Moulton Parish Council

https://moultonpc.org.uk

MPC Publication Scheme

Information to be made available	Mandatory or Optional	Minimum Duration	Available From	Format	Charge
Who we are and what we do					
Members names, declaration of acceptances of offices and register of members interests	Mandatory	Current	Clerk	On file	10p/page
			Website	PDF	N/A
Committee membership	Mandatory	Current	Clerk	On file	10p/page
			Website	PDF	N/A
What we spend and how we spend it					
Annual return and audit reports	Mandatory	Last and current year only	Clerk	On file	10p/page
			Website	PDF	N/A
Finalised Budget	Mandatory	Current year only	Clerk	On file	10p/page
Precept Request	Mandatory	Current year only	Clerk	On file	No copies permitted
Grants given and received	Mandatory	Current year only	Clerk	On file	10p/page
				PDF	N/A
List of contracts awarded and value of contract	Mandatory	Current year only	Clerk	On file	10p/page
				PDF	N/A

Information to be made available	Mandatory or Optional	Minimum Duration	Available From	Format	Charge
Parish Priorities					
Neighbourhood Plan	Mandatory	Current	Clerk	On file	10p/page
			Website	PDF	N/A
Reports to parish meetings	Mandatory	Last and current year only	Clerk	On file	10p/page
			Website	PDF	N/A
Decision Making					
Agenda and Minutes of Council meetings and committees (This will exclude information classed as confidential)	Mandatory	At least the last two years	Clerk	On file	10p/page
			Website	PDF	N/A
Reports presented to Council meetings and committees (This will exclude information classed as confidential)	Mandatory	At least the last two years	Clerk	On file	10p/page
				PDF/Email	N/A
Responses to consultation papers and planning applications (This will exclude information classed as confidential)	Mandatory	At least the last two years	Clerk	On file	10p/page
				PDF/Email	N/A
Our Policies and Procedures					
Notice of audit	Mandatory	Timed with audit	Noticeboard	On file	N/A
			Website	PDF	N/A
Standing orders, financial regulations and policies	Mandatory	Latest	Clerk	On file	10p/page
				Email/PDF	N/A
			Website	PDF	N/A
Code of Conduct	Mandatory	Latest	Clerk	On file	10p/page
			Website	PDF	N/A

Information to be made available	Mandatory or Optional	Minimum Duration	Available From	Format	Charge
Lists and Registers					
Asset Register	Mandatory	Current	Clerk	On file	10p/page
				Email/PDF	N/A
Any council-maintained list or register	Optional	Current	Clerk	On file	10p/page
				Email/PDF	N/A
Published FoIA responses	Optional	At least the last three years	Clerk	On file	10p/page
			Website	PDF	N/A