



Moulton Parish Council

<https://moultonpc.org.uk>

MINUTES

Monday 12th June 2023 at 19:30 in Moulton School Hall, School Lane, Moulton

Cllr Jennings, Cllr Boyle, Cllr Simpson, Cllr Kershaw
Acting Clerk: Cllr Capstick
Meeting start: 19:30

	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence <i>Apologies received from Cllr Marr</i>
23.	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>Cllr Kershaw declared Pecuniary Interest relating to Regent St Backs</i>
24.	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>An informative presentation was made to the council outlining an alternative proposal for the site on Regent Street backs. Details included drawing and initial and proposed future costings. The Council will take this proposal under consideration in the event the current proposal fails.</i>
25.	PCSO Report	The report, if received, will be circulated in advance of the meeting <i>Report was received and communicated to the meeting.</i>
26.	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting held on 9th May 2023 (circulated to members) as a correct record. Motion: To note the revised minutes from the Extraordinary Meeting held on 14th March <i>Minutes from 9th May proposed by Cllr Capstick, Seconded by Cllr Jennnigs</i> <i>Minutes from 14th March proposed by Cllr Jennings, Seconded by Cllr Capstick</i>
27.	Financial Matters	a) To consider the payments to be made in the period 01.06.23 to 30.06.32 Motion: To approve payments to be made in June 2023 <i>Proposed by Cllr Capstick, Seconded by Cllr Boyle</i> b) To consider the financial reports for YTD Motion: To accept the financial reports as presented <i>Proposed by Cllr Capstick, Seconded by Cllr Boyle</i> c) Report of the Internal Auditor for Financial Year 2022/23 To discuss the report of the internal auditor and any proposed changes to comply with the guidance received d) Annual Governance and Accountability Return 2022/23 Part 3 To review the Annual Governance Statement and the Accounting Statements for the financial year to 31 March 2023, Part 3 Section 1 and 2 by: a) Considering and responding to the nine statements in Section 1 – The Annual Governance Statement 2022/23 b) Considering and confirming the figures entered in Section 2 — The Accounting Statements 2022/23 c) To note the arrangements to be made for the Public Right to View of the unaudited accounts. Motion: To approve the AGAR Return 2022/23 Part 3 and note the PRTV period <i>Proposed by Cllr Jenning, Seconded by Cllr Simpson</i>

28.	Planning	<p>To note planning applications received since the previous meeting</p> <ul style="list-style-type: none"> a) 2 storey side extension – Lodge Drive b) 1 storey side extension – Barber Close <p><i>No objections to planning applications.</i></p>
29.	Maintenance and use of Moulton Green Spaces	<p>a) To provide an update on the gardening contract. Motion: to approve additional mowing in April.</p> <p><i>Approved unanimously. Clerk to add addendum to Gardening Contract.</i></p> <p>b) The use of Moulton Playing field retrospectively for: Picnic in the Park – 7th May. Bound the Bounds – 21st May Motion: To approve use of playing field retrospectively</p> <p><i>Proposed by Cllr Capstick, Seconded by Cllr Kershaw.</i></p> <p>c) The use of Moulton Playing Field for: Crow Fair & Crow Fest – 8th July. (approve portable toilets being set up on field for 3 days) Pie & Peas Race – 2nd August Motion: To approve use of playing field</p> <p><i>Proposed by Cllr Kershaw, Seconded by Cllr Simpson</i></p> <p>d) The use of Moulton Playing Field for: Witton Junior Football club, training sessions Tues & Thurs, matches on Saturday. This coincides with the use by Davenham U11's schedule. Motion: To approve the use of playing field.</p> <p><i>Clerk to contact Witton to advise of the cross over and check possibility of both teams successfully having access to the field. Item to be discussed at next meeting.</i></p> <p>e) To approve opening of gate from RBL onto playing field during Crow Fair/Crow Fest. Motion: To approve allowing gate to be opened.</p> <p><i>Proposed by Cllr Boyle, Seconded by Cllr Capstick</i></p> <p>f) to consider request by Moulton Events to hold an annual spring event "picnic in the park" with funding from Moulton Parish Council Motion: To approve funding for spring event.</p> <p><i>Whilst the council fully the idea of a regular community event, funding for it can only be made via the community grant scheme.</i></p>
30.	Moultoner of the Year	<p>a) To provide an update for nominations for "Moultoner of the Year"</p> <p>b) To appoint representatives for "Moultoner of the Year" Committee and approve expenditure Motion: To approve the competition and awarding of a prize.</p> <p><i>Proposed by Cllr Kershaw, Seconded by Cllr Simpson. Clerk to arrange judging panel to meet consisting of 2 members of the Parish Council (Chair & Vice Chair), last year's winner and 2 members of community groups. Presentation will be made at the Crow Fair</i></p>
31.	Parish Communications	<p>Discuss actions to facilitate Parish Newsletter, improve Parish Council Communication.</p> <p><i>Cllr Jennings will write a newsletter for the community, where necessary Cllr's will be asked for input.</i></p>
32.	Neighbourhood Plan	<p>Initial review of current Moulton Neighbourhood plan is still fit for purpose. To agree on next steps.</p> <p><i>Councillors are requested to read the existing Neighbourhood plan for discussion at the next meeting.</i></p>
33.	Clerk's Report & Correspondence	<p>To receive a report on issues not already covered and to review correspondence</p> <p><i>New battery for the defib on the park has now been received, defib will be returned to cabinet. Repairs have been made to the electric cabinet door on the park, this now allows meter reading to be collected and sent to Utilities for accurate charges. MPC logo – being redone as a hi-res file by local graphic artist.</i></p>

		<p>Meeting attended regarding installation and running of EV points, RSB – solicitors are finalising the last wording on the agreement. Meeting arranged with CWAC regarding wild flowering was postponed due to unforeseen issues, this will be rescheduled. Grant application from Coveris Winsford for funding of Litter Picking equipment was successful. Clerk vacancy has been posted at numerous sites Update has been sought from CWAC regarding the road calming project – still waiting for response.</p>	
34.	Chair's Report	<p>The Chair to present a report if appropriate <i>No report given at this time.</i></p>	
35.	Subcommittee Reports	<p>To receive reports from sub-committees or working groups <i>No sub committees or working groups have had meetings.</i></p>	
36.	Councillor Reports	<p>To receive reports from each Councillor (max 3-minutes each)</p>	
		<ul style="list-style-type: none"> • Cllr Boyle • Cllr Capstick • Cllr Jennings 	<ul style="list-style-type: none"> • Cllr Kershaw • Cllr Marr • Cllr Simpson
<p><i>Cllr Boyle: request MPC contact D & G bus services to ask them to restore the village service or improve the existing service. Cllr Simpson: concerns have been raised about parking on yellow lines during school drop off/pick up times and vehicles leaving their engines running during this time. Request PSCO to review. Cllr Capstick: Apologised for not holding community litter picking last Sunday as advertised. Next litter picking will take place on 1st Sunday of July.</i></p>			
37.	Data Protection	<p>Clerk to update the council regarding any Fol and GDPR requests received. <i>None received</i></p>	
38.	AOB	<p>Items to be placed on the agenda of the next meeting. <i>Witton Albion Football team usage of playing field. Neighbourhood plan review</i></p>	
39.	Next Meetings	Moulton Playing Field	<i>Monday 10th July @ 19:00</i>
		Moulton Parish Council:	<i>Monday 10th July @ 19:30</i>