



MOULTON PARISH COUNCIL
<https://moultonpc.org.uk>

MINUTES

Monday 11th Sept 2023 at 19:30 in Moulton School Hall, School Lane, Moulton

Cllr Jennings, Cllr Boyle, Cllr Marr, Cllr Kershaw, Cllr Simpson
Acting Clerk: Cllr Capstick

Meeting start: 19:30

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| | Apologies | <p>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</p> <p>To receive, with explanation, any apologies for absence</p> <p>None</p> |
| 53. | Declarations of Interest | <p>Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct</p> <p><i>Cllr Marr declared being Ward Councillor for Moulton, Davenham & Kingsmead. Cllr Kershaw declared pecuniary interest relating to Regent Street backs.</i></p> |
| 54. | Public Forum | <p>Maximum of three minutes per speaker, with an overall limit of fifteen minutes All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</p> <p><i>No members of the public in attendance.</i></p> |
| 55. | PCSO Report | <p>The report, if received, will be circulated in advance of the meeting</p> <p><i>Report was received and communicated to the council</i></p> |
| 56. | Minutes | <p>Motion: To note the minutes and any supplementary documents of the MPC meeting held on 10th July 2023 (circulated to members) as a correct record.</p> <p><i>Minutes from MPC meeting held on 10th July were approved. Proposed by Cllr Jennings, seconded by Cllr Boyle.</i></p> |
| 57. | Financial Matters | <p>a) To approve payments made in August for period 1.8.23 to 31.8.23. Procedural approval given in July's meeting. Motion: To approve payments made in August 2023. <i>Proposed by Cllr Jennings, seconded by Cllr Kershaw</i></p> <p>b) To consider the payments to be made in the period 01.09.23 to 30.09.32 Motion: To approve payments to be made in September 2023 <i>Proposed by Cllr Jennings, seconded by Cllr Simpson</i></p> <p>c) To consider the financial reports for YTD Motion: To accept the financial reports as presented <i>Clerk was asked to check any regulations regarding amount of balance held in account. Response at next meeting. Proposed by Cllr Simpson, seconded by Cllr Kershaw</i></p> <p>d) To consider the quotation received from Hiscox Insurance for Moulton Parish Council – insurance expires October 2023. Motion: To accept the quotation received for Insurance for Moulton Parish Council <i>Notification to be given to Insurance company of clerks change of address when permanent clerk appointed. Proposed acceptance of costs Cllr Marr, seconded by Cllr Simpson</i></p> |

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| 58. | Planning | To note planning applications received since the previous meeting a) 23/01935/OUT Application for Garage, parking, community building at rear of Regent Street <i>No action required</i> | | |
| 59. | Maintenance and use of Moulton Green Spaces | None | | |
| 60. | National Celebrations | Discuss plans for 80 th anniversary commemoration of D-Day in June 2024. <i>Special working group to be set up to formulate actions for Parish and Parish Council. Working group consists of Cllr Jennings, Cllr Boyle, Cllr Simpson. Working group to report to MPC on proposals.</i> | | |
| 61. | Clerk's Report & Correspondence | To receive a report on issues not already covered and to review correspondence <ul style="list-style-type: none"> • <i>External auditors have returned 2 queries, both have been responded to</i> • <i>Chalc Annual Meeting & AGM – 12th October, Helsby – 2 places have been offered to Moulton Parish Councils – Cllr Kershaw & Cllr Simpson to attend.</i> • <i>Clerks advertised vacancy has now closed. CV's received have been passed to Chair. Further discussions in Part B</i> • <i>Meter readings on Cenotaph & MUGA have been passed to Scottish Power, regular meter reading will result in lower bills.</i> • <i>Resident from Meadow Lane & Main Rd requested gardening services for brambles/overhanging trees on RSB. Handyman has cleared away growth. Residents pass on their gratitude to the council.</i> • <i>Play inspections have been received from Alan Dymond. No urgent actions required.</i> | | |
| 62. | Chair's Report | The Chair to present a report if appropriate <i>No report given</i> | | |
| 63. | Subcommittee Reports | To receive reports from sub-committees or working groups <i>No sub-committees taken place</i> | | |
| 64. | Councillor Reports | To receive reports from each Councillor (max 3-minutes each) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Cllr Boyle • Cllr Capstick • Cllr Kershaw </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson </td> </tr> </table> <p><i>Cllr Boyle – None</i> <i>Cllr Capstick – None</i> <i>Cllr Kershaw – expenditure on poo bin bags will be cheaper if buying in bulk. Details on costs/qty will be sent to clerk for future purchases. Fly tipping has been noted on the road near the tunnels. This will be reported to CWAC, photograph taken which will also be sent to Cllr Marr as our Ward Councillor to action.</i> <i>Cllr Marr – receiving concerns regarding the “land grab” which has occurred by residents along the top of the village. Has been in contact with CWAC regarding speed calming measures – still no action. Planning a ward walk with CWAC Streetscape to highlight issues.</i> <i>Cllr Simpson - None</i></p> | <ul style="list-style-type: none"> • Cllr Boyle • Cllr Capstick • Cllr Kershaw | <ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson |
| <ul style="list-style-type: none"> • Cllr Boyle • Cllr Capstick • Cllr Kershaw | <ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson | | | |
| 65. | Data Protection | Clerk to update the council regarding any Fol and GDPR requests received. <i>None received.</i> | | |
| | AOB | Items to be placed on the agenda of the next meeting. <i>Remembrance Day</i> | | |
| | | Moulton Parish Council: Monday 9 th October @ 19:30 | | |

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| Next Meetings |
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Meeting closed: 20:05

Meeting re-opened: 20:06

Additional motion proposed to add to this agenda to approve minutes from Moulton Playing Field Trust meeting held on 10th July 2023.

Proposed Cllr Jennings, seconded by Cllr Marr

Motion: To note the minutes and any supplementary documents of the MPFT meeting held on 10th July 2023 (circulated to members) as a correct record.

Proposed by Cllr Marr, seconded by Cllr Boyle