



Community Grant application guidance.

Community Grant funding comes from community tax payers via their council tax. Moulton Parish Council have a responsibility to ensure this money is spent correctly and is accountable.

The following should be used as guidance for completing an application form.

Applicants are not limited to the number of applications they submit, but decisions may be made depending on the number and value of successful applications by the applicant per year. Applications for multiple/different items should be made on separate forms (i.e. request for funding for camping equipment and sports equipment and activities – should be on 3 separate forms)

An application should show clearly the reason for requesting funds. This reason **MUST** be for the benefit of the community of Moulton. Applications will not be approved for requests for funding for items which would NOT be available for the whole community. Organisations/Charities/Businesses needing funding for such items are encouraged to “think outside the box” (i.e. hold a fundraising event for the community to raise funds for bespoke items).

Completing the form:

Name of Organisation	<i>This should be the name of the account holder to which the funds will be sent should the application be successful. If acting on behalf of a community group please show this in brackets.</i>		
Purpose of Organisation	<i>What does your organisation do? What are the audience target group/age/sex, etc? How often do you meet? If starting up, what do you hope to achieve in what timescales. If you have a constitution please attach to the application form.</i>		
Total No of Members	<i>How many members of your group in total.</i>	No of members in the Parish	<i>Of the total members how many are from the Parish of Moulton</i>
Contact name	<i>Contact name of person completing this form</i>		
Contact Address	<i>Address of organisation OR person completing this form</i>		Postcode
Telephone Number	<i>Contact number contact name</i>		
Email address	<i>Email address of contact name</i>	Web Site	<i>If applicable – your website address</i>

Amount of Grant applied for	<i>The maximum amount is £300.00. The breakdown of costs should be shown clearly below or on a separate paper</i>
Purpose of Grant and why the Parish Council should look to be supportive (not more than 200 words).	<i>Give as much information as possible to allow the committee to come to a decision. Include what the money is for, where you have got your figure from. Is this part of a larger application for funding? What benefit would there be for the community of Moulton.</i>
Details of other bodies approached for funding	<i>What other bodies have you applied to (successful or not)</i>
Date of event	<i>If holding an event – give date or if not known, give estimate (ensure you mark date as “Estimated”)</i>
Target Audience	<i>Who will be your target audience for your event?</i>

Community Grants Application Form - EXAMPLE 1

Name of Organisation	Moulton Walking Football Group		
Purpose of Organisation	Our group provide a social and physical outlet for adults who are not physically active or feel isolated/alone. The group meeting once a week and is open to anyone in the village. We currently have mainly male members but are hoping to expand to a full women's team (currently playing mixed team)		
Total No of Members	27	No of members in the Parish	27
Contact name	Mr F Ball		
Contact Address	123 test street, Moulton		Postcode CW22 9RR
Telephone Number	0147852369		
Email address	football@gmail.com	Web Site	n/a

Amount of Grant applied for	£ 145.70
Purpose of Grant and why the Parish Council should look to be supportive (not more than 200 words).	Hire of climbing wall for a village fundraising event to take place on the school playing field. Event will include giant garden games, stalls, food stall. Aim is to raise money towards FA membership for Walking Football and new kit for the teams. Hire of wall from: www.climbingwallhire.co.uk
Details of other bodies approached for funding	Barclays Bank Match Funding, Local Sports club, Manchester United Football club.
Date of event	22 September 2021
Target Audience	Event for families.

COUNCIL USE

Authorisation by:	Amount Awarded:
Authorisation date:	Date approved by Council:

Community Grants Application Form - EXAMPLE 2

Name of Organisation	Weaver Road Play Area Story tellers.		
Purpose of Organisation	To encourage young children to read and provide a safe social environment for children & parents to meet. Story tellers, dressed in child friendly costumes, will read a story to children. The group meets monthly. Duration 40 minutes. All adults are DBS checked (details available upon request)		
Total No of Members	12	No of members in the Parish	9
Contact name	Miss Tina Bell		
Contact Address	66 Rowen Road, Moulton		Postcode CW22 9RR
Telephone Number	0777788992		
Email address	Tinab69@hotmail.co.uk	Web Site	n/a

Amount of Grant applied for	£ 40.49
Purpose of Grant and why the Parish Council should look to be supportive (not more than 200 words).	Purchase of children's story books aimed at children from 3 to 5 years old. Details from Amazon.co.uk Bart the Shark : @ £4.50 The Gruffalo : @ £5.00 WHO IS HOPE?: s @ £7.00 The Day I Fell Into a Fairytale : @ £9.50 Classic Fairy Tales Vol 1 @ £14.49
Details of other bodies approached for funding	none
Date of event	Last Friday of the month
Target Audience	Children aged 3 – 5.

COUNCIL USE

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Authorisation date:	Date approved by Council: