



Moulton Parish Council

<https://moultonpc.org.uk>

MINUTES

Monday 9th May 2023 at 19:30 in Moulton School Hall, School Lane, Moulton

Cllr Marr, Cllr Jennings, Cllr Capstick, Cllr Boyle, Cllr Simpson, Cllr Kershaw
Acting Clerk: John Harding
Meeting Start: 19:30

PART A1: Annual Meeting of Moulton Parish Council

1	<p>Election of Chair 2023/2024</p> <ul style="list-style-type: none"> To elect the Chair of Moulton Parish Council to serve until the Annual Meeting in May 2024 To receive the Declaration of Acceptance of Office for the Chair <p>Motion: To elect the Chair for 2023/2024 Cllr Jennings. Proposed: Cllr Capstick. Seconded: Cllr Kershaw. Resolved. Cllr Jennings is the chair of Moulton Parish Council for 2023/24.</p>
2	<p>Election of Vice-Chair 2023/2024</p> <ul style="list-style-type: none"> To elect the Vice Chair of Moulton Parish Council to serve until the Annual Meeting in May 2024 To receive the Declaration of Acceptance of Office for the Vice Chair <p>Motion: To elect the Vice-Chair for 2023/2024 Cllr Boyle. Proposed: Cllr Jennings. Seconded: Cllr Kershaw. Resolved. Cllr Boyle is the vice-chair of Moulton Parish Council for 2023/24.</p>
3	<p>Membership of Committees, Working Party Groups and Representatives to Outside Bodies for 2023/2024</p> <ul style="list-style-type: none"> To elect the members of the following sub-committees: <ul style="list-style-type: none"> Planning Committee: Cllrs Simpson, Capstick and the chair and vice-chair Finance Committee: Cllr Capstick, the RFO and the chair and vice-chair Special Projects Committee: Cllrs Capstick, Kershaw, Simpson, Boyle and the chair and vice-chair HR Committee: Cllrs Kershaw, Simpson and Capstick and the chair and vice-chair <p>Motion: To elect the members of the MPC Committees for 2023/2024 Proposed: Cllr Jennings. Seconded: Cllr Marr. Resolved.</p> <ul style="list-style-type: none"> To elect the members of the following working group: <ul style="list-style-type: none"> Environmental Working Group: Cllr Kershaw <p>Motion: To elect the members of the MPC Working Groups for 2023/2024 Proposed: Cllr Jennings. Seconded: Cllr Marr. Resolved.</p> <ul style="list-style-type: none"> To appoint a HS2 Liaison: Cllr Capstick To appoint a Veolia Liaison: Cllr Jennings <p>Motion: To appoint the representatives to outside bodies for 2023/2024 Proposed: Cllr Jennings. Seconded: Cllr Capstick. Resolved.</p>
4	<p>Finance</p> <ul style="list-style-type: none"> Subscriptions – to note the following annual subscriptions <ul style="list-style-type: none"> ChALC - £664.20 ICO - £40pa Direct Debits – to note the following direct debits that will continue into 2023/2024 <ul style="list-style-type: none"> Scottish Power – variable depending on usage and price fluctuations To receive a report from Brown Shipley on the Moulton Children's Playing Field Trust <p>Noted.</p>

PN Jennings 12/06/2023

Start: 19:40

5	Apologies	The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972. To receive, with explanation, any apologies for absence None received.
6	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct Cllr Marr notes that he is a ward councillor for Davenham, Moulton and Kingsmead.
7	Public Forum	None
8	PCSO Report	PCSO report was received and communicated to the meeting.
9	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting held on 3rd April 2023 (circulated to members) as a correct record. Proposed: Cllr Jennings, Seconded: Cllr Capstick. Resolved.
10	Financial Matters	a) To consider the payments to be made in the period 01.05.23 to 31.05.23 Motion: To approve payments to be made in May 2023 Proposed: Cllr Marr, Seconded: Cllr Capstick. Resolved. b) To consider the financial reports for YTD Motion: To accept the financial reports as presented Proposed: Cllr Capstick, Seconded: Cllr Boyle. Resolved. c) To consider a salary increase for the handy-person in line with the recent NJC pay award Motion: To approve a new rate of pay applicable from 1st April 2023 Motion denied. d) Motion: To approve JDH as the internal auditor Proposed: Cllr Capstick. Seconded: Cllr Boyle. Resolved. e) To review the draft AGAR accounting statement for 2022-2023 for submission to the internal auditor Motion: To approve the draft AGAR accounting statement Proposed: Cllr Mar, Seconded: Cllr Simpson. Resolved.
11	Planning	No planning applications received.
12	Maintenance of Moulton Green Spaces	Chair to send a letter to the owner of the hedges that obstruct the path from Niddries Lane to Weaver Road.
13	King's Coronation Expenditure	Chair to send a letter to Moulton Events to thank them for their efforts this year.
14	Moultoner of the Year	a) To agree timelines for nominations for "Moultoner of the Year" b) To appoint representatives for "Moultoner of the Year" Committee and approve expenditure Motion: To approve the competition and awarding of a prize. The acting clerk will create the Consultations website within the next week and forward details to the chair. The committee will be the previous winner from last year, the chair, the vice-chair and two members of the community. Proposed: Cllr Marr, Seconded: Cllr Kershaw. Resolved.
15	S106 Contract	a) To discuss the S106 agreement for Regent Street Backs and agree to seal the document. Motion: To seal the S106 contract Proposed: Cllr Capstick. Seconded: Cllr Jennings. Resolved
16	Clerk's Report & Correspondence	No permanent clerk.
17	Chair's Report	None
18	Subcommittee Reports	No committees or working group meetings

21 19.	Councillor Reports	To receive reports from each Councillor (max 3-minutes each) <ul style="list-style-type: none"> • Cllr Boyle None • Cllr Capstick <i>Notes there are forthcoming events (CrowFair, Pound the Bounds) in the village. She hopes to have the circus back net year. Litter picking on 14th May 2023. Meetings to return to second Monday of the month</i> • Cllr Jennings <i>Reports of a scrambler bike being riden on the playing fields</i> • Cllr Kershaw <i>There are a significant amount of dog poo supplies with Cllr Kershaw. The seventh bin will be sited in the snicket between Niddries Lane and Weaver Road.</i> • Cllr Marr <i>Delighted to be elected and reminds councillors he has a members budget of £5,000.</i> • Cllr Simpson None 	
22 20.	Data Protection	Clerk to update the council regarding any FoI and GDPR requests received. None	
23	AOB	Items to be placed on the agenda of the next meeting.	
24 22	Next Meetings	Annual Parish Meeting	5 th June 2023
		Moulton Parish Council	12 th June 2023
Finish: 20:28			

Signature 12/06/2023