



# MINUTES

## Meeting of Moulton Parish Council

Monday 9<sup>th</sup> September at 19:30 in Moulton School Hall, School Lane, Moulton

Present: Cllr Jennings, Cllr Boyle, Cllr Archer, Cllr Marr, Cllr Kershaw, Cllr Simpson

	<b>Apologies</b>	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <b>To receive, with explanation, any apologies for absence</b> <i>None</i>
41.	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>None</i>
42.	<b>Public Forum</b>	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i>  <i>10 members of public attended.</i> <i>The Council were asked to push CWAC by whatever means at their disposal to have the junction of Brick Kiln Lane and the bypass improved. (copy of residents' letter to MP/CWAC was distributed).</i> <i>Resident raised her concerns regarding the parking during the development on Regent Street backs. She understands the need for the development but urged the council to seek options for the community to park their cars during the build and especially during events. The Council agreed to look for alternative parking options. The resident also will be raising an FOI for information regarding the development but was told that the Parish Council have NOT paid any money to Jigsaw or anyone else in connection with the planning application for Regent Street Backs.</i>
43.	<b>PCSO Report</b>	The report, if received, will be circulated in advance of the meeting <i>PSCO report for August &amp; September was distributed and councillors advised to read.</i>
44.	<b>Minutes</b>	<b>Motion: To note the minutes and any supplementary documents of the MPC meeting held on 8<sup>th</sup> July 2024 (circulated to members) as a correct record.</b> <i>Proposed by Cllr Jennings, seconded by Cllr Simpson.</i>
45.	<b>Financial Matters</b>	a) To approve payments made in August for period 1.8.24 to 31.8.24. <b>Motion: To approve payments made in August 2024.</b> <i>Proposed by Cllr Marr, Seconded by Cllr Simpson. Note the payments were provisionally approved at the meeting in July as there is no meeting in August.</i>  b) To approve payments made in September for period 1.9.24 to 30.9.24. <b>Motion: To approve payments made in September 2024.</b> <i>Proposed by Cllr Archer, Seconded by Cllr Marr</i>  c) To consider the financial reports for YTD <ul style="list-style-type: none"> <li>• Bank reconciliation to 31<sup>st</sup> August 2024</li> <li>• Summary Receipt &amp; Payment by Budget heading</li> </ul>

		<p><b>Motion: To accept the financial reports as presented</b> <i>Proposed by Cllr Jennings, Seconded by Cllr Archer</i></p> <p>d) To approve opening Virgin Bank 12-month fixed saving account for funds from sale of Regent Street backs. <b>Motion: To agree opening new account.</b> <i>Proposed by Cllr Marr, seconded by Cllr Kershaw</i></p> <p>e) To approve purchase of trees for QEII park to include infill for holes in hedges. <b>Motion: To approve quote received from Northort.</b> <i>Proposed by Cllr Jennings, seconded by Cllr Boyle. Community to be informed when work commences.</i></p> <p>f) To approve insurance quote for Moulton Parish Council -renewal date 1<sup>st</sup> October. <b>Motion: To approve insurance renewal quote or agree alternative.</b> <i>Council approved quote from Zurich Insurance for MPC as cheaper option providing the same schedule + £12m public liability instead of £10m.</i> <i>Proposed Cllr Jennings, seconded Cllr Kershaw</i></p> <p>g) To approve quote from TMS for road closure for Remembrance Day. <b>Motion: To approve quote from TMS for road closure.</b> <i>Noted additional charge of £160.00 for pre-warning signage as required by CWAC this year.</i> <i>Proposed Cllr Marr, seconded Cllr Archer</i></p>
46.	Planning	<p>To note planning applications received since the previous meeting. <i>No planning applications received for comment.</i></p>
47.	Parish Matters	<p>Requested use of playing field by Jo Perry for Tai-Chi. <i>Application form, insurance, risk assessment &amp; method statement have been received. Jo would like to offer outdoor Tai-Chi to promote wellbeing. Approval given unanimously.</i> To contact CWAC regarding weed killing along roads in village. <i>Ward Councillor (Cllr Marr) will contact CWAC Highways again regarding the weed spraying regime and highlight roads where weeds are extensive.</i> To review Remembrance Day commemoration organisation. <i>Clerk met with Rev Byrne to discuss event. Timings and muster points remain the same as previous years with refreshments offered by RBL afterwards.</i></p>
48.	Clerk's Report & Correspondence	<ul style="list-style-type: none"> <li>• <i>Attended Community meeting with Chair, Jigsaw, Contractors, Architect &amp; agent. Minutes from meeting together with a letter from Jigsaw was distributed to community in accordance with the agreed process.</i></li> <li>• <i>Newsletter written &amp; distributed to the community – thanks to all councillors for their help. Feedback from the public has been very positive.</i></li> <li>• <i>Remembrance Day commemoration meeting attended. Cenotaph will be cleaned in October in preparation for the event.</i></li> <li>• <i>New bank account sourced and opened for savings.</i></li> <li>• <i>Pavement signs purchased for Moulton School.</i></li> <li>• <i>MPC insurance quotes sourced.</i></li> <li>• <i>CCTV request received from police for event on playing field. PSCO Robertson now in receipt of footage.</i></li> <li>• <i>Community Grant funding received from Scouts for approval.</i></li> <li>• <i>Training reminder for all councillors.</i></li> <li>• <i>Thanks to Laura Forshaw (Childminder) for her excellent work on the bug hotel and blackboard at Weaver Road play area.</i></li> </ul>

49.	<b>Chair's Report</b>	The Chair to present a report if appropriate <i>The Chair extends his thanks to the councillors for distributing the Newsletter in a timely manner.</i>
50.	<b>Subcommittee Reports</b>	To receive reports from sub-committees or working groups <i>No meetings have taken place.</i>
51.	<b>Councillor Reports</b>	To receive reports from each Councillor (max 3-minutes each) <ul style="list-style-type: none"> <li>• Cllr Archer</li> <li>• Cllr Boyle</li> <li>• Cllr Kershaw</li> </ul> <ul style="list-style-type: none"> <li>• Cllr Marr</li> <li>• Cllr Simpson</li> </ul> <p><i>Cllr Archer – None</i>  <i>Cllr Boyle – issues reported with QR on newsletter – it was pointed out that the QR code takes the use to the home page which shows both consolations currently open.</i>  <i>Cllr Kershaw – requests CWAC are contacted again regarding the state of the lane at the top of the village (hillside lane). Overgrown and hard to pass. Request also to purchase bulbs for planting in community areas.</i>  <i>Cllr Marr – reported the state of the mini-roundabout to CWAC, if there is spare capacity this will be looked at during the speed calming work. There is still members budget available from Cllr Marr &amp; Cllr Sinar. Anyone seeking funding should contact them directly.</i>  <i>Cllr Simpson – None</i></p>
	<b>20:08</b>	<i>Meeting suspended. Member of public asked if anything can be done to clear up Niddries Lane, particularly the amount of dog fouling. This is the responsibility of CWAC and MPC will write to them to highlight the issue.</i>  Meeting recommenced at 20:09
52.	<b>Data Protection</b>	Clerk to update the council regarding any Fol and GDPR requests received. <i>None</i>
	<b>AOB</b>	Items to be placed on the agenda of the next meeting. <i>Purchase of bulbs - £10 approved from Chair's budget.</i> <i>MPC Finance meeting to be arranged for Monday 30<sup>th</sup> September @ 19:00</i>