



# MINUTES

## Meeting of Moulton Parish Council

Monday 8<sup>th</sup> December 2025 at 19:30 in Moulton School Hall, School Lane, Moulton

Present: Cllr John Harding (Chair), Cllr Mark Boyle, Cllr Jo Kershaw, Cllr Dan Marr, Cllr Michelle Simpson, Cllr Rob Snasdell  
Also present: Angela Capstick (Clerk)

	<b>Apologies</b>	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <b>To receive, with explanation, any apologies for absence</b> <i>Cllr Jennings work commitments. Cllr Gilmore – unable to attend.</i>
77.	<b>Councillor Vacancy</b>	2 applications received for the vacant councillor post but only 1 candidate was able to attend tonight's meeting. The second candidate submitted a very detailed bio but the councillors felt they would have like to discuss the application in person. Liz LeBreully was elected by unanimous vote and invited to join the meeting as a Councillor.
	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Moulton Parish Council's Code of Conduct <i>None.</i>
65.	<b>Public Forum</b>	<i>Maximum of three minutes per speaker, with an overall limit of fifteen minutes</i> <i>All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting</i> <i>No members of the public attended</i>
66.	<b>PCSO Report</b>	The report, if received, will be circulated in advance of the meeting <i>PSCO not present. Report distributed and discussed.</i>
67.	<b>Minutes</b>	<b>Motion: To note the minutes and any supplementary documents of the MPC meeting held on 10<sup>th</sup> November (circulated to members) as a correct record.</b> <i>Proposed by Cllr Marr, seconded by Cllr Kershaw, Approved by unanimous vote</i>
68.	<b>Financial Matters</b>	a) To approve payments made in December for period 1.12.25 to 31.12.25. <b>Motion: To approve payments made in December 2025.</b> <i>Proposed by Cllr Harding, Seconded by Cllr Marr. Approved by unanimous vote.</i>  b) To consider the financial reports for YTD <ul style="list-style-type: none"> <li>• Bank reconciliation to 30st November 2025</li> <li>• Summary Receipt &amp; Payment by Budget heading</li> </ul> <b>Motion: To accept the financial reports as presented</b> <i>Proposed by Cllr Simpson, Seconded by Cllr Snasdell. Approved by unanimous vote.</i>  c) To approved costs of Christmas tree lights. <i>Budget agreed up to £600 for lights for the new tree.</i> <i>Proposed by Cllr Snasdell, Seconded by Cllr Boyle. Approved by unanimous vote.</i>
69.	<b>Planning</b>	To note planning applications received since the previous meeting.

		<i>No planning applications.</i>		
70.	<b>Parish Matters</b>	Ward Olympics for 2026. <i>The idea proposed by Moulton Parish Council for an inter-ward Olympics has been met with approval by Davenham &amp; Kingsmead Parish Councils. A meeting will be arranged in the new year to discuss in further details the possible dates and type of sport/activities which could be held.</i>		
60.	<b>Clerk's Report</b>	<ul style="list-style-type: none"> <li>• <i>Attended Finance Meeting to draft budget for 2026/27. Awaiting information from CWAC on precept calculations to finalise the budget for approval by councillor</i></li> <li>• <i>Hedge along Whitlow Lane &amp; Lodge Drive has now been cut back by CWAC.</i></li> <li>• <i>Replacement height barrier has been installed following incident with Amazon delivery vehicle.</i></li> <li>• <i>Valda energy will be increasing their energy costs from 1 January inline the government requirements by 0.46p/kwh. Based on our November bills would see an increase of MUGA electricity to 30p and Cenotaph by 0.5p</i></li> <li>• <i>Application confirmation has been received by Fields in Trust following their error with our original application (confusing our community with another county).</i></li> <li>• <i>Request received by RBL Social Committee for financial support for a Community Lunch Club to commence in 2026.</i></li> <li>• <i>Notification has been received Virgin Money being transferred to Nationwide. This will be no change for us and will not affect our protections under FSA rules.</i></li> <li>• <i>New Christmas tree planted and previous tree replanted near Platinum Path – need more lights.</i></li> </ul>		
61.	<b>Chair's Report</b>	The Chair to present a report if appropriate  <i>I wish to express my thanks to all Councillors who over the past 12 months have supported the community through the Parish Council. Over the Christmas break I will be working the clerk to refresh our website to give a better picture of our achievements over the years and asking the community what they would like to see. Communication with the community will be key in 2026.</i>		
62.	<b>Subcommittee/working group</b>	<i>Finance Committee Meeting on 8<sup>th</sup> December to review spend and draft 2026/27 budget. Budget to be presented at January's councillor meeting for approval</i>		
63.	<b>Councillor Reports</b>	<p>To receive reports from each Councillor (max 3-minutes each)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Cllr Boyle</li> <li>• Cllr Gallimore</li> <li>• Cllr Jennings</li> <li>• Cllr Kershaw</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Cllr LeBreuilly</li> <li>• Cllr Marr</li> <li>• Cllr Simpson</li> <li>• Cllr Snasdell</li> </ul> </td> </tr> </table> <p><b>Cllr Boyle</b>- None  <b>Cllr Kershaw</b> – Dog waste bag alternative. Cllr Kershaw has purchased rolls of dog waste bags which can be fitted to the bin via cable ties. The council will instruct our handy-person to install these in a number of the waste bag stations and monitor their usage.  <b>Cllr Marr</b> – Road sign near chicane has now been correctly fitted. A number of requests have been received for road sweeping in the village. Community are encouraged to report blocked drains to CWAC via report-it tool on the website.  <b>Cllr Simpson</b> – None  <b>Cllr Snasdell</b> – Suggest we put signage on the dog waste bag dispensers highlighting that these bags are for emergency use only and are paid for by the residents of Moulton Village. Issues continue on</p>	<ul style="list-style-type: none"> <li>• Cllr Boyle</li> <li>• Cllr Gallimore</li> <li>• Cllr Jennings</li> <li>• Cllr Kershaw</li> </ul>	<ul style="list-style-type: none"> <li>• Cllr LeBreuilly</li> <li>• Cllr Marr</li> <li>• Cllr Simpson</li> <li>• Cllr Snasdell</li> </ul>
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		our roads with potholes and poor pothole repair – these need to be reported to CWAC on a regular basis. <b>Cllr LeBreuilly</b> – None.
<b>64.</b>	<b>Data Protection</b>	Clerk to update the council regarding any FOI and GDPR requests received. <i>None</i>
	<b>AOB</b>	<i>None</i>

Meeting ends 20:21

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