



# MINUTES

## Meeting of Moulton Parish Council

Monday 11<sup>th</sup> November at 19:30 in Moulton School Hall, School Lane, Moulton

Present: Cllr Nick Jennings, Cllr Mark Boyle, Cllr Michelle Simpson, Cllr Dan Marr, Cllr Derek Archer, Cllr Jo Kershaw, Cllr Jo Gallimore  
Also present: Angela Capstick - Clerk

	<b>Apologies</b>	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <b>To receive, with explanation, any apologies for absence</b> None.
66.	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>Item 71a. Cllr Jennings in a relationship with clerk.</i>
67.	<b>Nominations for new councillor</b>	Councillors to vote on acceptance of new candidates for Parish Council. 3 vacancies currently available. <i>Details of candidate has been circulated. Cllr Harding proposed acceptance of Mr Rob Snasdell as councillor. Seconded by Cllr Kershaw. Vote from councillor unanimous. Rob Snasdell joined the Parish Council as councillor.</i>
68.	<b>Public Forum</b>	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>No members of the public were present.</i>
69.	<b>PCSO Report</b>	The report, if received, will be circulated in advance of the meeting <i>PSCO report for November was distributed and councillors advised to read. PSCO Robertson was in attendance. Parishioners are encouraged to pass on any intel relating to suspicious activity to the Police via the links published on social media.</i>
70.	<b>Minutes</b>	<b>Motion: To note the minutes and any supplementary documents of the MPC meeting held on 14<sup>th</sup> October 2024 (circulated to members) as a correct record.</b> <i>Proposed by Cllr Jennings, seconded by Cllr Harding.</i>
71.	<b>Financial Matters</b>	a) To approve NALC agreed pay rates applicable from 1 <sup>st</sup> April 24 for Parish Clerks. (Increase hrly rate equates to £1.63) and approve relevant back payment of £317.85 for clerk. <b>Motion: To accept NALC pay agreement and back payment of salary to clerk from April 2024.</b> <i>Proposed by Cllr Boyle, seconded by Cllr Archer. Back payment will be paid to clerk from August 2024.</i>  b) To approve payments made in November for period 1.11.24 to 30.11.24. <b>Motion: To approve payments made in November 2024.</b>

		<p><i>Proposed by Cllr Marr, seconded by Cllr Archer.</i></p> <p>c) To consider the financial reports for YTD</p> <ul style="list-style-type: none"> <li>• Bank reconciliation to 31<sup>st</sup> October 2024</li> <li>• Summary Receipt &amp; Payment by Budget heading</li> </ul> <p><b>Motion: To accept the financial reports as presented</b></p> <p><i>Proposed by Cllr Harding, seconded by Cllr Archer</i></p> <p>d) To approve expenditure of upto £100 by Moulton Events Committee for the purchase of a 12ft Christmas tree for the village green.</p> <p><b>Motion: To approve expenditure of upto £100 for Moulton Events Committee for purchase of Christmas Tree.</b></p> <p><i>Proposed by Cllr Jennings, seconded by Cllr Kershaw</i></p>
72.	Planning	<p>To note planning applications received since the previous meeting.</p> <p><i>No planning applications received for comment.</i></p>
73.	Parish Matters	<p><i>Remembrance Day – Sunday 10<sup>th</sup> November.</i></p> <p><i>Parade assemble at junction of Summerfield Drive/Main Road from 09:30.</i></p> <p><i>Parade march to St Stephens Church at 09:50</i></p> <p><i>Service of Remembrance at Church until 10:50 – parade move to Cenotaph for wreath laying.</i></p> <p><i>Refreshments afterwards are offered by Royal British Legion.</i></p>
74.	Clerk’s Report & Correspondence	<ul style="list-style-type: none"> <li>• Last litter picking for 2024 completed. Re-commencing in March 2025. During litter pick £20 note was found which has been donated to a village charity.</li> <li>• Attended meeting with developers of land off Niddries Lane &amp; Moulton Methodist Church.</li> <li>• Correspondence sent to MADCA regarding their request for their funds.</li> <li>• Correspondence sent &amp; received from Royal British Legion regarding the Moulton RBL Standard and the current situation with the RBL Branch committee.</li> <li>• Remembrance Day went well and we thank St Stephens Church and the Royal British Legion Social club for hosting the community.</li> <li>• Cleaning of Cenotaph completed. Gilt on cenotaph will need to be redone next year as well as the railing will need rust removing &amp; repainting.</li> <li>• Moulton School have writing confirming they will be charging for any extra meetings that we hold at the hall outside of our monthly Parish Council Meetings.</li> <li>• Quote received for fabrication of additional post of the height barrier on park. Quote over £500 threshold so an additional quote will be sought.</li> <li>• Road naming for development at read of Regent St now closed. Top 3 names have been given to developers to pass to CWAC for their approval.</li> <li>• Community Lunch Club idea still a work in progress</li> </ul>
75.	Chair’s Report	<p>The Chair to present a report if appropriate</p> <p><i>It has been a busy week for the parish council with a meeting with a development company who will soon put in a planning application for 120 affordable houses off Niddries Lane. The 100% affordable housing scheme neatly circumvents our neighbourhood plan, the plans and drawings were presented by the development team showing the deployment of the housing including the roads, footpaths. It is certain that considerable work has been done on this and is an oven ready project, upon application verification by CWAC the parish council will respond once it is a fact. A further meeting was held with the new owners of the Methodist Chapel on Main Road, they are proposing to convert the chapel and ancillary buildings into rooms to host visitors for temporary respite care. The residents will spend some time there to give respite to their parents/guardians/carers, no resident will have complex needs or disabilities there will be staff there 24/7 The spaces at this facility will be paid for by</i></p>

		<i>CWAC, this scheme is a worthy one and is a project close to the heart of the owners Finally, today I have spoken to Jill Stevens of CWAC planning to try to gain some clarity on Regent Street start date. Some of the planning conditions are now discharged and some may be potentially discharged on 6th December and some are not, particularly environmental and highways, this is still ongoing. Stephen Beale will revert to me and give me an overview of where they are with the conditional discharges. In a conversation with Adrian Rooney MD of Greenwoods the builder is of the opinion that there will be no start this year.</i>
<b>76.</b>	<b>Subcommittee Reports</b>	To receive reports from sub-committees or working groups <i>None</i>
<b>77.</b>	<b>Councillor Reports</b>	To receive reports from each Councillor (max 3-minutes each) <ul style="list-style-type: none"> <li style="display: inline-block; width: 45%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Cllr Archer</li> <li>• Cllr Boyle</li> <li>• Cllr Gallimore</li> </ul> </li> <li style="display: inline-block; width: 45%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Cllr Kershaw</li> <li>• Cllr Marr</li> <li>• Cllr Simpson</li> </ul> </li> </ul> <p><i>Cllr Archer – none.</i></p> <p><i>Cllr Boyle – thanks to RBL for Remembrance Day refreshments. Drains on road down to river are still overflowing and washing away the road’s top layer. – CWAC to be contacted again. Concerns for residence which has large amounts of rubbish uncollected. – CWAC to investigate. Community café encouraged to apply for funds via Community Grant Scheme.</i></p> <p><i>Cllr Gallimore – None</i></p> <p><i>Cllr Harding – following meeting with Methodist Church developers and some concerns re parking, resident from 1 Chapel Street has offered to be community liaison between developers and community. Jack Lane Junction still an issue, Cllr Harding presented on the dangers of the junction over 1 year ago to CWAC who agreed with his concerns. Cllr Harding will be following up.</i></p> <p><i>Cllr Kershaw – dog waste bag dispensers empty at WR play area &amp; Beehive Corner – Handyman has been instructed to refill ASAP. Resident spoken to Cllr Kershaw regarding the times of the Remembrance Service at Cenotaph (whilst people believe its customary to hold the service at 11 am this is only if Remembrance Sunday falls on 11<sup>th</sup>, on other dates it is at the discretion of the vicar when to commence the service – due to cold weather and children without jackets it was deemed the best to start before 11 am.</i></p> <p><i>Cllr Marr – Will ask the contractors to install better warnings for the Speed calming on Jack Lane. CWAC have commenced the road gritting.</i></p> <p><i>Cllr Simpson – None</i></p>
<b>78.</b>	<b>Data Protection</b>	Clerk to update the council regarding any Fol and GDPR requests received. <i>None</i>
	<b>AOB</b>	Items to be placed on the agenda of the next meeting. <i>Committee/Working Group members.</i>

Meeting closed at 20:25