



**MOULTON PARISH COUNCIL**  
<https://moultonpc.org.uk>

**MINUTES**

**Monday 13<sup>th</sup> November 2023 at 19:30 in Moulton School Hall, School Lane, Moulton**

Cllr Jennings, Cllr Boyle, Cllr Marr, Cllr Kershaw, Cllr Simpson  
RFO/Clerk: Angela Capstick

	<b>Apologies</b>	<p>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</p> <p><b>To receive, with explanation, any apologies for absence</b></p> <p>None received</p>
79.	<b>Declarations of Interest</b>	<p>Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct</p> <p>Cllr Marr declared being Ward Councillor for Moulton, Davenham &amp; Kingsmead. Cllr Kershaw declared pecuniary interest relating to Regent Street backs. Cllr Jennings declared relationship with clerk.</p>
80.	<b>Public Forum</b>	<p>Maximum of three minutes per speaker, with an overall limit of fifteen minutes All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</p> <p>No public attended</p>
81.	<b>PCSO Report</b>	<p>The report, if received, will be circulated in advance of the meeting</p> <p>Report received and communicated to council.</p>
82.	<b>Minutes</b>	<p><b>Motion: To note the minutes and any supplementary documents of the MPC meeting held on 9<sup>th</sup> October 2023 (circulated to members) as a correct record.</b></p> <p>Minutes from MPC meeting held on 9<sup>th</sup> October were approved. Proposed by Cllr Jennings, seconded by Cllr Simpson.</p>
83.	<b>Financial Matters</b>	<p>a) To approve payments made in November for period 1.11.23 to 30.11.23. <b>Motion: To approve payments made in November 2023.</b> Payments approved. Proposed by Cllr Jennings. Seconded by Cllr Boyle</p> <p>b) To consider the financial reports for YTD <b>Motion: To accept the financial reports as presented</b> Reports approved. Proposed by Cllr Jennings. Seconded by Cllr Boyle. Following recommendation from Finance Committee for improved financial security it was agreed to move money into a new bank/building society account to ensure accounts fall within the FSA compensation scheme rules. Clerk will present options at next full council meeting.</p> <p>c) To approve costs of £244.00 to JRB for dog poo bin bags for dispensers. <b>Motion: To approve costs for JRB.</b> Payment approved. Proposed by Cllr Marr. Seconded by Cllr Boyle. Use &amp; frequency to be monitored.</p> <p>d) To approve payment to Scottish Power of £563.23 to clear debit for electricity usage of MUGA &amp; Cenotaph lights and accept recommended actions from Finance Committee. <b>Motion: To approve payment to Scottish Power and accept actions.</b> Payment approved. Proposed by Cllr Jennings, Seconded by Cllr Marr. Clerk actioned to propose alternative suppliers at next MPC meeting.</p>

		<p>e) To approve pay increase of clerk's salary in accordance with NALC guidance of 3<sup>rd</sup> November to £16.30 phr. This to be backdated to 1<sup>st</sup> April 2023.  <b>Motion: To approve NALC guidance clerks pay award.</b>  <i>Salary increase in accordance with NALC was approved. Proposed Cllr Marr, Seconded Cllr Boyle.</i></p> <p>f) To approve SLCC membership for clerk. £189.00  <b>Motion: To approve SLCC membership for Parish Council Clerk</b>  <i>Membership costs approved. Proposed Cllr Jennings, Seconded Cllr Marr</i></p>		
84.	<b>Planning</b>	<p>To note planning applications received since the previous meeting</p> <ul style="list-style-type: none"> <li>No new planning applications.</li> </ul>		
85.	<b>Maintenance and use of Moulton Green Spaces</b>	<p>Presentation to council by Nathan Garrick for the use of the playing field for new local junior football team.  <i>Deferred to next year at request of Nathan Garrick.</i></p>		
86.	<b>National Celebrations</b>	<p>Remembrance Day – Sunday 12<sup>th</sup> November.  <i>Letter of thanks sent to Royal British Legion Branch for providing refreshments. The council wishes to thank the large number of members of the public who attended both in the church and around the Cenotaph</i></p>		
87.	<b>Clerk's Report &amp; Correspondence</b>	<p>To receive a report on issues not already covered and to review correspondence</p> <ul style="list-style-type: none"> <li><i>Interviews for position of Clerk have taken place during October. I am very happy to have been offered and have accepted the role of clerk with a start date of 1 November.</i></li> <li><i>Correspondence sent to residents regarding overhanging hedges/bushes. Happy to report residents took immediate action. Councillor who notice hedgerow obstruction were recommended to contact the clerk for standard letter to be sent.</i></li> <li><i>Litter picking took place on 5<sup>th</sup> November, using the litter picking hoops provided by Coveris grant. Branded Hi-Viz vests (yellow) to follow.</i></li> <li><i>Official hand over with previous RFO/Clerk Wendy Maddock has taken place and laptop &amp; paperwork are now with me.</i></li> </ul>		
88.	<b>Chair's Report</b>	<p>The Chair to present a report if appropriate  <i>Chair welcomes the new clerk in her role. In the next coming months attention will be given to the Parish Council Newsletter and the review of the Neighbourhood Plan.</i></p>		
89.	<b>Subcommittee Reports</b>	<p>To receive reports from sub-committees or working groups  <i>Finance Committee report to be discussed at next meeting</i></p>		
90.	<b>Councillor Reports</b>	<p>To receive reports from each Councillor (max 3-minutes each)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>Cllr Boyle</li> <li>Cllr Kershaw</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>Cllr Marr</li> <li>Cllr Simpson</li> </ul> </td> </tr> </table> <p><i>Cllr Boyle: Offered his thanks for all who arranged and attended Remembrance Day, Cllr Kershaw: Weaver Rd Play area dog poo bags dispenser is empty (will be refilled shortly). Issue regarding FP3 ongoing. Cheshire Community Action are offering funding for buildings/spaces that meet their criteria. Possible source of money for improvements to the community spaces.  Cllr Marr: Contact will be made with D &amp; G Bus company to get a bus running through the village. Working with CWAC to change the existing bins on RSB/Church St backs to the new style bin and to get area cleaned up. Other outstanding issues regarding Public Rights of Way are still under discussion with CWAC PROW officer.  Cllr Simpson: Potholes to be reported on CWAC portal.</i></p>	<ul style="list-style-type: none"> <li>Cllr Boyle</li> <li>Cllr Kershaw</li> </ul>	<ul style="list-style-type: none"> <li>Cllr Marr</li> <li>Cllr Simpson</li> </ul>
<ul style="list-style-type: none"> <li>Cllr Boyle</li> <li>Cllr Kershaw</li> </ul>	<ul style="list-style-type: none"> <li>Cllr Marr</li> <li>Cllr Simpson</li> </ul>			
91.	<b>Data</b>	<p>Clerk to update the council regarding any Fol and GDPR requests received.</p>		

	<b>Protection</b>	<i>None</i>
	<b>AOB</b>	Items to be placed on the agenda of the next meeting.
	<b>Next Meetings</b>	Moulton Finance Committee meeting: TBC Moulton Parish Council: Monday 11 <sup>th</sup> December @ 19:30

Meeting closed: 20:11