



## Moulton Parish Council

<https://moultonpc.org.uk>

### Co-Opted Councillor Person Specification

Competency	Essential	Desirable
Personal Attributes	<ul style="list-style-type: none"><li>• Sound knowledge and understanding of local affairs and the local community.</li><li>• Forward thinking.</li></ul>	<ul style="list-style-type: none"><li>• Can bring a new skill, expertise or key local knowledge to Moulton Parish Council.</li></ul>
Experience, Skills, Knowledge and Ability	<ul style="list-style-type: none"><li>• Ability to listen constructively.</li><li>• A good team player.</li><li>• Ability to pick up and run with a variety of projects.</li><li>• Solid interest in local matters.</li><li>• Ability and willingness to represent Moulton Parish Council and our community.</li><li>• Good interpersonal skills and able to contribute opinions at meetings whilst willing to see others views and accept majority decisions.</li><li>• Ability to communicate succinctly and clearly.</li><li>• Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff.</li><li>• Ability and willingness to work with the parish council's partners.</li><li>• Ability and willingness to undertake induction training and other relevant training.</li></ul>	<ul style="list-style-type: none"><li>• Experience of working or being a member in a local authority or other public body.</li><li>• Experience of working with voluntary and/or local community groups.</li><li>• Basic knowledge of legal issues relating to town and parish councils or local authorities.</li><li>• Experience of delivering presentations.</li></ul>
Circumstances	<ul style="list-style-type: none"><li>• Ability and willingness to attend meetings of the parish council and events in the evening and at weekends.</li></ul>	

*The above specification is drawn from NALC guidance*