financial reports as presented</b> <b><i>Proposed: Cllr Harding, Seconded: Cllr Capstick. Resolved.</i></b>  162.3 Set date for Finance Meeting to agree Parish Precept for 2023/24 and receiving steering <i>Proposed date is 5<sup>th</sup> January 2023 at 19:30.</i> <i>Cllr Harding explained that as the tax base for the parish had risen, maintaining the precept at the current levels would see an approximate increase of 1.6% to the council for funds received, but since 2017, the parish council precept has tracked considerably below inflation, and well below the average rises that the unitary authority levy. There was agreement that the finance committee should seek to minimise the amount raised from the parish and continue the good governance shown so far.</i>  162.4 Appoint clerk <b>Motion: To appoint a new clerk.</b> <b><i>Trevor Tutt formally proposed.</i></b> <b><i>Proposed: Cllr Harding, Seconded: Cllr Capstick. Resolved.</i></b>  162.5 Back-pay under the NALC pay award, which was effective from 1st April 2022 <b>Motion: Authorise payment under the NALC pay award</b> <b><i>Proposed: Cllr Marr, Seconded: Cllr Capstick. Resolved.</i></b>
163	Planning	163.1 To note the following planning applications received, circulated prior to the meeting <i>Two minor applications; no comments received</i>  163.2 To receive the latest update for the Regent Street Backs Development <i>Agreement between CWaC and Jigsaw on the S106 monies reached.</i>  163.3 To receive an update on the ACV for The Lion Hotel. <i>The council are now processing this ACV application.</i>

164	Maintenance of Moulton Green Spaces	164.1 Accept the quotation for the path root removal <b>Motion: Accept the quotation for the path root removal</b> <i>Withdrawn. Issued in error.</i>  164.2 To consider the report from Alan Dymond  164.3 To receive any updates
165	Use of Moulton Playing Field	165.1 To receive any updates <i>None</i>
166	2023 Event	166.1 To discuss proposals for an event in 2023 on May 8 <sup>th</sup> and set provisional budget <b>Motion: Set provisional budget and agree members of a steering group.</b> <i>Deferred to January 9th</i>
167	Parish Matters	167.1 To receive any other updates <i>None</i>
168	Clerk's Report & Correspondence	To receive a report on issues not already covered and to review correspondence <i>Cllr Harding suggested that we consider meeting on the first Monday of the month to avoid any clashes with Kingsmead and Davenham parish councils.</i> <i>A waste collector has requested access to RSB and this will be granted pending permits and insurance.</i>
169	Chair's Report	Cllr Capstick to present a report <i>Cllr Capstick thanked the councillors for their efforts, time and support during this challenging year, and noted that the RBL will be a designated Warm Space this winter. She wishes everyone a Merry Christmas.</i>
170	Subcommittee Reports	To receive reports from sub-committees or working groups
171	Councillor Reports	To receive reports from each Councillor (max 3-minutes each)  <ul style="list-style-type: none"> <li>• Cllr Boyle <i>Cllr Boyle was challenged by a resident about a tree, and directed them towards the Clerk. Noted the pavements and garages are in a poor state of repair. Clerk to write to relevant personnel.</i></li> <li>• Cllr Jennings <i>Cllr Jennings visited the local salt mine as part of a liaison group meeting and noted they were replacing the lift.</i></li> <li>• Cllr Kershaw <i>Cllr Kershaw has received deliveries of little trees and we will ask NorthHort to plant them when the time is right.</i></li> <li>• Cllr Marr <i>Cllr Marr has received concerns about the lack of gritting in the village, as has received queries about RSB and the Traffic Consultation.</i></li> <li>• Cllr Simpson <i>Cllr Simpson received a visitor to her house asking queries about the parish; directed to the clerk.</i></li> </ul>
172	Data Protection	Clerk to update the council regarding any FOI and GDPR requests received. <i>None</i>
173	AOB	Items to be placed on the agenda of the next meeting. <i>Training</i> <i>166.1 Motion to discuss proposals for an event in 2023 on May 8<sup>th</sup> and set provisional budget</i>
174	Next Meeting	Moulton Parish Council   Monday 9 <sup>th</sup> January 2023
175	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items, on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted. <b>Motion: To exclude press and public for the remainder of the meeting</b> <i>None</i>
176	Personnel Matters	To receive an update regarding personnel matters and to approve any outstanding payments  <b>Motion: To approve outstanding payments</b> <i>None</i>
177	RSB	To provide an update on Regent Street Backs <i>None</i>