



MINUTES

Meeting of Moulton Parish Council

Monday 14th July 2025 at 19:30 in Moulton School Hall, School Lane, Moulton

Present: Cllr John Harding (Chair), Cllr Mark Boyle (Vice Chair), Cllr Nick Jennings, Cllr Derek Archer, Cllr Michelle Simpson, Cllr Jo Kershaw, Cllr Dan Marr, Cllr Rob Snasdell. Cllr Jo Gallimore
Also present: Angela Capstick (Clerk)

	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> To receive, with explanation, any apologies for absence <i>None</i>
29.	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>None</i>
30.	Public Forum	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i>
31.	PCSO Report	The report, if received, will be circulated in advance of the meeting <i>PCSO not present. Report distributed and discussed.</i>
32.	Minutes	Motion: To note the minutes and any supplementary documents of the MPC meeting held on 9th June 2025 (circulated to members) as a correct record. <i>Proposed by Cllr Jennings, Seconded by Cllr Marr. Approved by unanimous vote.</i>
33.	Financial Matters	<p>a) To approve payments made in July for period 1.7.25 to 31.7.25. Motion: To approve payments made in July 2025. <i>Proposed by Cllr Archer, seconded by Cllr Snasdell, Approved by unanimous vote.</i></p> <p>b) To provisionally approve statutory payments made in August for period 1.8.25 to 31.8.25 Motion: To approve statutory payments to be made in August 2025. <i>Proposed by Cllr Marr, seconded by Cllr Kershaw. Approved by unanimous vote.</i></p> <p>c) To consider the financial reports for YTD <ul style="list-style-type: none"> Bank reconciliation to 30th June 2025 Summary Receipt & Payment by Budget heading Motion: To accept the financial reports as presented <i>Proposed by Cllr Archer, seconded by Cllr Marr. Approved by unanimous vote.</i></p> <p>d) Approve costs for Traffic Management for Remembrance Day on 9th November. Motion: To accept and approve quotes received from traffic management companies <i>Quote from Dutton TMS accepted by council. Dutton TMS have performed the traffic management for the past 3 years and are a local firm offering a competitive quote.</i> <i>Proposed by Cllr Jennings, seconded Cllr Snasdell. Approved by unanimous vote.</i></p>

		<p>e) Approve costs of VJ commemoration to be held at RBL on 16th August. Motion: To approve funds for VJ commemoration <i>Cllr Harding proposed contribution of £500 to cover costs of Wartime singer & children's face painter. Seconded by Cllr Boyle. Approved by unanimous vote.</i></p> <p>f) Approve costs for repair of wet pour surfaces on playground. Motion: To approve costs for wet pour surfaces repair. <i>Chair proposes Massey & Harris as the favoured contractor. Quote is very competitive and they are a local firm which we have used on a number of occasions. Seconded by Cllr Marr. Approved by unanimous vote</i></p>
34.	Planning	<p>To note planning applications received since the previous meeting. 25/01631/FUL - 11 Niddries Lane.</p> <p><i>No action required</i></p>
35.	Parish Matters	<p>a) To consider signing NALC Civility & Respect pledge. Motion: To sign NALC Civility & Respect pledge <i>Proposed by Cllr Harding, seconded by Cllr Archer. Approved by unanimous vote.</i></p> <p>b) Ideas for rewards to Community Litter picking participants. <i>RBL have offered the club for refreshments after litter picking. Clerk to arrange logistics.</i></p> <p>c) To be noted that Moulton Parish Council have agreed to changes to the trusteeship of Moulton Adventure Group. <i>Noted that MPC are no longer a trustee of Moulton Adventure Group (MAG). MAG wanting to be a charity limited company to open up additional grant funding opportunities.</i></p> <p>d) Review Play inspection reports for WR play area & QEII Playing field. <i>Reports reviewed. No major actions required. Minor reported areas will be repaired over summer.</i></p>
36.	Clerk's Report	<ul style="list-style-type: none"> Email received from Andrew Cooper MP re carparking. Resident concerns re carparking for Crow Fair, contractors using carpark, Davenham football parking, coaches parking, wants MPC to contact school & RBL to get more parking. Nick Lewis (Davenham football club) confirms they will NOT hold matches on park which cause away fans to need parking. Training only – encourage team/parents to walk or car share. MADCA – we will be drip feed the funds as the treasurer is currently out of action. Methodist Church memorial. Builders will drop off both memorials to my address. 2 x CCTV request from PSCO – supplied by Chair. CILCA training – enrolled for Feb 2026 intake. Roundabout installed, quote received for Wet pour repair. Installation of blood kit complete, notification posted on social media. Contacted Northort for date new Christmas tree install. Tree purchased, once ready they will collect & install – dry weather not favourable. Contacted Jerry Gibbs, CWAC re speed calming –Andy Coward (CWAC) has responded and new clearer signage will be installed from bypass & trees/hedges will be cut back. Contacted Zurich for insurance quote for Playing Field (due 18th August). Joint Meeting with Davenham – dates given 15th or 22nd July. No reply from Kingsmead

		<ul style="list-style-type: none">External auditors confirm audit complete. Will be raising except for matter (qualification) i.e. previous certificate NOT posted on website upon receipt (was posted on notice board) – apologise for this oversight.CWAC Town & Parish Conference 16th July – attending with Cllr Snasdell & Cllr JenningsReport received by resident regarding harassment by primary school children – advised to report to 101.				
37.	Chair’s Report	<p>The Chair to present a report if appropriate</p> <p>On behalf of the whole Parish Council I wish to express my thanks for the organisers of this years Crow Fair for another great community event. My congratulations also go to the 2025 Community Champion Mr John Bancroft. I would like to introduce a Community Young Person award for 2026 and extend the nomination process. From Autumn I would like to reintroduce the Councillor Surgeries, offering the community an opportunity to discuss matters with the council. The forthcoming newsletter will contain details of these surgeries. RBS back is making extremely good progress which will reduce the timescales for the disruption to the community. Congratulations to the Moulton Runners who won the annual scarecrow run.</p>				
38.	Subcommittee/ working group	None				
39.	Councillor Reports	<table><tr><td colspan="2">To receive reports from each Councillor (max 3-minutes each)</td></tr><tr><td><ul style="list-style-type: none">Cllr ArcherCllr BoyleCllr GallimoreCllr Jennings</td><td><ul style="list-style-type: none">Cllr KershawCllr MarrCllr SimpsonCllr Snasdell</td></tr></table> <p>Cllr Archer – Concerns regarding potential littering from the new MacDonald’s on the industrial estate. Clerk to check planning approval conditions and highlight concerns to CWAC.</p> <p>Cllr Boyle – None</p> <p>Cllr Gallimore – A lot of rubbish is again along bypass – This needs to be reported to CWAC via “report it” link. Complaints received regarding weeds growing along RSB – This needs to be reported to developer via Community Liaison Group. Gutters around the village are again becoming blocked.</p> <p>Cllr Jennings – Discussions had with contractors on RSB claim building is approx. 5mth ahead of schedule.</p> <p>Cllr Kershaw – Lid missing from dog waste bin at the top of main road – Needs reporting to CWAC. Footpath behind Weaver Grange/Eaton View very overgrown with weeds – This needs to be reported to CWAC via “report it” link</p> <p>Cllr Marr – CWAC are to hold an extraordinary meeting in Sept regarding devolution. New CWAC road safety enhancements may see changed to pot hole repair i.e. doing multiple repairs including preventative work when needed & improved gutter cleaning. CWAC have been provided funding for a “buzz” bus scheme – details to follow. Local plan consultation open of response – encourage everyone to reply.</p> <p>Cllr Simpson – Overgrown hedge on Lodge Drive/Whitlow Lane remains an issued.</p> <p>Cllr Snasdell – Overgrown hedge on Main Road/Mini roundabout needs cutting – blocking road signage. Clerk to write to resident. MPC website needs updating. There is also an old MPC site (this domain name we do not own and will not be able to have removed) Clerk to contact owner. Is there anything that can be down to slow traffic down on Main Road, particularly near Summerfield Drive junction – Clerk to contact Highways for advice.</p>	To receive reports from each Councillor (max 3-minutes each)		<ul style="list-style-type: none">Cllr ArcherCllr BoyleCllr GallimoreCllr Jennings	<ul style="list-style-type: none">Cllr KershawCllr MarrCllr SimpsonCllr Snasdell
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40.	Data Protection	Clerk to update the council regarding any FOI and GDPR requests received. <i>None</i>
	AOB	<i>Finance Committee meeting required prior to council meeting in September.</i>