



MINUTES

Monday 8th April at 19:30 in Moulton School Hall, School Lane, Moulton

Cllr Jennings (Chair), Cllr Boyle (Vice Chair), Cllr Simpson, Cllr Archer, Cllr Kershaw, Cllr Marr
Clerk/RFO Angela Capstick

	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence <i>none</i>
147.	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>Cllr Marr declared being Ward Councillor for Moulton, Davenham & Kingsmead. Cllr Jennings declared relationship with clerk and, via clerk, with Moulton Event Committee secretary. Cllr Kershaw declared interest in Regent St. Clerk declared interest as family to Moulton Events Secretary.</i>
148.	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>none</i>
149.	PCSO Report	The report, if received, will be circulated in advance of the meeting <i>Report received and communicated to council. Details of PCSO report will be published on MPC website.</i>
150.	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting held on 11th March 2024 (circulated to members) as a correct record. <i>Amendment required to item 135 – Cllr Marr was not present at this meeting. Proposed by Cllr Jennings. Seconded by Cllr Simpson</i> Motion: To note the minutes and any supplementary documents of the MPFT meeting held on 18th March 2024 (circulated to members) as a correct record. <i>Proposed by Cllr Marr, Seconded by Cllr Boyle.</i>
151.	Financial Matters	a) To approve payments made in April for period 1.4.24 to 30.4.24. Motion: To approve payments made in April 2024. <i>Proposed by Cllr Jennings, Seconded by Cllr Archer</i> b) To consider the financial reports for YTD Motion: To accept the financial reports as presented <i>Reports presented:</i> <i>Year End reconciliation – all accounts.</i> <i>Year End payments budgeted vs actual.</i> <i>Year End receipt vs payment</i> <i>Year End receipt (Direct Access)</i> <i>Year End payment listing</i> <i>Summary of accounts.</i> <i>Proposed by Cllr Jennings. Seconded by Cllr Marr</i> c) To approve council's risk assessment for 2024/25

		<p>Motion: To accept the council's risk assessment</p> <p><i>Amendments to Risk Assessment include road management of council events, correction of typo's, clarified explanation of quorate.</i> <i>Proposed Cllr Jennings. Seconded Cllr Archer</i></p> <p>d) To approve expenditure to clear moss from play area on QEII playing field. Motion: To approve expenditure and approve areas for moss removal.</p> <p><i>Approval for moss removal on areas 1 & 2 of the play area (children's play area). Area 3 (Cenotaph) not required at this time.</i> <i>Proposed Cllr Marr. Seconded Cllr Kershaw</i></p> <p>e) To approve PKF Littlejohn LLP as our external auditors. Motion: To approve PKFLittlejohn LLP as external auditors for MPC</p> <p><i>Proposed Cllr Jennings. Seconded Cllr Marr</i></p> <p>f) To approve John Henry as our internal auditor. Motion: To approve John Henry as internal auditor for MPC</p> <p><i>Proposed Cllr Marr. Seconded Cllr Archer</i></p> <p>g) To consider the report for alternate bank for reserve fund; to give better rate of interest and protect monies under FSA rules. Motion: To approve new bank account for reserves.</p> <p><i>Item deferred to next meeting. Further information required on United Trust & Cambridge & Counties bank accounts.</i> <i>Proposed by Cllr Marr. Seconded by Cllr Boyle</i></p> <p>h) To consider Community Grant application form received from RBL Bowling Club Motion: To approve Community Grant funding for application from Bowling Club.</p> <p><i>Cllr Marr declared interest having given the Bowling club funds from his members budget.</i> <i>Proposed by Cllr Jennings. Seconded by Cllr Simpson.</i></p> <p>i) Annual Governance and Accountability Return 2023/24 Part 3 To review the Annual Governance Statement and the Accounting Statements for the financial year to 31 March 2024, Part 3 Section 1 and 2 by: a) Considering and responding to the nine statements in Section 1 – The Annual Governance Statement 2023/24 b) Considering and confirming the figures entered in Section 2 — The Accounting Statements 2023/24 Motion: To approve the AGAR 2023/24 Part 3.</p> <p><i>Proposed by Cllr Jennings. Vote taken by show of hands – unanimous.</i></p>
152.	Planning	<p>To note planning applications received since the previous meeting. No planning applications received since last meeting.</p> <p><i>Since agenda posted 1 application has been received by CWAC at 124 Main Rd. Council do not have any objections.</i></p>
153.	Maintenance/ use of Moulton Green Spaces	<p>Application from Events Committee for Pound the Bounds. Motion: To approve the use by the Events Committee for Pound the Bounds event in May.</p> <p><i>Approval vote by show of hands. Vote carried unanimously. Approval letter will be sent to Events Committee.</i></p>

154.	Clerk's Report & Correspondence	<p>To receive a report on issues not already covered and to review correspondence</p> <ol style="list-style-type: none"> 1) <i>Charity Commission Annual return submitted.</i> 2) <i>Year-end Rialtis completed – all reports submitted in this meeting pack for information/approval</i> 3) <i>Internal Audit requirements completed – final item AGAR approval at this meeting.</i> 4) <i>RSB log collection by community done. Logs/Chipping now cleared by contractors. We have received a letter from the Forestry Commission on Friday at 6:08pm regarding the felling of trees. This is being responded to.</i> 5) <i>Broken fence panel on Meadow Lane being sorted by contractors</i> 6) <i>Review of potential savings accounts.</i> 7) <i>HMRC Year end submission for employers completed</i> 8) <i>Litter picking commenced 7th April, due to take place 1st Sunday of every month until November</i> 9) <i>Meeting of History society 7th April.</i> 10) <i>Opening up community grant applications</i> 11) <i>Community Champion nominations 1st April – 31st May</i> 12) <i>Getting quote for cleaning Cenotaph – due October</i> 13) <i>Meeting with Events Committee regarding field use.</i> 14) <i>Contacted Events Committee & RBL Social regarding D-Day celebrations. Events Committee proposed a party in the park on 8th June from 4pm – 6 pm with music on the field – Community Grant fund application already approved for this. RBL will host an evening event from 8pm – midnight including wartime tribute act & live group, food – subsidised by MPC.</i> 15) <i>Website updated.</i> 16) <i>Request by community for dog poo bin at junction Beehive Lane, Bovis path – CWAC cannot put any on land not owned/managed by them. This will need to be done by Bovis and emptied by their contractors.</i> 17) <i>Pothole/sink hole on Niddries Lane has been reported – with photos.</i> 18) <i>Contacted Community Café for Councillor Surgery on Monday 6th May. They have agreed to let us be part of it.</i> 		
155.	Chair's Report	<p>The Chair to present a report if appropriate</p> <p><i>Since our last meeting I was invited to attend Moulton Adventure Group prize giving evening. The dedication of the volunteers and the hard work of the children in achieving their prizes was outstanding. MAG presented a bottle of wine as a token of their thanks.</i></p>		
156.	Subcommittee Reports	<p>To receive reports from sub-committees or working groups</p> <p><i>No subcommittees have met since last meeting.</i></p>		
157.	Councillor Reports	<p>To receive reports from each Councillor (max 3-minutes each)</p> <table border="1" data-bbox="386 1554 1503 1666"> <tr> <td data-bbox="386 1554 935 1666"> <ul style="list-style-type: none"> • Cllr Archer • Cllr Boyle • Cllr Kershaw </td> <td data-bbox="941 1554 1503 1666"> <ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson </td> </tr> </table> <p><i>Cllr Archer – Nothing to report.</i> <i>Cllr Boyle – confirmed receipt of test email from website.</i> <i>Cllr Kershaw – reports some dog poo bins are empty. Clerk reported the supplier are temporarily out of stock of the type we use and will ship boxes as soon as available – expected this week. Cllr Marr informed all that CWAC Pink Poo campaign was being restarted. Cllr Kershaw pointed out this is very labour intensive and individuals are tasks with spraying, photographing, reporting location via website. Cllr Kershaw reports fly tipping on land next to railway (before the tunnels) – this has been reported to CWAC. Cllr Kershaw will be attending a webinar on Earth Day (22nd April) Gardening at cenotaph still to be completed – any volunteers are welcome. Cllr Kershaw requested CWAC streetwise do not weed kill the ginnels as there are wildflowers there – report this to CWAC.</i></p>	<ul style="list-style-type: none"> • Cllr Archer • Cllr Boyle • Cllr Kershaw 	<ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson
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		<p><i>Cllr Marr. Mini Rbt at Jack Lane in need of repair. Cllr Marr will once again chase CWAC for action. Also, to chase CWAC for implementation date for the Speed reduction project. Cllr Marr reminds the community to report potholes, flooded or blocked gulley's to CWAC via their portal. HS2 stage 2 bill is still going through parliament as part of the northern powerhouse -this will have a potential effect on the surrounding communities.</i></p> <p><i>Cllr Marr left the meeting at 20:20</i></p> <p><i>Cllr Simpson – nothing to report.</i></p>
158.	Data Protection	<p>Clerk to update the council regarding any FoI and GDPR requests received.</p> <p><i>No requests received.</i></p>
	AOB	<p>Items to be placed on the agenda of the next meeting.</p> <ol style="list-style-type: none"> 1) <i>Review banking options for savings accounts</i> 2) <i>Newsletter</i> 3) <i>Review application for use of playing field</i>
	Next Meetings	<p>Moulton Parish Council: Monday 13th May 2024 @ 19:30</p>

Meeting ended at 20:22

PART B

Without Public or Press