



MINUTES

Meeting of Moulton Parish Council

Monday 12th May 2025 at 19:30 in Moulton School Hall, School Lane, Moulton

Present: Cllr John Harding (Chair), Cllr Mark Boyle (Vice Chair), Cllr Nick Jennings, Cllr Derek Archer, Cllr Michelle Simpson, Cllr Jo Kershaw, Cllr Dan Marr, Cllr Rob Snasdell.
Also present: Angela Capstick (Clerk)

	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence <i>Cllr Jo Gallimore - illness.</i>
5.	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>None</i>
6.	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>Request was made to contact developer of Methodist Church regarding the removal of a memorial plaque for family member of resident who would like it if possible. Clerk will follow up.</i>
7.	PCSO Report	The report, if received, will be circulated in advance of the meeting <i>PSCO not present. Report distributed to all councillors</i>
8.	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting held on 14th April 2025 (circulated to members) as a correct record. <i>Minor correction to be made on Cllr Marr's report.</i> <i>Proposed by Cllr Marr, seconded by Cllr Boyle. Approved by unanimous vote.</i>
9.	Financial Matters	a) To approve payments made in May for period 1.5.25 to 31.5.25. Motion: To approve payments made in May 2025. <i>Proposed by Cllr Harding, seconded by Cllr Snasdell, Approved by unanimous vote.</i> b) To consider the financial reports for YTD <ul style="list-style-type: none"> • Bank reconciliation to 30th April 2025 • Summary Receipt & Payment by Budget heading Motion: To accept the financial reports as presented <i>Proposed by Cllr Harding, seconded by Cllr Archer. Approved by unanimous vote.</i> c) To approve purchase of 10 additional litter bag rings for Moulton Wombles. Motion: To approve purchase of 10 litter bag rings. <i>Budget set <£50. Proposed by Cllr Harding, seconded by Cllr Archer. Approved by unanimous vote.</i> d) To consider Internal Audit report from JD Henry.

		Motion: To approve actions following Internal Audit Report <i>Proposed by Cllr Kershaw, seconded by Cllr Simpson. Approved by unanimous vote.</i>	
		e) To approve re-tendering for gardening contract by NorthHort Motion: To accept tender from NorthHort for 2025/26 gardening contract. <i>Contract renewed with company we have used for a number of years and based on the value being below that budgeted for this year.</i> <i>Proposed by Cllr Marr, seconded by Cllr Harding. Approved by unanimous vote.</i>	
10.	Planning	To note planning applications received since the previous meeting. No planning applications received since last meeting.	
11.	Parish Matters	Use of playing field for Pie n Peas race on 6 th August 2025 <i>Approved by unanimous vote to allow use of Playing field for Pie n Peas event.</i>	
12.	Clerk’s Report	<ul style="list-style-type: none">• Internal Audit complete. Documents sent to External Auditor 29/4/25.• PSCO contacted regarding overnight parking/camping by new bridge• Contacted developer re Memorial at the Methodist Church. They are currently working through the specifications with Adult Services and hope works to commence in next few weeks. She will contact me when work starts to discuss the memorial.• Community Liaison meeting took place: Key points of discussion were - Suggestion meetings are moved to Wednesdays. Dave offered to put up signage asking residents not to block the ‘pathway’ as a van parking there has been impeding pedestrians. Works are about a month ahead of schedule. Roofs should go on in between 3-4 months. Residents seemed to be dealing well with taking bins to the collection points for Fridays.• Contacted CWAC for update on FP9 originally reported on 18th Jan 2021 CWAC PROW are no further on. Detailed letter written to Andrew Cooper MP for assistance.• Contacted WVHT re metal cabin on garage plot on Barlow Road – no response yet• Letter received from resident regarding lights on MUGA, noisy panels & smoking Marijuana. Timer adjusted, Peter will check panels, illegal issues need to be reported to police – with crime number we can supply CCTV.• Correspondence received from RBL regarding opening gate for Pie & Peas race. Action approved by council.• Need for new Union Jack. Costs approx. £100. Can be purchased from Chair’s allowance.	
13.	Chair’s Report	The Chair to present a report if appropriate <i>NALC are requesting councils to sign their Respect & Civility Pledge – will sign council up next month. Annual Parish Meeting needs to be arranged in June. Thank you to the community of litter pickers (Wombles) who attended last Sunday. Chair would like to re-introduce the meeting of local Parish Councils as we have a lot of the same issues. Noted a large planning application has been submitted in Cuddington (not in our boundary) but Cllr Harding has offered his assistance as we have experience with recent success.</i>	
14.	Subcommittee/ working group	None	
15.	Councillor Reports	To receive reports from each Councillor (max 3-minutes each)	
		<ul style="list-style-type: none">• Cllr Archer• Cllr Boyle	<ul style="list-style-type: none">• Cllr Kershaw• Cllr Marr

		<ul style="list-style-type: none"> • Cllr Gallimore • Cllr Harding 	<ul style="list-style-type: none"> • Cllr Simpson • Cllr Snasdell
		<p>Cllr Archer: None</p> <p>Cllr Boyle: Issues of roads around the village – Potholes. All are encouraged to report to CWAC via the app. The more complaints = quicker repaired (hopefully).</p> <p>Cllr Kershaw: Issue of overgrown hedges around village. Some are obstructing view of road junction and could cause an accident. (Letters already issued to resident but nothing has changed) Clerk to contact PCSO for advice and if possible a visit (with or without a councillor). Policy needed on how MPC will deal with overgrown hedges. Idling cars at the top of School Lane, causing pollution and noise. Can we get handouts for school to hand out & can PCSO be contacted? Cllr Kershaw wants to purchase herb plants for the planters on the park (budget has been agreed). Any gardening help greatly appreciated.</p> <p>Cllr Jennings: None</p> <p>Cllr Marr: Congratulation to Cllr Harding on his appointment to Chair. CWAC no out of pre-election period. Highway reports being received at CWAC.</p> <p>Cllr Simpson: None</p> <p>Cllr Snasdell: State of footpaths between Regent St & Church are very poor/trip hazard. (needs to be reported to CWAC via app).</p>	
16.	Data Protection	<p>Clerk to update the council regarding any FoI and GDPR requests received.</p> <p>None</p>	
	AOB	<p>MPC reserves Policy to be agreed at next meeting.</p> <p>Annual Meeting of the Parish scheduled for Monday 9th June @ 19:15</p>	

Meeting ended 20:23