



MINUTES

Meeting of Moulton Parish Council

Monday 8th July at 19:30 in Moulton School Hall, School Lane, Moulton

	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence Cllr Boyle – Work commitment. Cllr Marr – attending Davenham Parish Council meeting.
29.	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council’s Code of Conduct Cllr Archer item 33d. School request for pavement signs. – Wife is governor of school.
30.	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>1 member of public attended – Cllr Gaynor Sinar. Available to give input or answer questions.</i>
31.	PCSO Report	The report, if received, will be circulated in advance of the meeting <i>PCSO not attended. No report was received at time of meeting. (report subsequently emailed after meeting and forwarded to all councillors)</i>
32.	Minutes	Motion: To note the minutes and any supplementary documents of the MPC Annual meeting held on 10th June 2024 (circulated to members) as a correct record. <i>Proposed by Cllr Archer, seconded by Cllr Simpson.</i>
33.	Financial Matters	a) To approve payments made in June for period 1.7.24 to 31.7.24. Motion: To approve payments made in July 2024. <i>Proposed by Cllr Jennings, seconded by Cllr Kershaw</i> b) To pre-approved payment to be made in August for period 1.8.24 to 31.8.24 owing to no parish council meeting being held. Motion: To pre-approve register of payments in August. <i>Proposed by Cllr Simpson, seconded by Cllr Archer</i> c) To consider the financial reports for YTD <ul style="list-style-type: none"> • Bank reconciliation to 30st June 2024 • Summary Receipt & Payment by Budget heading Motion: To accept the financial reports as presented <i>Proposed by Cllr Jennings, seconded by Cllr Simpson.</i>

		<p>d) To review and approve expenditures for a number of road safety signs to be used by Moulton School for children’s safety.</p> <p>Motion: To agree number of signs and approve costs.</p> <p><i>Large freestanding pavement signs of children holding signs saying “do not park here” and “do not park on the zig-zags” were requested. These would be put out by school before school drop off and collection times during school days to improve children’s safety whilst going to or coming from school. Signs are road safety quality. Cllr Gaynor Sinar has offered to match fund from the ward councillor funding stream. Proposal for 3 signs raised by Cllr Archer, seconded by Cllr Simpson. Approved unanimously</i></p>
34.	Planning	<p>To note planning applications received since the previous meeting.</p> <ul style="list-style-type: none"> No planning applications received for comment.
35.	Parish Mat- ters	<p>Discuss setting up a Walk & Talk group to improve mental wellbeing of community. <i>Whilst the parish council are in favour of a group due to low councillor numbers we are unable to meet the requirements of Walk & Talk uk (walking every Saturday at 10:30). The Parish council are keen to support anyone who would like to arrange a group to meet up and walk at their own risk. Councillors will organise walks when they can.</i></p> <p>Discuss organisation of lunch club for elderly in the community to combat loneliness/isolation.</p> <p><i>Liaison with village organisation and Davenham Parish Council underway (DPC current support one at DRBL). It is hoped Moulton’s Lunch Club will commence in the Autumn and take place once a month.</i></p> <p>Discuss Parish communications (newsletter) and agree action.</p> <p><i>Example of newsletter was distributed for comment. Councillors agreed to format and proposed frequency (twice per year). Councillors will be contacted for content in August for newsletter completion by September meeting.</i></p>
36.	Clerk’s Report & Correspond- ence	<ul style="list-style-type: none"> Contact was made with UU on behalf of residents on Meadow Lane. Issue caused by blockage of main drain now resolved and residents informed. External Audit now completed. Email received stating no issues Handyman has weeded Cenotaph & repaired hole on pathway on the park. Northort completed moss removal. Will top grass FOC in preparation for Crow Fair. Requested quote for more tree planting on park. Defibs both operational Community Champion voting completed. Panel of 5 members (2 from PC, 3 from community) voted democratically. Nominees were made anonymous to avoid any issues. Contact made with music teacher to start up a (dementia) choir. Contact made with Davenham re lunch club. School posters/handouts – No Idling. Reminder to councillors of training available.
37.	Chair’s Report	<p>The Chair to present a report if appropriate</p> <p><i>No report given.</i></p>
38.	MPFT Insur- ance	<p>Item added by Chair to agenda as details of insurance policy arrived after the agenda was published and the insurance policy is due late August (prior to next meeting).</p> <p>Motion: To approve annual insurance premium of £2112.94.</p> <p><i>In 2023 MPC agreed to a 3-year insurance policy which would guaranteed the premiums would not be raised more than x% per year.</i></p> <p><i>Proposed by Cllr Jennings, seconded by Cllr Kershaw</i></p>

39.	Subcommittee Reports	To receive reports from sub-committees or working groups <i>No meetings have taken place.</i>		
40.	Councillor Reports	<p>To receive reports from each Councillor (max 3-minutes each)</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Cllr Archer • Cllr Boyle • Cllr Kershaw </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson </td> </tr> </table> <p><i>Cllr Archer – none</i> <i>Cllr Kershaw –none</i> <i>Cllr Simpson – Would like MPC to purchase and post on railing around the park A2 signage showing simple British Sign Language to encourage inclusion. Signage costs £13. The chair agreed to fund the signage form the chairs budget. Council agreed for signage to be put up.</i></p>	<ul style="list-style-type: none"> • Cllr Archer • Cllr Boyle • Cllr Kershaw 	<ul style="list-style-type: none"> • Cllr Marr • Cllr Simpson
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41.	Data Protection	Clerk to update the council regarding any Fol and GDPR requests received. <i>None</i>		
	AOB	Items to be placed on the agenda of the next meeting. <i>None</i>		